

TOWN OF BLACK MOUNTAIN HISTORIC PRESERVATION COMMISSION

The Black Mountain Historic Preservation Commission held its regular meeting on Wednesday, September 20, 2023, at 6:00 p.m. in Town Hall at 160 Midland Avenue, Black Mountain, North Carolina.

I. CALL TO ORDER

The meeting was called to order at p.m. with the following members present:

Jay Parmar, Chair
Debra Norman
Richard House
Leigh Vidrine

Absent:

Amy Pate

Staff:

Jennifer Tipton, Senior Admin
Russell Cate, Planner I/Zoning Administrator

The meeting was called to order at 6:05 p.m. and duly constituted and opened for business with a quorum of four (4) regular members.

II. ADOPTION OF AGENDA

Richard House made a motion to adopt the agenda as presented. The motion was approved by a vote of 4-0.

III. ADOPTION OF MINUTES

Richard House made a motion to adopt the minutes of June 21, 2023; July 19, 2023; and August 16, 2023 as written. The motion was approved by a vote of 4-0.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

1. HPC Standards Amendments

Jennifer Tipton went through the first section of amendments. The changes include a new table of contents, expanding on the introduction section, adding the authority of the historic district and standards, benefits and responsibilities of property owners and the commission, adding levels of review with clear delineation of minor and major works, adding a checklist for scopes of work and who reviews the work, adding more detail about hearings and congruity, information on applying the standards, adding key terminology, and adding a section for sustainability.

The Commission will go read through the amendments and note any changes that they would like to see. Ms. Tipton will have at least half of the next section ready for the October meeting but will try to have all of it ready.

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Once all of the amendments are done and we have a draft of the entire document, we will reach out for public input before adoption by the Commission.

VI. COMMUNICATION FROM HISTORIC PRESERVATION COMMISSION

None.

VII. COMMUNICATION FROM STAFF

None.

VII. ADJOURNMENT

With no further business, the meeting was adjourned at 7:00 p.m.

Prepared by:

Jay Parmar, Chair

Jennifer Tipton, Senior Admin