TOWN OF BLACK MOUNTAIN
PLANNING BOARD

The Black Mountain Planning Board held its regular meeting on Monday, at 6:00 p.m. in Town Hall at 160 Midland Avenue, Black Mountain, North Carolina.

I. CALL TO ORDER

The meeting was called to order with the following members present:

Peter Vazquez, Chair
Pam Norton, Vice Chair
Jennifer Willet
Lisa Milton
Michael Raines
Scott Reed

Absent:

Jesse Gardner

Staff:

Jennifer Tipton, Zoning Administrator
Jessica Trotman, Planning Director

The meeting was called to order at 5:59 p.m. and duly constituted and opened for business with a quorum of six (6) regular members.

II. ADOPTION OF AGENDA

Pam Norton made a motion to adopt the agenda as presented. The motion passed by consensus with a vote of 6-0.

III. ADOPTION OF MINUTES

Michael Raines made a motion to adopt the minutes of October 22, 2018 as written. The motion was approved by consensus with a vote of 6-0.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

1. <u>Proposed Text Amendments for Noticing Requirements</u>

Ms. Tipton presented the proposed text amendments for noticing requirements. The proposed text amendments will make all noticing requirements the same so that the process will be equitable and fair for all citizens. The board asked to have newspaper notifications added back to the variance noticing requirements and to add both text and numerical values to the days of advertising. Lisa Milton made a motion to approve the statement of consistency. The motion was approved by consensus with a vote of 6-0. Lisa Milton made a motion to recommend the proposed text amendments as amended. The motion passed by consensus with a vote of 6-0. A copy of the amended text amendments and statement of consistency are attached to these minutes.

2. <u>Proposed Text Amendments for Right-of-Way Closing Procedures</u>

Ms. Tipton presented the proposed text amendments for right-of-way closure procedures. The proposed text amendments will make the noticing requirements the same as all other noticing requirements, will require Fire Department comments up front and will provide a provision for closure requests to move forward if no action is taken within thirty days. There was discussion about the board amending the scope of closure requests and it was decided to provide language that would allow the board to submit additional closure requests to the Board of Aldermen. Lisa Milton made a motion to approve the statement of consistency. The motion passed by consensus with a vote of 6-0. Lisa Milton made a motion to recommend the proposed text amendments as amended. The motion passed by consensus with a vote of 6-0. A copy of the amended text amendments and statement of consistency are attached to these minutes.

VI. COMMUNICATION FROM PLANNING BOARD

None.

VII. COMMUNICATION FROM STAFF

Ms. Tipton reminded the board about the NCDOT public meeting for the I-40 Interchange Project on Thursday, December 13, 2018 from 4:00 p.m. to 7:00 p.m. at Lakeview Center.

Ms. Trotman thanked the board for all of their hard work and reported that she had been bragging on them to other staff members.

VIII. ADJOURNMENT

Peter Vazquez made a motion to adjourn at 7:00 p.m. The motion passed by consensus with a vote of 6-0.

Prepared by:

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Peter Vazquez, Chair

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Jennifer Tipton, Zoning Administrator