

TOWN OF BLACK MOUNTAIN HISTORIC PRESERVATION COMMISSION

The Black Mountain Historic Preservation Commission held its regular meeting on Wednesday, March 21, 2018 at 5:30 p.m. in Town Hall at 160 Midland Avenue, Black Mountain, North Carolina.

I. CALL TO ORDER

The meeting was called to order with the following members present:

Debra Wooton, Chair
Lauronda Teeple
Elaine Loutzenheiser
Nel Ruffin

Absent:

Shannon-Heather Wall

Staff:

Jennifer Tipton, Zoning Administrator

The meeting was called to order at 5:32 p.m. and duly constituted and opened for business with a quorum of four (4) regular members.

II. ADOPTION OF AGENDA

Elaine Loutzenheiser made a motion to adopt the agenda as presented. The motion was seconded by Lauronda Teeple and approved by a vote of 4-0.

III. ADOPTION OF MINUTES

Nel Ruffin made a motion to adopt the minutes of January 24, 2018 as written. The motion was seconded by Elaine Loutzenheiser and approved by a vote of 4-0.

IV. OLD BUSINESS

There was no old business to report.

V. NEW BUSINESS

1. Introduction of New Members

Chair Debra Wooton introduced new member Elaine Loutzenheiser and welcomed her to the commission.

2. Discussion of Sandwich Board Signs and Beautification Signs Downtown

Jennifer Tipton said that her understanding of Ms. Wall's concerns were the Beautification Committee signs that are placed in the flower beds downtown and that they don't have to have any approval from the commission before placing any of those signs. Ms. Tipton said that her understanding of Ms. Wall's concerns about the sandwich board signs is in regards to the sandwich board signs that are not brought in at the close of the business day and that stay out all day and night. The commission discussed having a representative from the Beautification Committee come and speak about what they do and what their signs are for. Ms. Tipton suggested having a working meeting first to talk about language the commission would like to see in regards to size, placement, etc. and then have the Beautification Committee come and speak. The commission discussed talking about all signs at the working meeting so that they

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don't have to do them separately. Chair Wooton also spoke about the newspaper boxes downtown and Ms. Tipton passed out an article about newspaper boxes and the First Amendment and that they cannot be prohibited from the district but we can probably regulate the appearance of the boxes. Ms. Tipton will bring some language back to the next meeting to begin a working a meeting for signs and newspaper boxes and then we will schedule the Beautification Committee to come and speak. Chair Wooton asked that record reflect that Ms. Wall was not in attendance at the meeting and did not call Ms. Tipton to say that she would not be in attendance at the meeting.

3. Appoint New Minor Works Committee

Ms. Tipton explained that the Minor Works Committee is subcommittee who approves signs, paint colors and other minor works projects. Lauronda Teeple said that she would remain on the Minor Works Committee and Nel Ruffin said that she would also serve on the Minor Works Committee.

VI. COMMUNICATION FROM HISTORIC PRESERVATION COMMISSION

None.

VII. COMMUNICATION FROM STAFF

None.

VII. ADJOURNMENT

Elaine Loutzenheiser made a motion to adjourn the meeting at 6:10 p.m. The motion was seconded by Nel Ruffin and approved by a vote of 4-0.

Prepared by:

Debra Wooton, Chair

Jennifer Tipton, Zoning Administrator

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