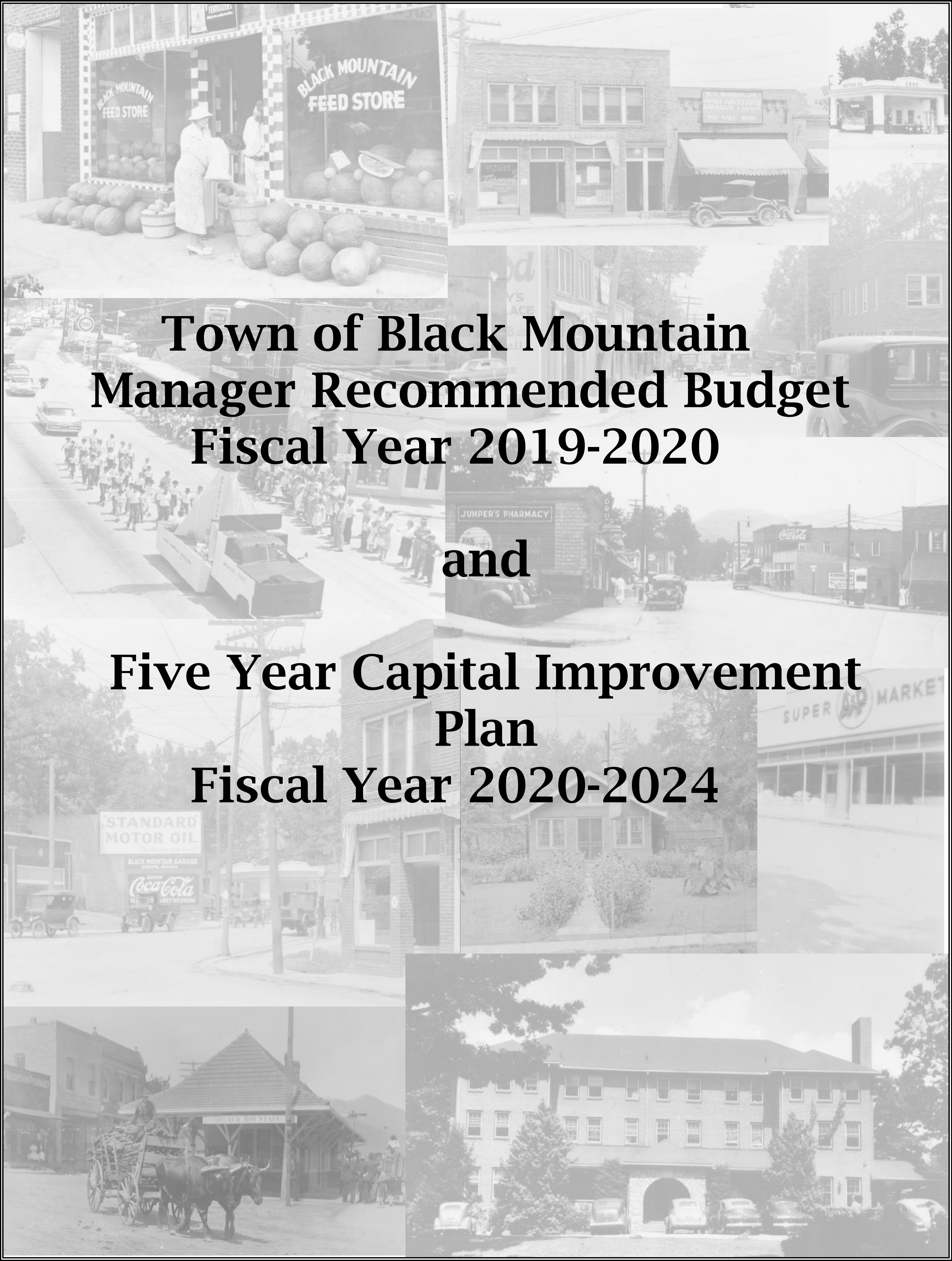

Town of Black Mountain
Manager Recommended Budget
Fiscal Year 2019-2020

and

Five Year Capital Improvement Plan
Fiscal Year 2020-2024

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Town of Black Mountain

Manager Recommended Budget, Fiscal Year 2019-2020

and

Five Year Capital Improvement Plan

Don Collins, Mayor

Maggie Tuttle, Vice Mayor

Larry B. Harris, Alderman

Tim Raines, Alderman

Carlos Showers, Alderman

Ryan Stone, Alderman

Josh Harrold, Town Manager

Dean M. Luebbe, Assistant Town Manager/Finance Director

Town of Black Mountain

Manager Recommended Budget (FY19-20)

Capital Improvement Plan (FY20-FY24)

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FY 2019-2020 BUDGET OVERVIEW

TOWN SERVICES

The Town of Black Mountain stays committed to the continuation of all of its existing services for the upcoming fiscal year to include recreation and parks, finance, administration, planning and zoning, building inspections, public services, residential garbage and recycling, police, and fire. All services are proposed to continue at current service delivery levels for the upcoming fiscal year; however, the Town will assume service and maintenance associated with 300 new water customers that are being transferred from the City of Asheville.

GRANTS

As always, we continue to look for grants during the year to supplement our programs and services for every department. In FY 2019-20 we will continue implementation of the NCDOT STP-DA funding for Phase II of the Riverwalk Greenway, PARTF Grant for improvements at Veterans Park including streambank restoration, playground, outdoor pavilion and overflow parking, and NCDWR funding to continue streambank restoration at the Town's golf course. We are also applying for a Duke Energy grant to implement stream bank restoration along the Swannanoa River.

FIRE INSPECTIONS

The Fire Department has requested to begin charging fees for inspection services. Fire inspections are required by state law for businesses, dormitories, assembly uses and rental properties. The Fire Department has put together a fee schedule outlining when fees are charged and the amount. Other jurisdictions were consulted in the formation of this schedule and are similar in fee amounts.

FUND BALANCE

The total fund balance for the Town of Black Mountain General Fund is **estimated** to be $4,402,000 or 51% of projected General Fund expenditures at 06/30/19. This includes restricted fund balances, capital reserve fund and our unassigned fund balance. This estimate represents an increase in the total fund balance of $200,000 from FY18 audited figures.

Based on our most recent audit for the period ending June 30, 2018, ***unassigned*** fund balance was $2,812,979 or 30.5% of General Fund expenditures. This is a decrease from $2,826,373 or 35% of General Fund Expenditures, due almost entirely to the fact that FY17-18 expenditures were considerably higher than previous years because of the purchase of the building at 304 Black Mountain Avenue. The Town has a fund balance policy requiring a percentage of 30%.

DEBT

The Town is currently budgeted to expend $618,203 on debt service in FY19-20. This amount includes debt in the amount of $151,415 related to the Police Department communications upgrade approved by the Board at the July 2018 Board meeting. At 6/30/19, the Town will have outstanding debt of $4,099,047. As currently budgeted, total Town debt will be $3,588,795 at 6/30/20. The proposed budget reduces total debt by $510,252 in FY19-20.

CAPITAL RESERVE FUNDS

It is estimated that the Capital Reserve Fund for the General Fund will have a balance of $295,000 at June 30, 2019. These reserves are committed for building renovations and vehicle replacement at the Fire Department. (the FY19-20 budget includes an additional $80,000 for vehicle replacement) The Water Capital Reserve Fund currently has a balance of $200,000 which is designated for automated water meter replacement.

Capital Project Funds, which differ slightly from Capital Reserve Funds, have been set up for the Swannanoa Watershed Restoration, Riverwalk Greenway, Tomahawk Stream, Veterans Park, and Commerce Park Infrastructure because the Town anticipates expending funds on these projects in FY 19-20 and future years.

LEGISLATIVE CHANGES

The Local Government Retirement System (LGERS) is requiring a larger increase this year than past years. A LGERS internal policy, established in 2016, projected the amount of increase needed to sustain the retirement system; however, the policy underestimated the needed contributions from local governments. In the past, the required increase has been 0.25 % per year. The required increase will now be 1.20% per year.

GENERAL FUND HIGHLIGHTS

The FY 19-20 recommended General Fund budget is $9,266,007, a 4.24% increase from the FY 18-19 budget.

PERSONNEL

One full time policer officer has been added in FY19-20 at a cost of $61,250.

The Governing Board has elected to reinstate their compensation, which was last paid in June of 2017 at a cost of $44,600.

One part time building inspectior has been budgeted in the planning department at a cost of $25,000.

A 2.5% COLA salary adjustment accounts for an increase of $100,000.

OPERATING

Police – $21,500 has been budgeted to replace nine of the eighteen tasers for the department. The remaining nine will be budgeted next fiscal year.

Fire - $18,000 has been budgeted for turnout gear. The Town's goal is that every full time firefighter should have two sets of turnout gear.

Sanitation – Collection costs have increased by $40,000 in FY19-20.

Recreation – Pool – Chemicals and assorted equipment replacement have increased expenses by $14,000.

CAPITAL

Public Buildings - $39,000 has been budgeted for IT needs, the continuation of the Downtown Streetscape project, and the second half of the new Town website.

Planning – The Planning Department capital budget includes matching funds for the Riverwalk Greenway ($80,000), and the Tomahawk Stream restoration project ($40,000). $65,000 has also been budgeted for Riverwalk contingency and the Comprehensive Plan update.

Fire - $75,000 has been budgeted for the purchase of a vehicle to replace Truck 4, and $80,000 has been budgeted to be transferred into the Capital Reserve Fund for the replacement of Engine 41.

Police - $51,000 has been budgeted for a vehicle.

Streets and Powell Bill – $349,500 has been budgeted in full, including $150,000 for paving, $54,500 for a new vehicle, $100,000 for the next section of the Highway 9 sidewalk, and $45,000 for sidewalk repair and street striping.

Recreation - $93,100 has been budgeted, which includes $60,000 for tennis courts, $15,000 for repairs to the Grey Eagle roof, and $18,100 for improvements to Lake Tomahawk senior center.

GENERAL FUND REVENUES

Ad Val/DMV Taxes - Budgeted at $4,199,000, a 5.77% increase from FY18-19. Ad Val and DMV taxes make up 45% of all General Fund revenues.

Sales tax – Budgeted $72,000 higher than FY18-19 levels, based on State projections. Buncombe County continues to be one of the strongest economic drivers in the State.

Franchise Taxes – Budgeted $8,500 lower than FY18-19 levels, based on State projections. As higher numbers move away from traditional telephone and television services, franchise taxes have declined in recent years.

Buildings Permits – Budgeted $50,000 less than FY18-19 figures. FY19 will be the first year since 2011, that Building Permit revenue has not shown an increase from the previous year.

Fund Balance Appropriated – Currently budgeted at $107,967. In the last five fiscal years, the Town has averaged appropriated fund balance of $207,000 in the adopted budget Fund balance appropriated typically is increased by approximately $150,000 during the fiscal year.

WATER FUND HIGHLIGHTS

The FY19-20 Water Fund is recommended at $1,689,122, a 1.76% decrease from FY 18-19.

PERSONNEL

A 2.5% COLA salary adjustment accounts for an increase of $12,200

The part time positions in the Customer Service Division have been eliminated and replaced with a full time position. This was an increase of $29,000 in the FY19-20 budget.

OPERATING

Total water operating expenses have increased by $46,000 mainly related to the Town having to contract for services for the Water Quality Operator position.

CAPITAL

Capital is budgeted at $322,000, a decrease of $81,500 from the FY18-19 budget. Major budgeted items include, AMR ($125,000), general waterline replacements ($100,000) and a tractor ($65,000.

WATER FUND REVENUES

The Town has budgeted a 4% rate adjustment for FY19-20. The Town will be formulating a detailed three year budget for the Water Fund which will better guide the Town on future funding needs as the Town takes over the 600 Asheville customers.

GOLF FUND HIGHLIGHTS

The FY19-20 Golf Fund is recommended at $615,100, a 2.95% increase from FY18-19

PERSONNEL

No personnel changes are anticipated for the Golf Course in FY19-20.

OPERATIONS

The total operating cost of the golf course is $3,000 higher than FY18-19 levels.

CAPITAL

There are no capital improvements budgeted for the golf course in FY 19-20.

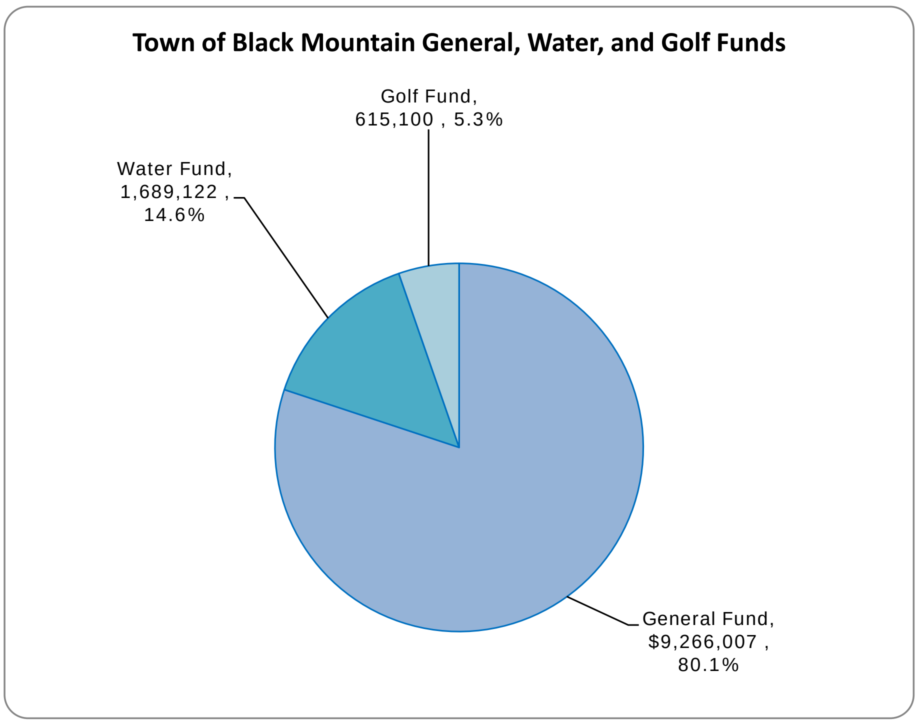
GOLF FUND REVENUES

For the first time since 2014, there will be no rate increases at the Golf Course. This is in large part due to the condition of the course as the busy golf season arrives. The area has received significant rain recently and portions of the course are still showing the effects of the heavy rain.

TOTAL FUNDS BUDGET SUMMARY

EXPENDITURES SUMMARY by MAJOR FUND

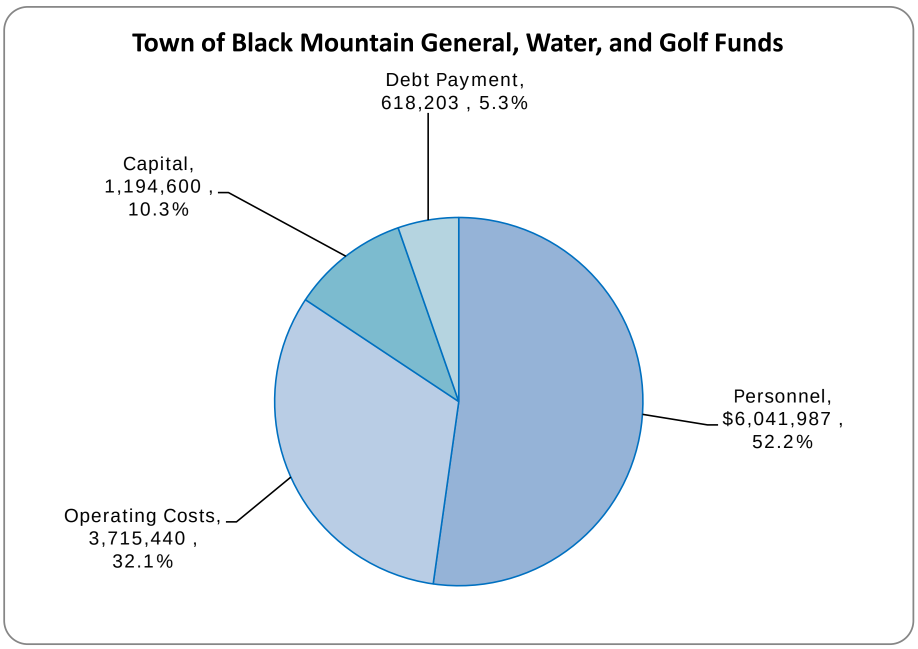
	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
General Fund	$ 9,634,931	$ 8,889,200	$ 9,120,853	$ 8,675,353	$ 9,266,007	4.24%
Water Fund	2,843,779	1,719,329	1,871,729	1,660,026	1,689,122	-1.76%
Golf Fund	635,955	597,500	597,500	549,380	615,100	2.95%
Total	**$ 13,114,665**	**$ 11,206,029**	**$ 11,590,082**	**$ 10,884,760**	**$ 11,570,230**	**3.25%**



TOTAL FUNDS BUDGET SUMMARY

EXPENDITURES SUMMARY by CATEGORY

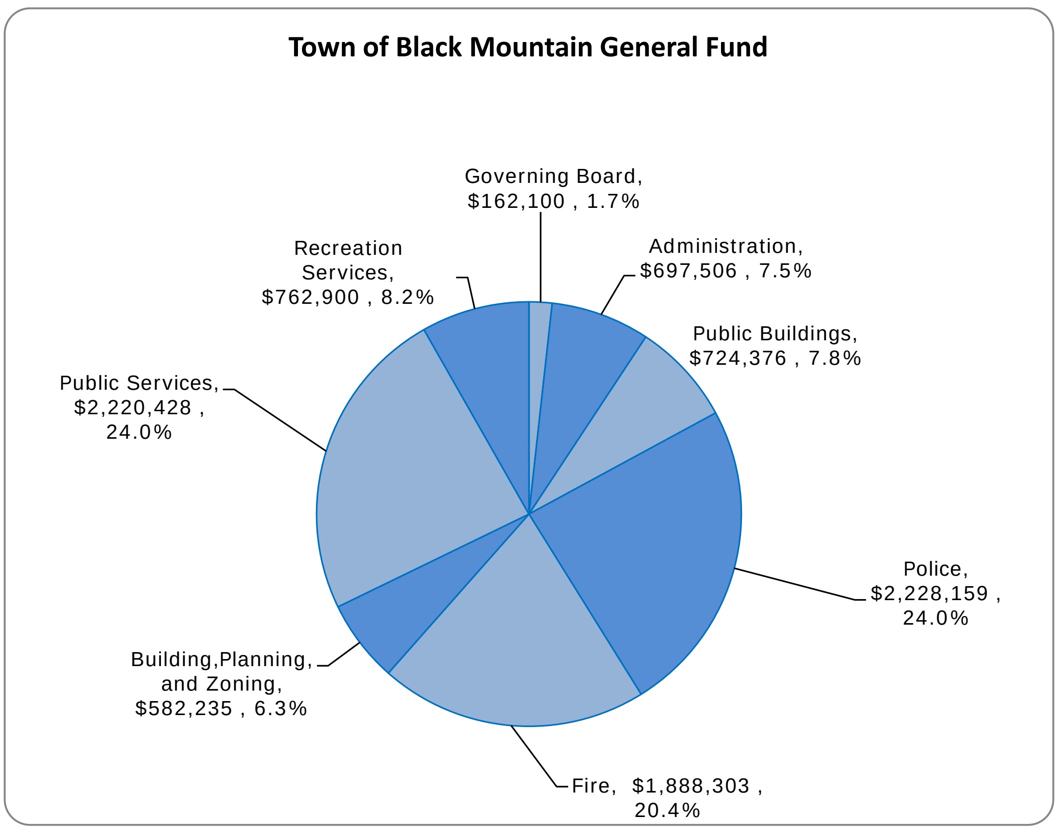
	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 5,306,577	$ 5,770,900	$ 5,733,340	$ 5,491,898	$ 6,041,987	4.70%
Operating Costs	4,106,559	3,589,390	3,744,766	3,581,299	3,715,440	3.51%
Capital	3,104,609	1,370,500	1,636,737	1,336,334	1,194,600	-12.83%
Debt Payment	596,920	475,239	475,239	475,228	618,203	30.08%
Total	**$ 13,114,665**	**$ 11,206,029**	**$ 11,590,082**	**$ 10,884,760**	**$ 11,570,230**	**3.25%**



GENERAL FUND BUDGET SUMMARY

EXPENDITURES SUMMARY by BUDGET UNIT

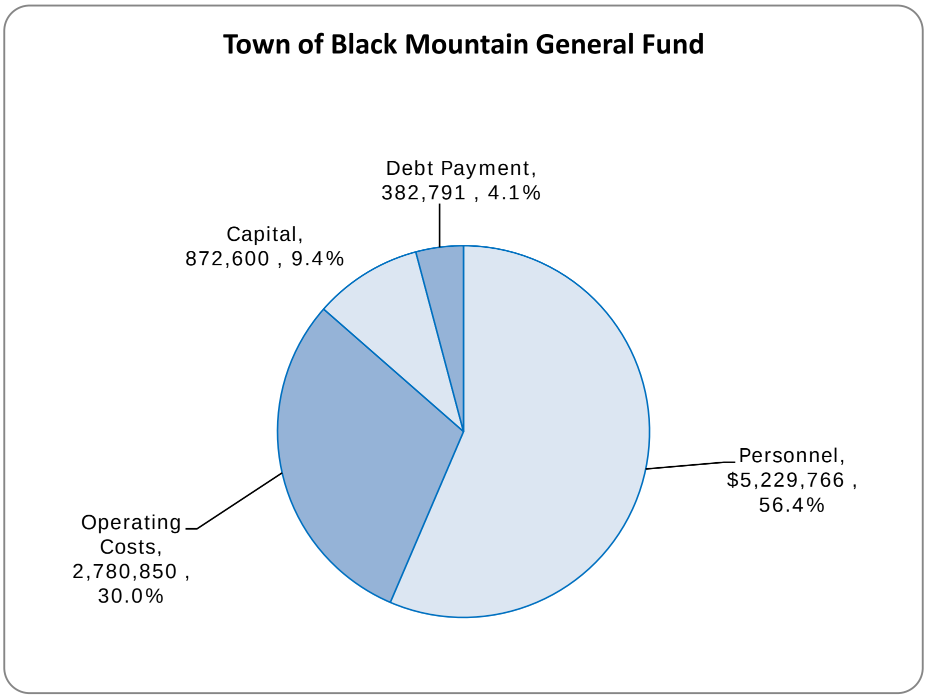
	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Governing Board	$ 122,414	$ 122,200	$ 136,200	$ 127,100	$ 162,100	32.65%
Administration	$ 1,681,922	$ 727,400	$ 739,914	$ 712,057	$ 697,506	-4.11%
Public Buildings	$ 790,008	$ 706,600	$ 756,600	$ 726,889	$ 724,376	2.52%
Police	$ 1,899,300	$ 2,042,000	$ 2,116,862	$ 2,082,296	$ 2,228,159	9.12%
Fire	$ 1,617,559	$ 1,930,100	$ 1,930,100	$ 1,884,489	$ 1,888,303	-2.17%
Building,Planning, and Zoning	$ 468,324	$ 562,500	$ 628,837	$ 539,447	$ 582,235	3.51%
Public Services	$ 1,972,502	$ 2,066,200	$ 2,066,200	$ 1,928,005	$ 2,220,428	7.46%
Recreation Services	$ 1,082,902	$ 732,200	$ 746,140	$ 675,070	$ 762,900	4.19%
TOTAL	**$ 9,634,931**	**$ 8,889,200**	**$ 9,120,853**	**$ 8,675,353**	**$ 9,266,007**	**4.24%**



GENERAL FUND BUDGET SUMMARY

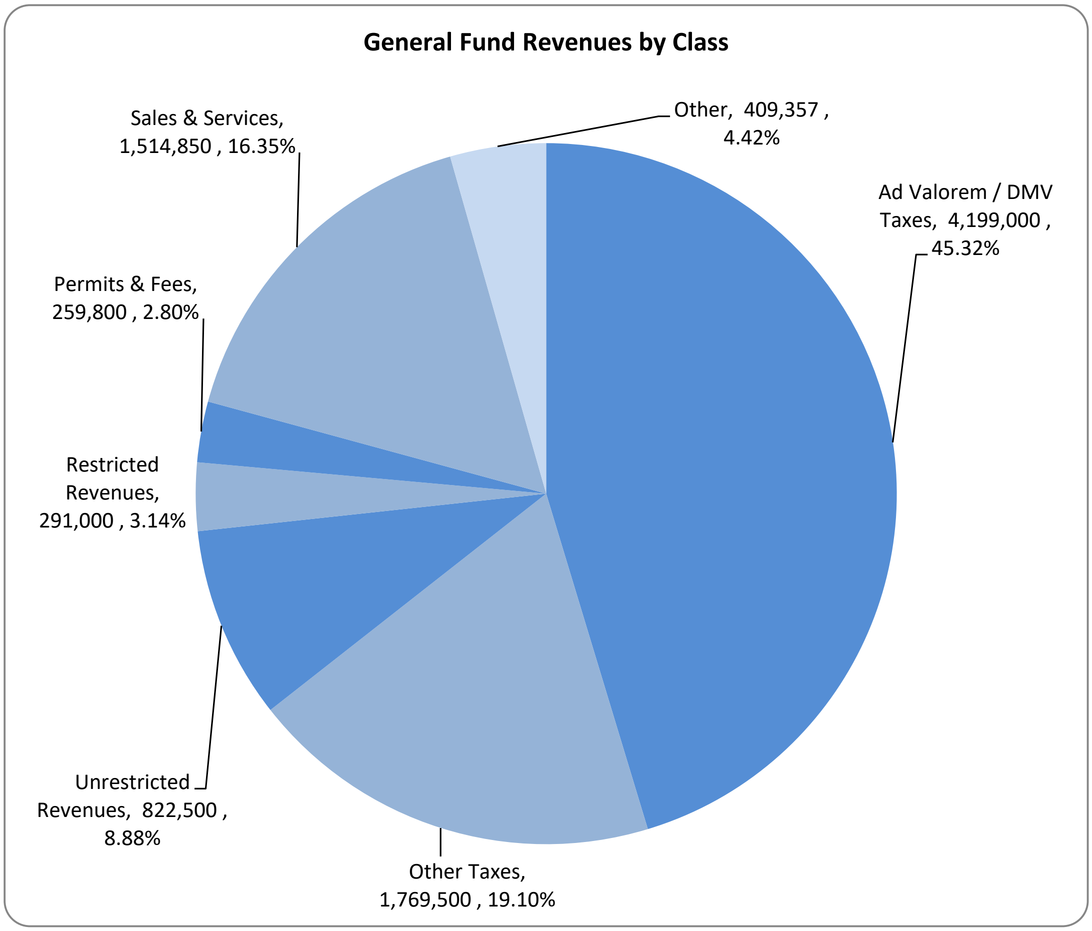
EXPENDITURES SUMMARY by CATEGORY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 4,615,068	$ 4,980,700	$ 4,945,740	$ 4,782,721	$ 5,229,766	5.00%
Operating Costs	2,763,377	2,704,500	2,829,876	2,719,309	2,780,850	2.82%
Capital	1,831,208	967,000	1,108,237	936,334	872,600	-9.76%
Debt Payment	425,278	237,000	237,000	236,989	382,791	61.52%
Total	**$ 9,634,931**	**$ 8,889,200**	**$ 9,120,853**	**$ 8,675,353**	**$ 9,266,007**	**4.24%**



GENERAL FUND REVENUES SUMMARY

Account Description	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Revenues	FY19-20 Recommended Budget	% Change From FY18-19 Original
Ad Valorem / DMV Taxes	3,940,654	3,970,000	3,970,000	4,061,629	4,199,000	5.77%
Other Taxes	1,654,609	1,693,000	1,693,000	1,718,100	1,769,500	4.52%
Unrestricted Revenues	803,413	831,000	831,000	796,500	822,500	-1.02%
Restricted Revenues	326,643	335,000	390,123	349,579	291,000	-13.13%
Permits & Fees	279,238	312,000	312,000	245,250	259,800	-16.73%
Sales & Services	1,284,703	1,418,350	1,425,776	1,438,700	1,514,850	6.80%
Other	1,053,827	329,850	498,954	327,340	409,357	24.10%
Total	**$ 9,343,087**	**$ 8,889,200**	**$ 9,120,853**	**$ 8,937,098**	**$ 9,266,007**	**4.24%**



2019-2020 Budget
General Fund Revenue

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
10-00-3016-100	2016 AD VALOREM TAXES	2,471	-	-	-	-	-	-
10-00-3017-100	2017 AD VALOREM TAXES	3,715,303	-	-	3,907	5,000	5,000	5,000
10-00-3018-100	2018 AD VALOREM TAXES	-	3,750,000	3,750,000	3,749,985	3,825,000	3,961,000	3,961,000
10-00-3050-100	TAX INTEREST	7,716	10,000	10,000	5,304	8,000	8,000	8,000
10-00-3117-100	2017 DMV TAXES	215,164	-	-	3,629	3,629		-
10-00-3118-100	2018 DMV TAXES		210,000	210,000	99,096	220,000	225,000	225,000
	Ad Valorem / DMV Taxes	**3,940,654**	**3,970,000**	**3,970,000**	**3,861,921**	**4,061,629**	**4,199,000**	**4,199,000**
10-00-3055-100	BUSINESS REGISTRATION FEES	9,810	8,000	8,000	240	9,000	9,000	9,000
10-00-3060-100	AUTOMOBILE LICENSES	33,550	32,000	32,000	5,160	32,000	33,000	33,000
10-00-3065-100	ARTICLE 39	764,396	790,000	790,000	421,391	805,000	820,000	820,000
10-00-3065-101	ARTICLE 40	272,752	280,000	280,000	141,493	280,000	290,000	290,000
10-00-3065-102	ARTICLE 42	375,354	380,000	380,000	199,669	395,000	410,000	410,000
10-00-3065-104	ARTICLE 44	256	1,000	1,000	9	100	1,000	1,000
10-00-3227-100	HOLD HARMLESS	196,808	200,000	200,000	96,175	195,000	205,000	205,000
10-00-3070-100	RENTAL TAXES	1,683	2,000	2,000	1,265	2,000	1,500	1,500
	Other Taxes	**1,654,609**	**1,693,000**	**1,693,000**	**865,402**	**1,718,100**	**1,769,500**	**1,769,500**
10-00-3205-200	ELECTRICITY FRANCHISE TAX	482,714	490,000	490,000	248,548	490,000	500,000	500,000
10-00-3210-200	TELECOMMUNICATION TAX	62,849	70,000	70,000	22,056	50,000	60,000	60,000
10-00-3215-200	PIPED NATURAL GAS EXCISE TAX	20,887	20,000	20,000	9,528	20,000	20,000	20,000
10-00-3220-200	WINE & BEER TAX	35,192	38,000	38,000	-	38,000	38,000	38,000
10-00-3230-200	ABC REVENUE	54,000	54,000	54,000	27,000	54,000	54,000	54,000
10-00-3240-200	VIDEO PRGM TAX	112,953	125,000	125,000	56,123	115,000	120,000	120,000
10-00-3250-200	SOLID WASTE DISPOSAL TAX	5,589	5,500	5,500	4,272	5,500	5,500	5,500
10-10-3320-300	UNAUTHORIZED SUBSTANCE TAX	9,532	8,500	8,500	764	4,000	5,000	5,000
10-10-3420-400	NC FIRE TAX STATE BUILDINGS	19,697	20,000	20,000	-	20,000	20,000	20,000
	Unrestricted Revenues	**803,413**	**831,000**	**831,000**	**368,291**	**796,500**	**822,500**	**822,500**
10-10-3335-300	ABC REVENUE - POLICE	15,399	15,000	15,000	8,985	16,500	15,000	15,000
10-10-3305-300	PUBLIC SAFETY DONATIONS	14,568	20,000	20,000	15,659	16,000	20,000	20,000
10-10-3345-300	FEDERAL VEST PROGRAM	-	-	-	-	-	-	-
10-10-3350-300	FEMA - PARTY ROCK FIRE	30,819	-	-	-	-	-	-
10-10-3330-300	BODY CAMERA GRANT	11,000	-	-	-	-	-	-
10-20-3325-300	POWELL BILL	231,978	235,000	235,000	235,457	235,457	238,000	238,000
10-80-3705-700	SR. CTR. DEVELOPMENT GRANT	10,939	12,000	12,000	5,949	12,000	12,000	12,000
10-00-3355-300	DOWNTOWN STREETSCAPE GRANT	11,940	-	9,623	9,622	9,622	-	-
10-00-3366-300	PIGEON RIVER GRANT	-	-	28,000	28,000	28,000	-	-
10-10-3395-300	GCC GRANT	-	25,000	25,000	-	25,000	-	-
10-10-3333-300	HIGHWAY SAFETY GRANT	-	-	17,500	-	-	-	-
10-10-3396-300	DOWNTOWN TRAFFIC STUDY	-	28,000	28,000	-	-	-	-
10-10-3318-300	SLOT	-	-	-	5,035	7,000	6,000	6,000
10-80-3770-700	PARTF GRANT	-	-	-	-	-	-	-
	Restricted Revenues	**326,643**	**335,000**	**390,123**	**308,707**	**349,579**	**291,000**	**291,000**
10-10-3405-400	COURT COSTS	647	1,000	1,000	435	750	800	800
10-10-3425-400	FIRE INSPECTION FEES	-	1,000	1,000	1,325	2,000	1,500	1,500
10-10-3430-400	BUILDING PERMITS	268,227	295,000	295,000	170,789	230,000	245,000	245,000
10-10-3445-400	STORMWATER PERMITS	5,590	7,500	7,500	3,862	5,000	5,000	5,000
10-10-3455-400	VARIANCE AND REVIEW FEES	4,774	7,500	7,500	4,171	7,500	7,500	7,500
	Permits & Fees	**279,238**	**312,000**	**312,000**	**180,582**	**245,250**	**259,800**	**259,800**

2019-2020 Budget
General Fund Revenue

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
10-10-3415-400	FIRE DISTRICT AD VAL TAX	757,898	880,000	880,000	754,259	930,000	950,000	950,000
10-10-3415-401	FIRE DISTRICT SALES TAX DIST	234,574	275,000	275,000	142,787	250,000	300,000	300,000
10-80-3440-400	POOL REVENUE	52,176	50,000	50,000	21,278	50,000	53,000	53,000
10-80-3445-400	POOL CONCESSIONS	14,654	13,500	13,500	9,335	15,000	15,000	15,000
10-80-3446-400	POOL RENTALS	6,015	5,000	5,000	1,660	5,000	5,000	5,000
10-80-3455-400	LAKEVIEW UPSTAIRS RENTALS	24,644	22,000	22,000	19,013	23,000	22,000	22,000
10-80-3456-400	LAKEVIEW DOWNSTAIRS RENTALS	5,072	3,000	3,000	2,835	4,500	3,000	3,000
10-80-3457-400	PAVILION & GAZEBO RENTALS	3,650	2,000	2,000	1,940	3,200	2,000	2,000
10-80-3461-400	ADULT SPORTS	5,680	8,000	8,000	4,724	6,000	8,000	8,000
10-80-3462-400	YOUTH SPORTS	35,869	47,000	47,000	26,492	37,000	47,000	47,000
10-80-3463-400	SUMMER CAMP	28,976	18,000	18,000	2,799	25,000	15,000	15,000
10-80-3465-400	RECR SENIOR CITIZEN ACTIVITY	8,134	6,000	6,000	917	4,500	6,000	6,000
10-80-3475-400	CARVER CENTER RENTALS	45,554	45,000	45,000	30,578	42,000	45,000	45,000
10-80-3480-400	CARVER CENTER ACTIVITIES	4,388	2,500	2,500	40	1,000	2,500	2,500
10-80-3481-400	SPECIAL EVENTS	7,344	10,500	10,500	7,734	7,500	10,500	10,500
10-80-3482-400	GARDEN ACTIVITIES	2,418	2,500	2,500	1,720	1,500	2,500	2,500
10-80-3490-400	REC PARK REVENUE	510	750	750	760	1,000	750	750
10-80-3492-400	BOUNCE HOUSE RENTAL	11,110	7,500	7,500	6,915	10,000	7,500	7,500
10-80-3495-400	GREY EAGLE ARENA RENTALS	9,611	6,000	6,000	8,754	10,500	6,000	6,000
10-80-3600-400	SPONSORSHIP - SPECIAL EVENTS	6,100	2,000	2,000		2,000	2,000	2,000
10-80-3601-400	SPONSORSHIP - FIREWORKS	14,976	8,100	15,526	7,426	8,000	8,100	8,100
10-80-3602-400	SPONSORSHIP - YOUTH SPORTS	4,150	2,000	2,000	490	1,000	2,000	2,000
10-80-3603-400	SPONSORSHIP - OTHER	1,200	2,000	2,000	25	1,000	2,000	2,000
	Sales & Services	**1,284,703**	**1,418,350**	**1,425,776**	**1,052,481**	**1,438,700**	**1,514,850**	**1,514,850**
10-00-3300-300	ACTIVITY DONATIONS	9,672	5,400	5,400	-	2,000	5,000	5,000
10-00-3310-300	REIMB - BMPR - TOWN SQUARE	27,500	-	-	-	-	-	-
10-00-3800-800	INTEREST ON INVESTMENTS	47,414	50,000	50,000	51,163	68,000	85,000	85,000
10-00-3801-800	INTEREST ON FORFEITURE FUNDS	17	100	100	5	10	100	100
10-00-3805-800	INTEREST INVESTMNT-POWELL BILL	2,579	2,000	2,000	2,735	4,000	5,000	5,000
10-00-3806-800	INTEREST ON NCCMT POLICE SEPARATI	2,382	2,000	2,000	2,294	3,500	5,000	5,000
10-00-3815-800	MISC REVENUE	22,624	25,000	25,000	20,910	25,000	25,000	25,000
10-00-3820-800	SALE OF EQUIPMENT AND VEHICLE	6,000	5,000	5,000	3,463	10,000	8,000	8,000
10-00-3840-800	INSURANCE SETTLEMENT	4,501	-	18,062	31,540	31,540	-	-
10-00-3845-800	TAKE HOME VEHICLE REIMB	5,048	5,000	5,000	5,137	7,200	7,200	7,200
10-00-3900-900	COST REIMB FROM GOLF FUND	30,000	30,000	30,000	22,500	30,000	15,000	15,000
10-00-3905-900	FUND BALANCE APPROPRIATED	-	59,260	210,302	-	-	107,967	107,967
10-00-3915-900	COST REIMB FROM WATER FUND	127,090	127,090	127,090	95,317	127,090	127,090	127,090
10-00-3920-900	PROCEEDS-INSTALLMENT PURCHASES	750,000	-	-	-	-	-	-
10-10-3835-800	MONTREAT DISPATCHERS	19,000	19,000	19,000	9,500	19,000	19,000	19,000
	Miscellaneous	**1,053,827**	**329,850**	**498,954**	**244,564**	**327,340**	**409,357**	**409,357**
	GRAND TOTAL	**9,343,087**	**8,889,200**	**9,120,853**	**6,881,948**	**8,937,098**	**9,266,007**	**9,266,007**

GENERAL FUND REVENUES SUMMARY

Ad Valorem / DMV Taxes
The largest component of this class is the Ad Valorem Taxes on real property. This class also includes the DMV portion of the property tax. Buncombe County taxable property went through revaluation in January of 2017.

Other Taxes
The largest component of this class is the combined Local Sales Taxes. The State collects and distributes the proceeds from the locally levied tax on retail sales. Sales Tax in Buncombe County is distributed on an ad valorem basis, and Black Mountain's portion of the tax currently stands at 1.45% of the tax collected. Sales tax makes up close to 20% of the General Fund budget, and the Town has seen healthy increases in this area in recent years.

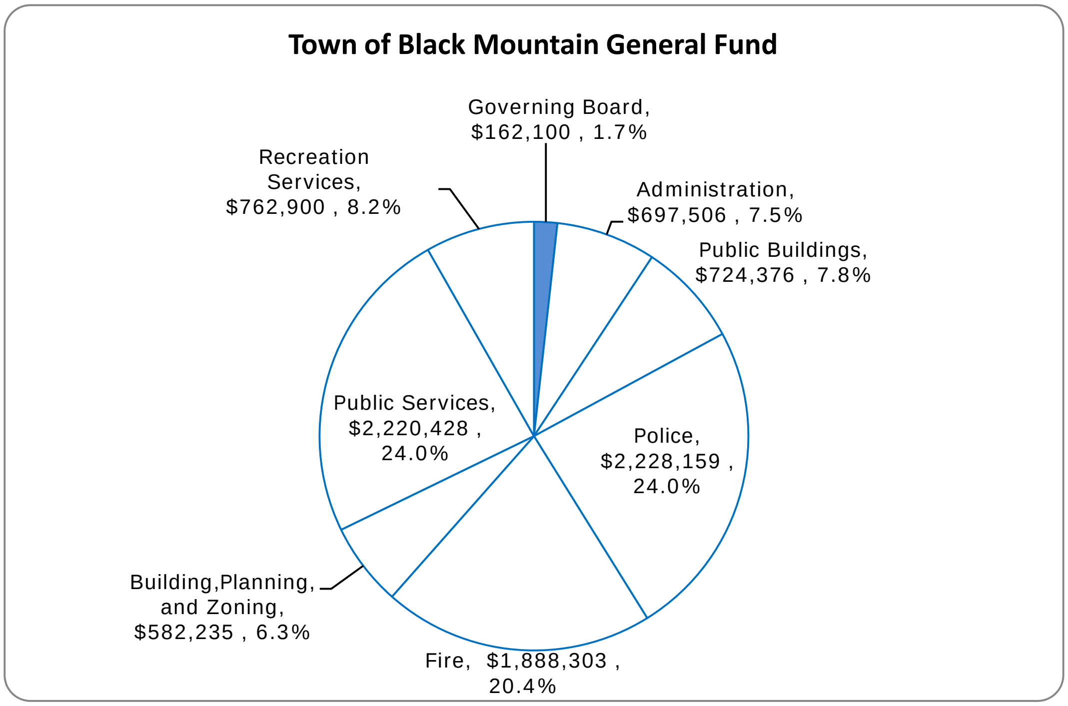
Unrestricted Revenues
The largest component of this class is the Electricity Franchise Tax, followed by the Video Programming Tax, the Telecommunications Tax. The electricty tax is highly sensitive to weather conditions. Also included in this category are local ABC taxes, a State wine and beer tax, and a fire tax on state owned buildings. This category has seen healthy growth in recent years as the Town has experienced residential and commercial growth.

Restricted Revenues
These are appropriated only for specified purposes. The largest component has historically been the Town's share of Powell Bill funds. Powell Bill funds are generated from the State gasoline tax, and are distributed to municipalities through a formula based on a Town's population and street mileage. Powell Bill funds can be used for street maintenance, construction, sidewalks, drainage and other street related needs.

Permits & Fees
The largest component of this class are fees related to building permits. Building permit fees are issued on new and existing buildings when the buildings are renovated or newly constructed for commercial property, single family dwellings, townhouses, condominiums and duplexes. They also include fees related mechanical, electrical, and plumbing improvements.

Sales & Services
The largest component is our Fire Protection revenue, along with other revenues from programs conducted by the Recreation & Parks Department. The Town receives an ad valorum and sales tax for properties located in the East Buncombe Fire district, which includes the Town of Montreat, and encompasses over 12,800 acres. Some of the larger Recreation revenues include pool revenue, youth sports, and recreation facility rentals.'

Other
This includes Fund Balance Appropriated, Inter-fund Transfers from the enterprise funds, and Miscellaneous Revenues. The Town typically appropriates close to $200,000 annually in the General Fund. The Water and Golf funds reimburse the General Fund $157,090 for services including insurance, accounting, payroll, and IT services



The Governing Board is comprised of the five Aldermen and the Mayor, and collectively they are the official legislative and policy-making body of the Town of Black Mountain. Each member is elected at large by the voters of the Town for staggered four year terms. The meetings of this Board are presided over by the Mayor (also elected at large for a four year term), who can vote on matters before the Board in the event of a tie. They seek public input and input from appointed, voluntary advisory boards and commissions. This body appoints the Town Manager and the Town Attorney.

GOVERNING BOARD

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ -	$ -	$ -	$ -	$ 44,300	N/A
Operating Costs	122,414	122,200	136,200	127,100	117,800	-3.60%
Total	**$ 122,414**	**$ 122,200**	**$ 136,200**	**$ 127,100**	**$ 162,100**	**32.65%**

Notable changes from the FY18-19 budget include:

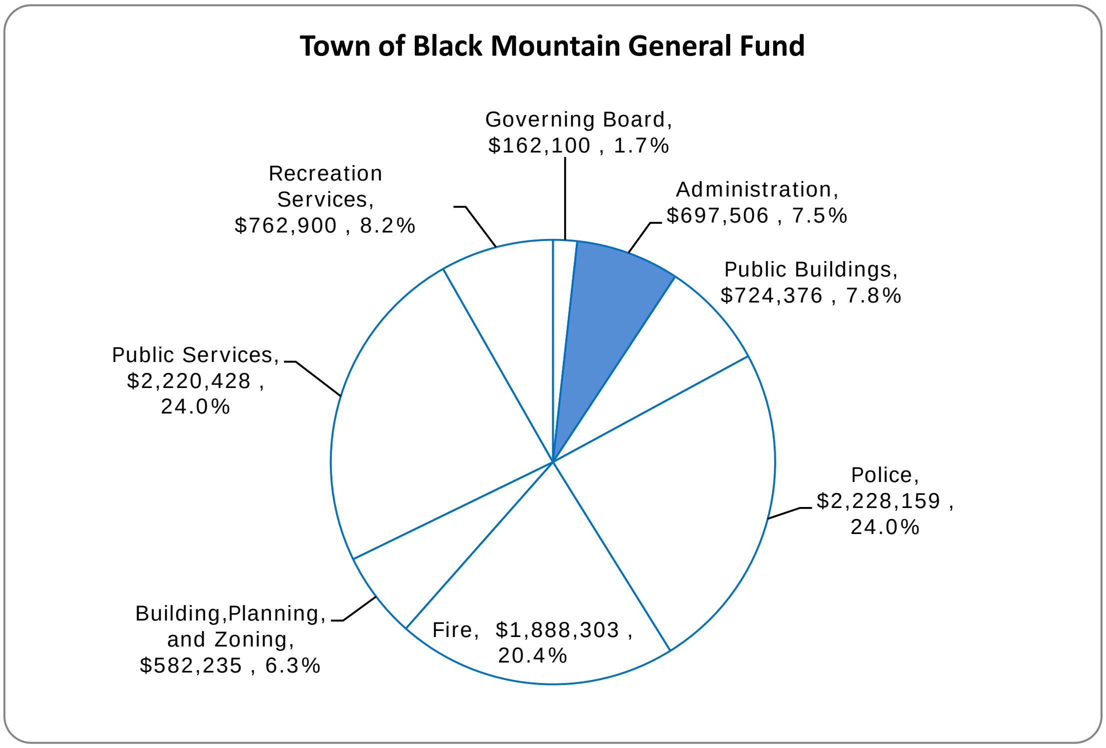
Personnel – Increase of $44,300. The monthly salary for the six Board members has been reinstated for the first time since June of 2017.

2019-2020 Budget
Governing Board

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10.00.4100.020	SALARIES & WAGES	-	-	-	-	-	41,100	41,100
10.00.4100.050	FICA EXPENSE	-	-	-	-	-	3,200	3,200
TOTALS:	***PERSONNEL SERVICES***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ 44,300***	***$ 44,300***
OPERATING EXPENSES:								
10.00.4100.040	PROF SERVICES	59,108	71,000	85,000	71,552	80,000	71,600	71,600
10.00.4100.140	PROF DEVELOPMENT	2,727	2,000	2,000	195	600	2,000	2,000
10.00.4100.330	DEPARTMENT SUPPLIES	1,398	1,200	1,200	1,384	1,500	1,200	1,200
10.00.4100.450	CONTRACT SERVICE	24,365	4,000	4,000	300	3,000	4,000	4,000
10.00.4100.520	CONTRIBUTIONS	34,816	44,000	44,000	34,000	42,000	39,000	39,000
TOTALS:	***OPERATING EXPENSES***	***$ 122,414***	***$ 122,200***	***$ 136,200***	***$ 107,431***	***$ 127,100***	***$ 117,800***	***$ 117,800***
CAPITAL OUTLAY:								
10.00.4100.730	CAPITAL OUTLAY	-	-	-	-	-	-	-
TOTALS:	***CAPITAL OUTLAY***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
DEBT PAYMENT:								
10.00.4100.900	DEBT PAYMENT	-	-	-	-	-	-	-
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
GOVERNING BOARD TOTAL:		**$ 122,414**	**$ 122,200**	**$ 136,200**	**$ 107,431**	**$ 127,100**	**$ 162,100**	**$ 162,100**

GENERAL FUND - GOVERNING BOARD
10-00-4100

.020 SALARIES & WAGES		**$ 44,300**
1 Mayor		
5 Aldermen		
.040 PROFESSIONAL SERVICES		**$ 71,600**
Legal services	36,000	
Audit contract	22,000	
Video recording monthly board meetings	12,600	
Misc minutes	1,000	
.140 PROFESSIONAL DEVELOPMENT		**$ 2,000**
Governing Board	2,000	
.330 DEPARTMENTAL SUPPLIES		**$ 1,200**
Misc	1,200	
.450 CONTRACT SERVICES		**$ 4,000**
Election costs	-	
Codification of Ordinances	4,000	
.520 CONTRIBUTIONS		**$ 39,000**
Black Mountain Library	12,000	
Chamber of Commerce - General	9,000	
Chamber of Commerce - Economic Dev	3,000	
Beautification Committee	5,000	
Owen Football	2,500	
Owen Little League	2,500	
Owen Softball	2,500	
Swannanoa Valley Museum	2,500	
	TOTAL	**$162,100**



The Administration Department serves to provide for the coordination and oversight of Town delivered services; to provide support to the Board of Aldermen; and to provide citizens and visitors with quality customer service and cost effective, innovative problem solving.

Organizational background

The Administration Department is represented as one budget unit, but actually consists of several components: the Town Manager, the Town Clerk, the HR functions, and the Finance & Information Services functions. The Finance Department also manages the customer service unit of the water fund, in Water Administration. The Administration Department manages the non-departmental supporting functions of the Public Buildings budget unit as well.

ADMINISTRATION DEPARTMENT

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 517,363	$ 514,700	$ 514,700	$ 489,518	$ 503,806	-2.12%
Operating Costs	163,459	185,700	198,214	195,039	193,700	4.31%
Capital	1,001,100	27,000	27,000	27,500	-	-100.00%
Total	**$ 1,681,922**	**$ 727,400**	**$ 739,914**	**$ 712,057**	**$ 697,506**	**-4.11%**

Notable changes from the FY18-19 budget include:

Personnel Expenses - Decrease of $11,000.

Operating

Professional Development – Increase of $8,000. Three of the five employees in this department are new to their roles.

Capital Expense – Decrease of $27,000.

2019-2020 Budget
Administrative Department

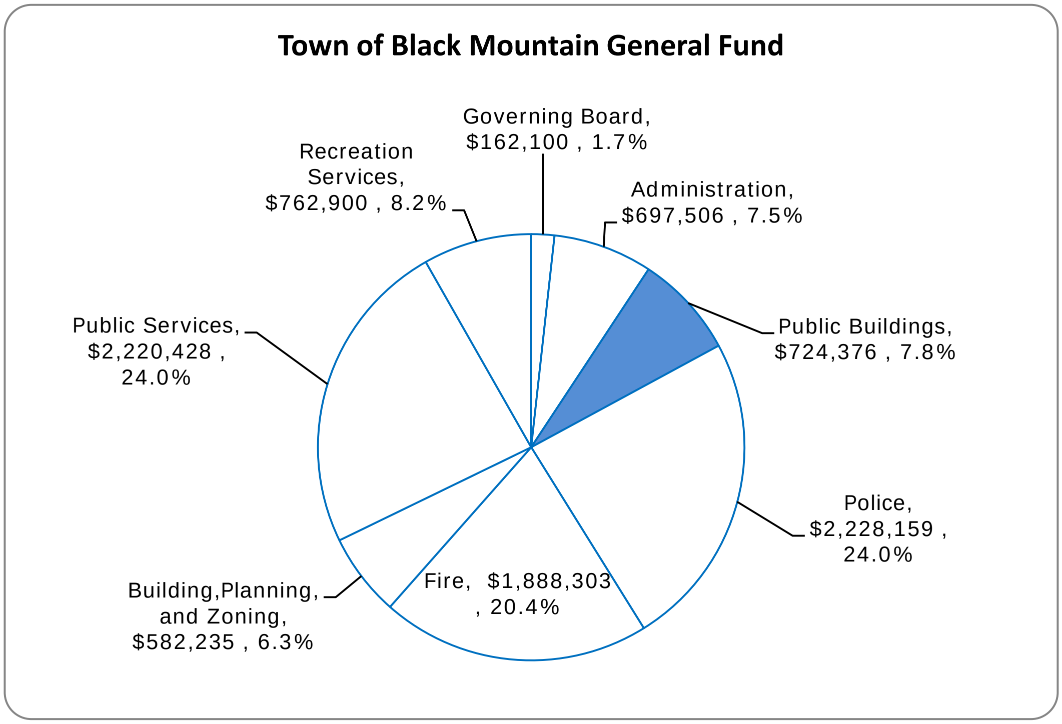
ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-00-4200-020	SALARIES & WAGES	378,841	373,000	373,000	263,872	356,518	353,303	358,303
10-00-4200-050	FICA EXPENSE	28,071	28,600	28,600	19,879	27,000	27,082	27,082
10-00-4200-060	GROUP INSURANCE	41,228	43,600	43,600	27,063	40,000	46,416	46,416
10-00-4200-070	RETIREMENT LGERS	50,715	50,800	50,800	34,502	48,000	54,335	54,335
10-00-4200-080	RETIREMENT 401K	18,508	18,700	18,700	12,039	18,000	17,670	17,670
TOTALS:	***PERSONNEL SERVICES***	***$ 517,363***	***$ 514,700***	***$ 514,700***	***$ 357,355***	***$ 489,518***	***$ 498,806***	***$ 503,806***
OPERATING EXPENSES:								
10-00-4200-040	PROF SERVICES	5,575	10,000	22,514	16,530	22,000	10,000	10,000
10-00-4200-100	POSTAGE	925	2,000	2,000	2,381	3,000	2,500	2,500
10-00-4200-110	TELEPHONE	3,868	3,000	3,000	1,863	2,600	3,500	3,500
10-00-4200-140	PROF DEVELOPMENT	15,615	12,000	12,000	10,482	13,000	20,000	20,000
10-00-4200-160	M & R EQUIPMENT	16,404	19,700	19,700	17,091	19,000	18,700	18,700
10-00-4200-260	ADVERTISING	4,220	7,000	7,000	4,965	6,000	9,000	9,000
10-00-4200-320	ACTIVITY EXPENSE	3,811	7,000	7,000	5,153	6,500	7,000	7,000
10-00-4200-322	EMPLOYEE HEALTH	1,602	2,500	2,500	25	800	1,500	1,500
10-00-4200-330	DEPARTMENT SUPPLIES	4,329	6,500	6,500	8,833	9,500	6,500	6,500
10-00-4200-340	BANKING FEES	11,927	12,000	12,000	7,918	11,500	11,000	11,000
10-00-4200-345	TAX COLLECTION FEES	74,590	75,000	75,000	76,192	77,500	78,000	78,000
10-00-4200-450	CONTRACT SERVICES	7,974	12,000	12,000	5,344	9,000	11,000	11,000
10-00-4200-530	DUES & SUBSCRIPTIONS	12,120	14,000	14,000	3,559	13,000	13,000	13,000
10-00-4200-550	UNEMPLOYMENT EXPENSE	499	3,000	3,000	1,639	1,639	2,000	2,000
TOTALS:	***OPERATING EXPENSES***	***$ 163,459***	***$ 185,700***	***$ 198,214***	***$ 161,975***	***$ 195,039***	***$ 193,700***	***$ 193,700***
CAPITAL OUTLAY:								
10-00-4200-730	CAPITAL OUTLAY	1,001,100	27,000	27,000	13,745	27,500	30,000	-
TOTALS:	***CAPITAL OUTLAY***	***$ 1,001,100***	***$ 27,000***	***$ 27,000***	***$ 13,745***	***$ 27,500***	***$ 30,000***	***$ -***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
ADMINISTRATION DEPARTMENT TOTAL:		**$ 1,681,922**	**$ 727,400**	**$ 739,914**	**$ 533,075**	**$ 712,057**	**$ 722,506**	**$ 697,506**

.020 SALARIES, WAGES & BENEFITS		**$ 503,806**
1 Town Manager		
1 Assistant Town Manager / Finance Director		
1 Deputy Finance Director - Vacant		
1 Town Clerk/Public Information Officer		
1 HR Coordinator		
1 Accounts Payable Clerk		
.040 PROFESSIONAL SERVICES		**$ 10,000**
Studies and consultations	4,200	
Misc	2,300	
EAP Program	3,500	
.100 POSTAGE		**$ 2,500**
AP Checks	1,500	
Misc	1,000	
.110 TELEPHONE		**$ 3,500**
Telephone service	1,300	
Cell phones	1,500	
Internet	700	
.140 PROFESSIONAL DEVELOPMENT		**$ 20,000**
Finance, Town Manager, HR, Clerk	20,000	
.160 M-R EQUIPMENT		**$ 18,700**
1/2 of annual software contract	9,000	
Copier lease and maintenance	4,000	
Board Room audio maintenance	2,700	
Town website maint	1,500	
IT services / misc	1,500	
.260 ADVERTISING		**$ 9,000**
Legal and public notices	5,500	
Black Mountain News advertisement	3,500	
.320 ACTIVITY EXPENSE		**$ 7,000**
Holiday luncheon	2,500	
Citizen academy	2,000	
Retirements	1,500	
Misc	1,000	
.322 EMPLOYEE HEALTH PROGRAM		**$ 1,500**
.330 DEPARTMENTAL SUPPLIES		**$ 6,500**
Office supplies	5,500	
Copy overages	1,000	
.340 BANK SERVICE CHARGE		**$ 11,000**
Banking fees	11,000	
.345 TAX COLLECTION FEES		**$ 78,000**
Buncombe County	78,000	

GENERAL FUND - ADMINISTRATION
10-00-4200

.450 CONTRACT SERVICES		**$ 11,000**
Drug screening and background checks	7,000	
Facility repairs and services	3,000	
Misc	1,000	
.530 DUES AND SUBSCRIPTIONS		**$ 13,000**
NC League of Municipalities	9,000	
Misc	2,000	
NC School of Govt	1,000	
ICMA	1,000	
.550 UNEMPLOYMENT EXPENSE		**$ 2,000**
.730 CAPITAL OUTLAY		**$ -**
Replacement of town van	-	
	TOTAL	**$ 697,506**

PUBLIC BUILDINGS UNIT



The Public Buildings budget unit is a non-departmental unit managed by the Administration Department, that serves to provide and maintain public facilities at Town Hall, Public Buildings, and the Downtown Restrooms, as well as to provide adequate insurance protection for the Town.

PUBLIC BUILDINGS UNIT

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY-19-20 Recommended Budget	% Change From FY18-19 Original
Operating Costs	$ 582,643	$ 429,600	$ 429,600	$ 404,900	$ 454,000	5.68%
Capital	42,683	40,000	90,000	85,000	39,000	-2.50%
Debt Payment	164,682	237,000	237,000	236,989	231,376	-2.37%
Total	**$ 790,008**	**$ 706,600**	**$ 756,600**	**$ 726,889**	**$ 724,376**	**2.52%**

Notable changes from the FY18-19 budget include:

Utilities – Increase of $9,000. The Town is currently paying certain utilities at both the old and new Public Works building.

M & R, Building and Grounds – Increase of $23,000. Certain expenses, such as pest control, floor maintenance, janitorial costs, and mat service have been consolidated into this account in the FY19-20 budget. In previous years, many of these expenses were shown in individual departments.

Insurance - Decrease of $9,500. The Town has seen a reduction in high dollar workers compensation claims in recent years.

2019-2020 Budget
Public Buildings

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
OPERATING EXPENSES:								
10-00-5000-040	PROF SERVICES	41,036	20,000	20,000	1,875	20,000	20,000	20,000
10-00-5000-130	UTILITIES	37,077	36,300	36,300	38,537	43,000	45,300	45,300
10-00-5000-140	PROF DEVELOPMENT	5,975	2,500	2,500	-	1,500	2,500	2,500
10-00-5000-150	M & R BLDGS & GROUNDS	27,191	25,200	25,200	20,920	22,500	48,500	48,500
10-00-5000-151	M & R ARTS CENTER	3,418	5,000	5,000	5,812	6,300	6,000	6,000
10-00-5000-160	M & R EQUIPMENT	6,371	9,900	9,900	5,991	8,000	10,000	10,000
10-00-5000-162	M & R TOWN SQUARE	-	-	-	86	100	-	-
10-00-5000-170	M & R AUTO	1,197	1,500	1,500	183	500	1,500	1,500
10-00-5000-330	DEPARTMENT SUPPLIES	12,567	8,100	8,100	5,920	8,000	8,100	8,100
10-00-5000-331	CONTINGENCY	-	25,000	25,000	-	-	25,000	25,000
10-00-5000-450	CONTRACT SERVICES	67,565	70,400	70,400	53,924	70,000	70,900	70,900
10-00-5000-540	INSURANCE	244,246	220,700	220,700	210,727	220,000	211,200	211,200
10-00-5000-560	TRANSFER TO GOLF FUND	130,530	-	-	-	-	-	-
10-00-5000-750	DOWNTOWN RESTROOMS	5,470	5,000	5,000	3,902	5,000	5,000	5,000
TOTALS:	***OPERATING EXPENSES***	***$ 582,643***	***$ 429,600***	***$ 429,600***	***$ 347,877***	***$ 404,900***	***$ 454,000***	***$ 454,000***
CAPITAL OUTLAY:								
10-00-5000-730	CAPITAL OUTLAY	15,183	40,000	90,000	75,507	85,000	49,000	39,000
10-00-5000-734	CAPITAL OUTLAY - TOWN SQUARE	27,500	-	-	-			
TOTALS:	***CAPITAL OUTLAY***	***$ 42,683***	***$ 40,000***	***$ 90,000***	***$ 75,507***	***$ 85,000***	***$ 49,000***	***$ 39,000***
DEBT PAYMENT:								
10-00-5000-904	DEBT INTEREST DOWNTOWN LAND	38,682	34,825	34,825	34,814	34,814	30,946	30,946
10-00-5000-905	DEBT PRINCIPAL DOWNTOWN LAND	126,000	126,000	126,000	126,000	126,000	126,000	126,000
1000-5000-911	DEBT PRINCIPAL - BM AVE LAND/BUI	-	50,000	50,000	50,000	50,000	50,000	50,000
1000-5000-912	DEBT INTEREST - BM AVE LAND/BUIL	-	26,175	26,175	26,175	26,175	24,430	24,430
TOTALS:	***DEBT PAYMENT***	***$ 164,682***	***$ 237,000***	***$ 237,000***	***$ 236,989***	***$ 236,989***	***$ 231,376***	***$ 231,376***
PUBLIC BUILDINGS DEPARTMENT TOTAL:		**$ 790,008**	**$ 706,600**	**$ 756,600**	**$ 660,373**	**$ 726,889**	**$ 734,376**	**$ 724,376**

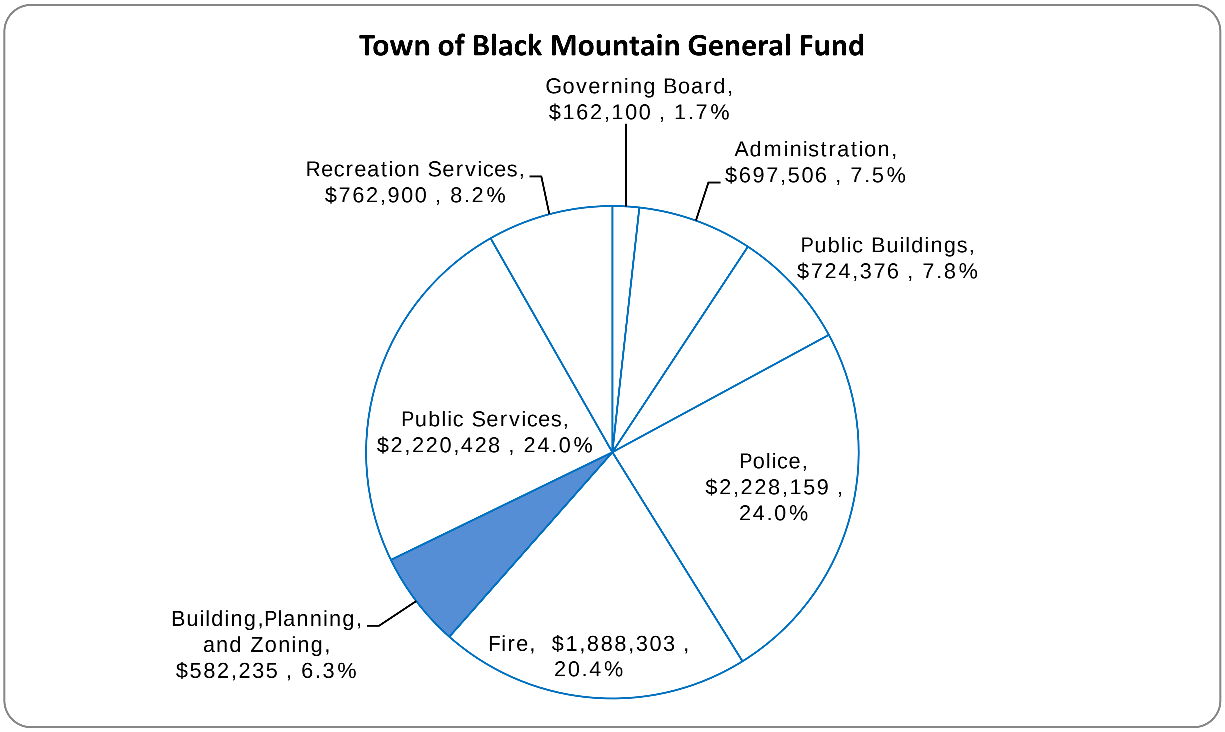
GENERAL FUND - PUBLIC BUILDINGS
10-00-5000

.040 PROFESSIONAL SERVICES		**$**	**20,000**
Misc professional studies	20,000		
.130 UTILITIES		**$**	**45,300**
Electricity - Public Safety	12,000		
Electricity - Town Hall	10,000		
Electricity - 304 BMA	10,000		
Natural gas - Public Safety	5,000		
Electricity - varied locations	4,500		
Sewer for town buildings	2,400		
Natural gas - Fire Station 2	900		
Water - Fire Station 2	500		
.140 PROFESSIONAL DEVELOPMENT		**$**	**2,500**
Misc tuition reimb	2,500		
.150 M & R MAINT AND GROUNDS		**$**	**48,500**
Facility repairs and services	6,000		
Janitorial services - Town Hall	5,500		
Pest control - all Town locations	5,500		
HVAC	5,000		
Janitorial services - 304 BMA	4,500		
Mat service - 304 BMA	4,500		
Janitorial services - Public Safety	3,400		
Floor maintenance - Lakeview	2,900		
Mat service - Town Hall	2,900		
Floor maintenance - Carver	2,100		
Floor maintenance - public safety	1,800		
Floor maintenance - Town Hall	1,600		
Mat service - Public Safety	1,600		
Floor maintenance - 304 BMA	1,200		
.151 M & R ARTS CENTER		**$**	**6,000**
Misc repairs	3,500		
Elevator	2,100		
Terminex	400		
.160 M-R EQUIPMENT		**$**	**10,000**
IT related	3,000		
1/2 cost of annual Code Red	2,800		
TSA Choice	2,600		
Misc	1,600		
.170 M & R AUTO		**$**	**1,500**
Town van	1,500		
.330 DEPARTMENTAL SUPPLIES		**$**	**8,100**
Office supplies	2,500		
Cleaning supplies	1,500		
Annual crossing sign maintenance	1,200		
Rental payments - Depot	1,600		
Postage machine rental	700		
Misc	600		
.331 CONTINGENCY		**$**	**25,000**

GENERAL FUND - PUBLIC BUILDINGS
10-00-5000

.450 CONTRACT SERVICES		$	**70,900**
IT services	57,600		
Email services	8,500		
ERC - fiber	4,800		
.540 INSURANCE		$	**211,200**
General liab insurance	86,000		
Workers comp insurance	85,000		
Fire Dept Insurance	25,000		
Firefighters Relief Fund	5,800		
Misc deductibles and bonds	5,000		
Art Center insurance	4,400		
.750 DOWNTOWN RESTROOMS		$	**5,000**
Chemicals and repairs	2,300		
Electricity	900		
Sewer	900		
Natural gas	900		
.730 CAPITAL		$	**39,000**
Downtown streetscapes	10,000		
Website	14,000		
IT - Computer replacement and misc	15,000		
.900 DEBT PAYMENT		$	**231,376**
Town Square	156,946		
Black Mountain Avenue	74,430		
TOTAL		$	**724,376**

BUILDING, PLANNING, AND ZONING DEPARTMENT



The Building, Planning, and Zoning Department works to protect the health, safety and welfare of the citizens of Black Mountain by developing and implementing local plans and regulations that guide building construction, subdivision and zoning district requirements within the Town.

This department also provides staff support for the Town's Historic Preservation Commission, Planning Board and Zoning Board of Adjustment. Conditional Use Permits, appeals, variances, rezoning requests and historic property designations are some of the requests we manage on behalf of these committees and boards. In conjunction with the Planning Board, the Department works on zoning amendments, new ordinances and other land use planning tools and documents.

BUILDING, PLANNING, AND ZONING DEPARTMENT

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 277,427	$ 315,100	$ 305,100	$ 295,445	$ 336,235	6.71%
Operating Costs	52,699	65,900	114,000	96,700	61,000	-7.44%
Capital	138,198	181,500	209,737	147,302	185,000	1.93%
Total	**$ 468,324**	**$ 562,500**	**$ 628,837**	**$ 539,447**	**$ 582,235**	**3.51%**

Notable changes from the FY18-19 budget include:

Personnel Services—Increase of $21,000.

$25,000 has been budgeted for a part time Building Inspector position. (In FY18-19, $14,000 was budgeted)

2019-2020 Budget
Planning Department Revenue
Charges, Fees, and Grants

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
10-00-3055-100	BUSINESS REGISTRATION FEES	9,810	8,000	8,000	240	9,000	9,000	9,000
10-10-3425-400	FIRE INSPECTION FEES	-	1,000	1,000	1,325	2,000	1,500	1,500
10-10-3430-400	BUILDING PERMITS	268,227	295,000	295,000	170,789	230,000	245,000	245,000
10-10-3445-400	STORMWATER PERMITS	5,590	7,500	7,500	3,862	5,000	5,000	5,000
10-10-3455-400	VARIANCE AND REVIEW FEES	4,774	7,500	7,500	4,171	7,500	7,500	7,500
10-00-3355-300	DOWNTOWN STREETSCAPE GRANT	11,940	-	9,623	9,622	9,622	-	-
	Total	**300,341**	**319,000**	**328,623**	**190,009**	**263,122**	**268,000**	**268,000**

2019-2020 Budget
Building, Planning, and Zoning Department

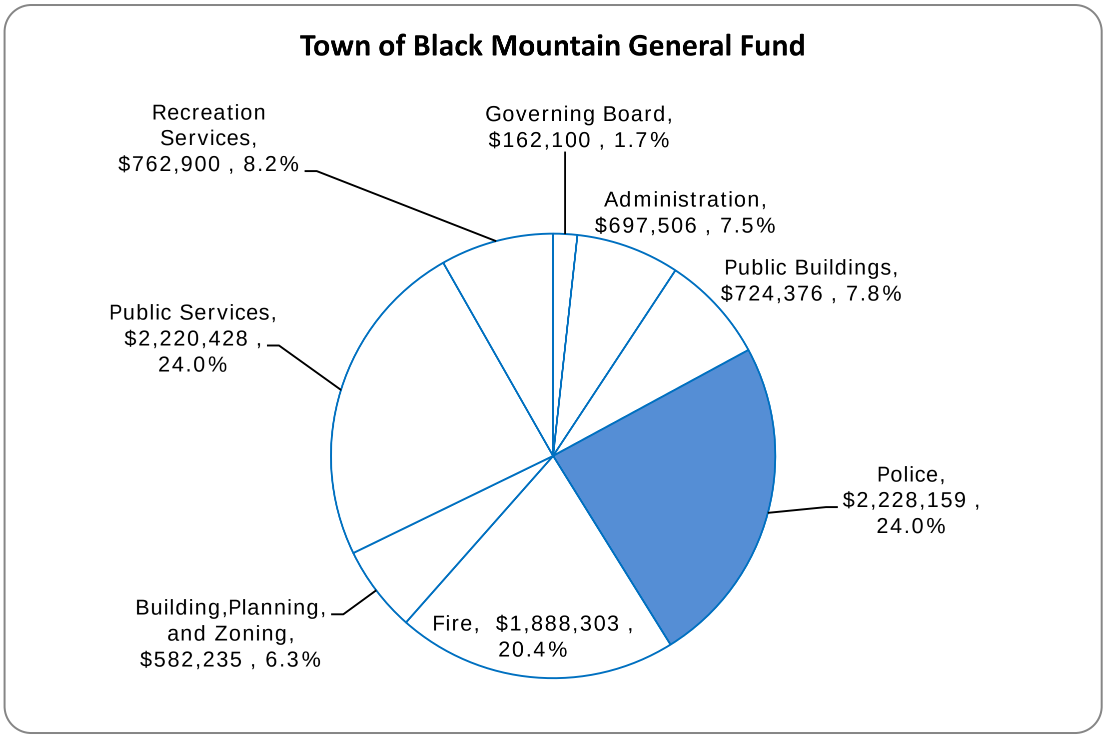
ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-10-5400-020	SALARIES & WAGES	198,725	216,800	216,800	157,442	214,945	221,202	221,202
10-10-5400-021	SALARIES- PART-TIME, TEMP	2,810	14,000	4,000	-	-	22,800	22,800
10-10-5400-050	FICA EXPENSE	14,618	16,700	16,700	11,207	15,000	18,746	18,746
10-10-5400-060	GROUP INSURANCE	24,394	27,200	27,200	19,882	26,500	28,416	28,416
10-10-5400-070	RETIREMENT LGERS	27,032	29,500	29,500	22,152	28,500	33,971	33,971
10-10-5400-080	RETIREMENT 401K	9,848	10,900	10,900	7,722	10,500	11,100	11,100
TOTALS:	***PERSONNEL SERVICES***	***$ 277,427***	***$ 315,100***	***$ 305,100***	***$ 218,405***	***$ 295,445***	***$ 336,235***	***$ 336,235***
OPERATING EXPENSES:								
10-10-5400-040	PROF SERVICES	16,016	9,000	57,100	9,800	50,000	12,000	12,000
10-10-5400-100	POSTAGE	1,177	2,000	2,000	29	1,800	2,000	2,000
10-10-5400-110	TELEPHONE	1,971	2,300	2,300	1,032	1,800	1,600	1,600
10-10-5400-140	PROF DEVELOPMENT	3,334	7,000	7,000	1,340	4,500	6,000	6,000
10-10-5400-160	M & R EQUIPMENT	2,430	2,900	2,900	2,122	2,400	2,400	2,400
10-10-5400-170	M & R TRUCKS	762	1,500	1,500	957	1,500	1,500	1,500
10-10-5400-310	DIESEL AND UNLEADED FUEL	1,662	1,700	1,700	1,268	1,700	1,700	1,700
10-10-5400-330	DEPARTMENT SUPPLIES	3,446	6,000	6,000	2,255	4,000	6,000	6,000
10-10-5400-331	BOARDS AND COMMISSIONS EXP	10,543	10,000	10,000	4,540	9,500	10,000	10,000
10-10-5400-340	BANKING FEES	2,536	3,000	3,000	2,071	3,000	3,000	3,000
10-10-5400-360	UNIFORMS	-	500	500	-	-	500	500
10-10-5400-450	CONTRACT SERVICES	7,815	16,000	16,000	8,597	14,000	11,300	11,300
10-10-5400-530	DUES & SUBSCRIPTIONS	1,007	4,000	4,000	1,760	2,500	3,000	3,000
TOTALS:	***OPERATING EXPENSES***	***$ 52,699***	***$ 65,900***	***$ 114,000***	***$ 35,771***	***$ 96,700***	***$ 61,000***	***$ 61,000***
CAPITAL OUTLAY:								
10-10-5400-543	TRANSF TO GEN CAP PROJ FUND	107,575	88,000	88,000	80,000	80,000	130,000	120,000
10-10-5400-730	CAPITAL OUTLAY	30,623	93,500	121,737	32,302	67,302	185,000	65,000
TOTALS:	***CAPITAL OUTLAY***	***$ 138,198***	***$ 181,500***	***$ 209,737***	***$ 112,302***	***$ 147,302***	***$ 315,000***	***$ 185,000***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
BUILDING, PLANNING AND ZONING TOTAL:		***$ 468,324***	***$ 562,500***	***$ 628,837***	***$ 366,478***	***$ 539,447***	***$ 712,235***	***$ 582,235***

GENERAL FUND - BUILDING, PLANNING, AND ZONING
10-10-5400

.020 SALARIES, WAGES & BENEFITS		**$ 313,435**
1-Director of Planning		
1-Zoning Administrator		
1-Building Inspector/Flood Plain Administrator		
1-Administrative Asst/Permit Clerk		
1-Senior Admin Asst/Deputy Clerk - Vacant		
.021 SALARIES - PART-TIME, TEMP		**$ 22,800**
Part Time Building Inspector-Requested	22,800	
Intern	-	
.040 PROFESSIONAL SERVICES		**$ 12,000**
Engineering, consulting & survey services	5,000	
GIS - Land of Sky	4,000	
Misc	3,000	
.100 POSTAGE		**$ 2,000**
General correspondence	2,000	
.110 TELEPHONE		**$ 1,600**
Cell phones	900	
Telephone services	700	
.140 PROFESSIONAL DEVELOPMENT		**$ 6,000**
Annual conferences and training	5,000	
Continuing education for inspection certifications	1,000	
.160 M & R EQUIPMENT		**$ 2,400**
Copier lease and maintenance	2,100	
Misc	300	
.170 M & R TRUCKS		**$ 1,500**
Brakes, oil, tires	800	
Misc	700	
.310 DIESEL AND UNLEADED FUEL		**$ 1,700**
Fuel for two department vehicles	1,700	
.330 DEPARTMENT SUPPLIES		**$ 6,000**
Community outreach	2,500	
General office supplies	2,300	
Manuals and publications	700	
Copy charges	500	
.331 BOARDS AND COMMISSIONS EXPENSE		**$ 10,000**
Board of Adjustment - legal	9,000	
Workshops	1,000	
.340 BANK SERVICE CHARGE		**$ 3,000**
Banking fees	3,000	

GENERAL FUND - BUILDING, PLANNING, AND ZONING
10-10-5400

.360 UNIFORMS		**$ 500**
Shirts, jackets, boots	500	
.450 CONTRACT SERVICES		**$ 11,300**
GovQA Permitting software	6,800	
Green builders	2,500	
ESRI upgrade and maintenance	1,500	
Buncombe County Inspections	500	
.530 DUES & SUBSCRIPTIONS		**$ 3,000**
Membership dues and recertifications	1,540	
Annual stormwater permit	860	
Code book updates	600	
.543 TRANSFER TO CAPITAL PROJECTS FUNDS		**$ 120,000**
Riverwalk Greenway - Town match	80,000	
Tomahawk Stream stabilization - Town match	40,000	
.730 CAPITAL OUTLAY		**$ 65,000**
Comprehensive plan update	45,000	
Riverwalk Contingency	20,000	
Swannanoa River Improv at Vet Park	-	
Vehicle replacement	-	
TOTAL		**$ 582,235**



The Black Mountain Police Department, in partnership with our Community, provides impartial, ethical, and professional law enforcement service and protection. Through open communication, we strive to build upon the trust and confidence of our citizens and to all those who may visit, work in, or travel through our Communities. We are committed to protect life, property and improve the quality of life without prejudice or bias, with respect for the rights of all people, to assure a safe and secure environment for all.

POLICE DEPARTMENT

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 1,518,340	$ 1,571,400	$ 1,571,400	$ 1,556,100	$ 1,698,994	8.12%
Operating Costs	268,953	293,100	335,462	326,196	326,750	11.48%
Capital	112,007	177,500	210,000	200,000	51,000	-71.27%
Debt Payment	-	-	-	-	151,415	N/A
Total	**$ 1,899,300**	**$ 2,042,000**	**$ 2,116,862**	**$ 2,082,296**	**$ 2,228,159**	**9.12%**

Notable changes from the FY18-19 budget include:

Personnel Services—Increase of $127,000 due to the following:

One new officer has been added at a cost of $61,000.

The 2.5% COLA, combined with the required LGERS increase accounts for an increase of $66,000.

Operating

LEO Supplies – Increase of $23,000, mostly related to the replacement of nine tasers.

Special Response Team – Increase of $9,900. This new line item will assist in the training and the maintaining of equipment for the Special Response Team.

Auxiliary – The Police Department is requesting $4,500 for the Cadet Corp, a program designed to introduce youth to careers in law enforcement.

Capital – Decrease of $126,500. One vehicle has been budgeted.

2019-2020 Budget
Police Department Revenue
Charges, Fees, and Grants

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
10-10-3405-400	COURT COSTS	647	1,000	1,000	435	750	800	800
10-10-3835-800	MONTREAT DISPATCHERS	19,000	19,000	19,000	9,500	19,000	19,000	19,000
10-10-3333-300	HIGHWAY SAFETY GRANT	-	-	17,500	-	-	-	-
10-10-3330-300	BODY CAMERA GRANT	11,000	-	-	-	-	-	-
10-10-3320-300	UNAUTHORIZED SUBSTANCE TAX	9,532	8,500	8,500	764	4,000	5,000	5,000
10-10-3335-300	ABC REVENUE - POLICE	15,399	15,000	15,000	8,985	16,500	15,000	15,000
10-10-3395-300	GCC GRANT	-	25,000	25,000	-	25,000	-	-
	Total	**$ 55,578**	**$ 68,500**	**$ 86,000**	**$ 19,684**	**$ 65,250**	**$ 39,800**	**$ 39,800**

2019-2020 Budget
Police Department

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-10-5100-020	SALARIES & WAGES	991,555	1,072,500	1,072,500	783,623	1,068,000	1,267,794	1,142,524
10-10-5100-021	SALARIES- PART-TIME,TEMP	59,887	52,000	52,000	36,709	52,000	53,400	53,400
10-10-5100-022	SALARIES-PENSION	58,644	-	-	42,855	-	-	-
10-10-5100-050	FICA EXPENSE	83,273	86,600	86,600	63,812	84,000	102,100	92,517
10-10-5100-060	GROUP INSURANCE	135,146	156,100	156,100	105,373	146,000	191,400	170,148
10-10-5100-070	RETIREMENT LGERS	140,745	151,000	151,000	114,701	153,000	203,200	183,069
10-10-5100-080	RETIREMENT 401K	49,090	53,200	53,200	38,209	53,100	63,600	57,337
TOTALS:	**PERSONNEL SERVICES**	***$ 1,518,340***	***$ 1,571,400***	***$ 1,571,400***	***$ 1,185,282***	***$ 1,556,100***	***$ 1,881,494***	***$ 1,698,994***
OPERATING EXPENSES:								
10-10-5100-110	TELEPHONE	7,833	7,100	7,100	4,617	7,000	7,000	7,000
10-10-5100-140	PROF DEVELOPMENT	7,043	8,000	8,000	7,477	7,800	8,000	8,000
10-10-5100-150	M & R BLDGS & GROUNDS	9,220	12,300	12,300	9,720	12,000	12,000	12,000
10-10-5100-160	M & R EQUIPMENT	35,081	9,600	9,600	6,360	8,200	9,100	9,100
10-10-5100-170	M & R AUTO	21,028	26,000	44,062	40,596	45,000	26,000	26,000
10-10-5100-180	FORFEITURE FUNDS	35,176	-	-	-	-	-	-
10-10-5100-190	ABC DISTRIBUTION	23,717	5,000	29,300	20,655	29,000	5,000	5,000
10-10-5100-200	CONTROLLED SUBSTANCE	6,184	1,000	1,000	1,496	1,496	1,000	1,000
10-10-5100-210	MOBILE DATA TERMINALS	16,228	17,600	17,600	14,064	17,500	18,400	18,400
10-10-5100-310	DIESEL AND UNLEADED FUEL	41,162	40,000	40,000	34,333	45,000	45,000	45,000
10-10-5100-320	MED CERTIFICATION	2,125	6,900	6,900	555	4,500	2,400	2,400
10-10-5100-330	DEPARTMENT SUPPLIES	17,814	6,500	6,500	11,346	6,300	7,000	7,000
10-10-5100-342	PUBLIC RELATIONS MATERIALS	-	2,300	2,300	-	-	3,000	3,000
10-10-5100-350	LEO SUPPLIES	-	15,800	15,800	7,259	13,500	59,800	38,300
10-10-5100-351	SPECIAL RESPONSE TEAM	-	-	-	-	-	9,900	9,900
10-10-5100-360	UNIFORMS	13,212	14,500	14,500	7,771	13,500	20,000	17,750
10-10-5100-450	CONTRACT SERVICES	32,000	56,100	56,100	51,995	53,000	57,100	57,100
10-10-5100-530	DUES AND SUBSCRIPTIONS	-	400	400	150	400	1,300	1,300
10-10-5100-543	TRNSF TO SUPPLEM PENSION BAN	-	60,000	60,000	-	60,000	50,000	50,000
10-10-5100-740	AUXILIARY	1,130	4,000	4,000	861	2,000	8,500	8,500
TOTALS:	**OPERATING EXPENSES**	***$ 268,953***	***$ 293,100***	***$ 335,462***	***$ 219,255***	***$ 326,196***	***$ 350,500***	***$ 326,750***
CAPITAL OUTLAY:								
10-10-5100-730	CAPITAL OUTLAY	112,007	177,500	210,000	182,044	200,000	153,000	51,000
TOTALS:	**CAPITAL OUTLAY**	***$ 112,007***	***$ 177,500***	***$ 210,000***	***$ 182,044***	***$ 200,000***	***$ 153,000***	***$ 51,000***
DEBT PAYMENT:								
10-10-5100-906	DEBT INT FY19 COMMUNICATIONS	-	-	-	-	-	-	-
10-10-5100-907	DEBT PRIN FY19 COMMUNICATIONS	-	-	-	-	-	151,415	151,415
TOTALS:	**DEBT PAYMENT**	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ 151,415***	***$ 151,415***
POLICE DEPARTMENT TOTAL:		**$ 1,899,300**	**$ 2,042,000**	**$ 2,116,862**	**$ 1,586,581**	**$ 2,082,296**	**$ 2,536,409**	**$ 2,228,159**

GENERAL FUND - POLICE
10-10-5100

.020 SALARIES, WAGES & BENEFITS		**$ 1,645,594**
1-Police Chief,		
2-Police Lieutenant , 4-Police Sergeants		
1-Police Detective, 10-Police Officers		
1- Narcotics Investigator		
2-Telecommunicator II		
2-Telecommunicator I		
4-Requested Police Officers		
1-Recommended		
.021 SALARIES -PART-TIME,TEMP		**$ 53,400**
1-Police Officer - downtown patrol (780 hours)		
1-Part-time police detective (780 hours)		
Part-time Dispatch (1,250 hours)		
Part-time Patrol Officers (200 hours)		
.110 TELEPHONE		**$ 7,000**
Cell phones	4,400	
Telephone service	1,700	
Internet	900	
.140 PROFESSIONAL DEVELOPMENT		**$ 8,000**
Schools/investigation travel & training	6,000	
Training tapes/law pubs, (CD/DVD)	2,000	
.150 M & R BUILDINGS & GROUNDS		**$ 12,000**
Paint inside of PD	5,000	
Misc repair	4,000	
Upgrade to holding cell	3,000	
.160 M & R EQUIPMENT		**$ 9,100**
Radio/light systems repair	3,500	
Misc IT	2,000	
Copier lease and maintenance	2,100	
Lidar maint (handheld calibration/maint)	1,500	
.170 M & R AUTO		**$ 26,000**
Maintenance costs for vehicles	26,000	
.190 ABC DISTRIBUTION		**$ 5,000**
.200 CONTROLLED SUBSTANCE		**$ 1,000**
.210 MOBILE DATA TERMINALS		**$ 18,400**
(18) Air card service Maintenance	9,600	
(16) Mobile DMV/NCIC Access	5,800	
SBI Terminal Identification	3,000	
.310 DIESEL AND UNLEADED FUEL		**$ 45,000**
Gas and diesel for vehicles	45,000	

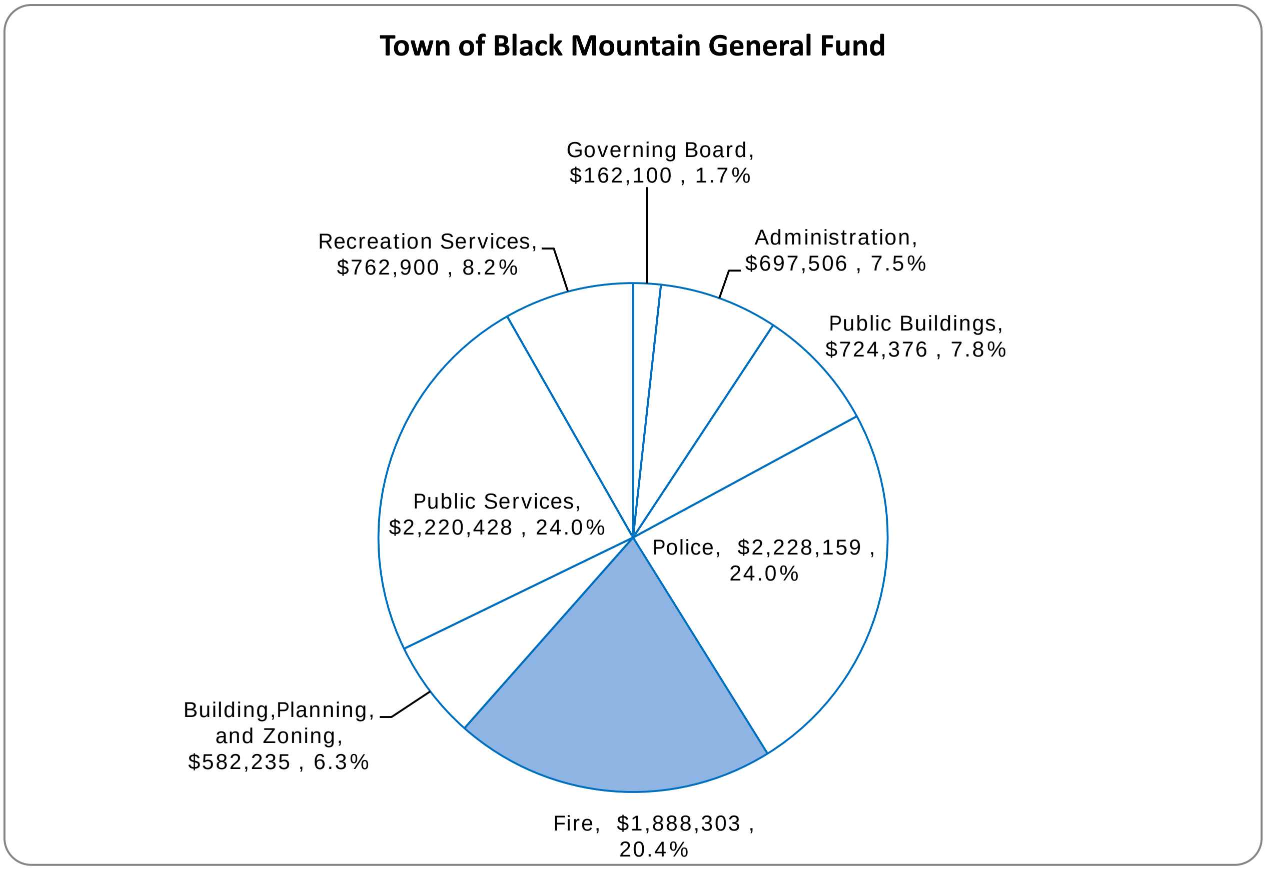
GENERAL FUND - POLICE
10-10-5100

.320 MEDICAL CERTIFICATION		$	**2,400**
Annual medical testing for 18 officers	-		
Drug/psych screenings/physicals (New Hire)	2,400		
.330 DEPARTMENT SUPPLIES		$	**7,000**
General office supplies	4,000		
Cleaning supplies	2,000		
Misc	1,000		
.342 PUBLIC RELATIONS MATERIALS		$	**3,000**
.350 LEO SUPPLIES		$	**38,300**
Taser replacement (18) (9 Rec)	21,500		
Ammunition	5,500		
Duty Gear (holsters, pepper spray, etc)	5,000		
Investigative and Evidence Materials	3,000		
Ppe Equipment and OSHA Kits	1,800		
K-9 Supplies	1,500		
351 SPECIAL RESPONSE TEAM		$	**9,900**
Tactical Body Armor Replacement	3,700		
Uniforms	2,600		
Ballistic Shield	1,500		
Training Ammunition	1,300		
Def Tech Munitions	500		
Tactical Operations Supplies	300		
.360 UNIFORMS		$	**17,750**
Uniforms/equip for 18 officers-(3 per officer)	9,800		
Ballistic vest (replacements) (5 per year)	4,450		
New hire uniforms/bullet proof vests	2,000		
Dispatch uniforms for full/part-time	1,500		
.450 CONTRACT SERVICES		$	**57,100**
Animal Control service contract	32,000		
Policy and Procedures Software	7,400		
Police Reporting software (RMS)	5,400		
Narcotic Investigation Software	4,000		
Multi-AgencyCriminal Database (P2P)	3,300		
911 Phone/Radio Recording Maintenance	3,000		
Inventory Management software	1,000		
Call log maintenance	1,000		
.530 DUES AND SUBSCRIPTIONS		$	**1,300**
IACP Net	550		
International Association of Police Chiefs	300		
NC Chief of Police Association	150		
NTOA	150		
NC Crimes Book	150		
.543 CONTRIBUTION TO PENSION FUND		$	**50,000**

GENERAL FUND - POLICE
10-10-5100

.740 AUXILIARY		**$ 8,500**
Cadet Corp	4,500	
Reserve officer uniforms	2,000	
Reserve equipment and repair	1,000	
Awards/annual family event	1,000	
.730 CAPITAL OUTLAY		**$ 51,000**
1 patrol vehicle replacement	51,000	
.900 DEBT PAYMENT		**$ 151,415**
FY19 Commuications	151,415	
TOTAL		**$ 2,228,159**

FIRE DEPARTMENT



Established in 1919, the Black Mountain Fire Department is a combination paid and volunteer organization. The department has achieved a Class 3 rating for the Town's fire protection. They provide fire suppression and prevention, rescue, confined space and search services to the community. They protect some 27 square miles which include two fire districts – the Town of Black Mountain and the East Buncombe Fire District – as well as the Town of Montreat. Several large manufacturing facilities, conference centers and state facilities are within our protection areas.

FIRE DEPARTMENT

EXPENDITURES SUMMARY

		FY17-18 Actual		FY18-19 Original Budget		FY18-19 Amended Budget		FY18-19 Estimated Expenditures		FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$	1,291,726	$	1,509,800	$	1,509,800	$	1,433,073	$	1,558,603	3.23%
Operating Costs		187,595		200,300		200,300		212,700		174,700	-12.78%
Capital		138,238		220,000		220,000		238,716		155,000	-29.55%
Total	**$**	**1,617,559**	**$**	**1,930,100**	**$**	**1,930,100**	**$**	**1,884,489**	**$**	**1,888,303**	**-2.17%**

Notable changes from the FY18-19 budget include:

Personnel - The 2.5% COLA adjustment and the increase in required LGERS contribution account for an increase of $49,000.

Operating

M & R Equipment – Decrease of $47,000. For the previous two fiscal years, the Fire Dept has budgeted $50,000 per year in this line for upgraded portable radios.

Uniforms – Increase of $9,000. Nine sets of turnout gear have been budgeted in FY19-20.

Capital - $75,000 has been budgeted to replace Truck 4, and $80,000 will be transferred to the General Capital Reserve Fund to replace Engine 41.

2019-2020 Budget
Fire Department

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-10-5300-020	SALARIES & WAGES	897,953	978,100	978,100	692,985	931,000	1,041,480	988,130
10-10-5300-021	SALARIES-PART-TIME,TEMP	38,426	125,800	125,800	75,364	113,000	135,100	135,100
10-10-5300-050	FICA EXPENSE	67,080	84,600	84,600	55,051	77,373	90,900	86,819
10-10-5300-060	GROUP INSURANCE	127,132	142,800	142,800	99,635	138,000	156,300	149,216
10-10-5300-070	RETIREMENT LGERS	118,203	130,500	130,500	95,359	129,700	158,600	150,405
10-10-5300-080	RETIREMENT 401K	42,932	48,000	48,000	32,428	44,000	51,600	48,933
TOTALS:	***PERSONNEL SERVICES***	***$ 1,291,726***	***$ 1,509,800***	***$ 1,509,800***	***$ 1,050,822***	***$ 1,433,073***	***$ 1,633,980***	***$ 1,558,603***
OPERATING EXPENSES:								
10-10-5300-110	TELEPHONE	9,081	10,000	10,000	6,211	9,000	11,900	11,900
10-10-5300-140	PROF DEVELOPMENT	15,601	16,500	16,500	11,017	13,500	16,500	16,500
10-10-5300-150	M & R BLDGS & GROUNDS	10,057	10,800	10,800	7,964	10,000	8,400	8,400
10-10-5300-160	M & R EQUIPMENT	64,004	68,200	68,200	65,428	68,000	21,600	21,600
10-10-5300-170	M & R TRUCKS	22,338	17,800	17,800	21,973	21,000	23,800	23,800
10-10-5300-310	DIESEL AND UNLEADED FUEL	14,894	13,000	13,000	10,972	14,200	14,500	14,500
10-10-5300-320	MED CERTIFICATION	7,306	9,000	9,000	6,988	8,000	8,500	8,500
10-10-5300-330	DEPARTMENT SUPPLIES	12,709	15,800	15,800	10,901	14,000	20,000	20,000
10-10-5300-331	MED SUPPLIES	5,769	6,000	6,000	4,535	5,500	6,800	6,800
10-10-5300-360	UNIFORMS	13,514	20,500	20,500	35,106	37,500	47,000	29,000
10-10-5300-530	DUES & SUBSCRIPTIONS	9,872	10,200	10,200	10,724	9,500	11,200	11,200
10-10-5300-540	VOLUNTEER PENSION	2,450	2,500	2,500	-	2,500	2,500	2,500
TOTALS:	***OPERATING EXPENSES***	***$ 187,595***	***$ 200,300***	***$ 200,300***	***$ 191,819***	***$ 212,700***	***$ 192,700***	***$ 174,700***
CAPITAL OUTLAY:								
10-10-5300-580	TRANSFER TO CAPITAL RES FUND	-	120,000	120,000	120,000	220,000	80,000	80,000
10-10-5300-730	CAPITAL OUTLAY	138,238	100,000	100,000	18,716	18,716	350,000	75,000
TOTALS:	***CAPITAL OUTLAY***	***$ 138,238***	***$ 220,000***	***$ 220,000***	***$ 138,716***	***$ 238,716***	***$ 430,000***	***$ 155,000***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
FIRE DEPARTMENT TOTAL:		**$ 1,617,559**	**$ 1,930,100**	**$ 1,930,100**	**$ 1,381,357**	**$ 1,884,489**	**$ 2,256,680**	**$ 1,888,303**

GENERAL FUND - FIRE
10-10-5300

.020 SALARIES, WAGES & BENEFITS		**$ 1,423,503**
1-Fire Chief		
1-Deputy Fire Chief		
3-Battalion Chiefs		
1-Fire Inspector		
3-Fire Lieutenants		
12 - Firefighters		
1- Training Captain (Requested)		
.021 SALARIES-PART-TIME, TEMP		**$ 135,100**
Volunteer shifts - fire suppression		
(24 hours a day, 365 days a year)		
1 - part time fire inspector (988 hours)		
.110 TELEPHONE		**$ 11,900**
Internet	5,300	
Telephone service	1,800	
Cell phones	4,400	
Active 911	400	
.140 PROFESSIONAL DEVELOPMENT		**$ 16,500**
Travel, lodging, meal expenses	7,000	
Conference registration fees	2,500	
Fire/Rescue International Conference	2,000	
Inspection upgrade for fire inspectors	1,500	
Training manuals	1,500	
House burns	1,000	
Medical Certification Testing	1,000	
.150 M & R BUILDINGS & GROUNDS		**$ 8,400**
Plymovent maintenance agreement	3,600	
Electrical/lighting/heater maint in bays	2,600	
Overhead door maintenance	2,200	
Floor maintenance	-	
.160 M & R EQUIPMENT		**$ 21,600**
Radios - second of two annual pmnts	-	
Communications maintenance contract	-	
Radio replacement - 3	9,000	
Misc repairs	3,000	
Copier lease and maintenance	2,100	
Air bottle testing	2,400	
Radio batteries	1,500	
Gas detector	1,000	
Ladder maintenance	1,000	
Normal SCBA maintenance	1,000	
Maintenance - gas powered portable equipment	600	

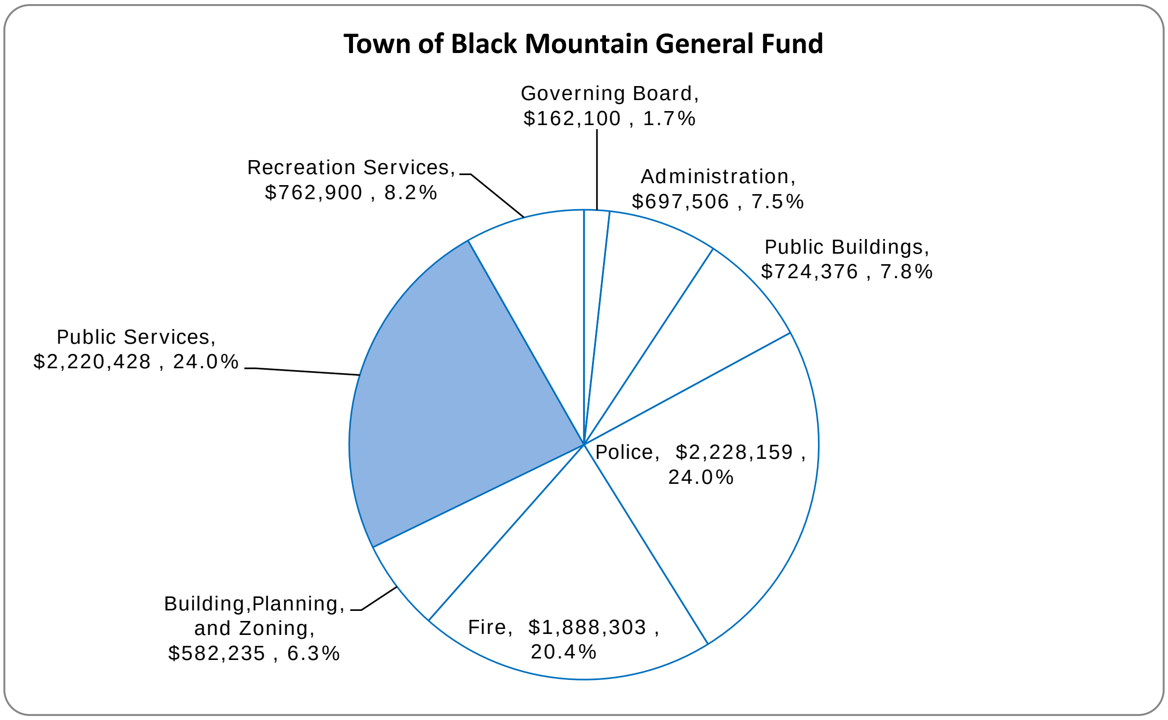
GENERAL FUND - FIRE
10-10-5300

.170 M & R TRUCKS		$	**23,800**
Engine, electrical, pump repairs	6,000		
Preventive maint -engines	6,000		
Fire hose replacements	5,000		
Regular preventive maintenance	-		
Service testing of pumps	1,000		
Battery replacements	1,000		
Chassis repairs, brakes, bearings, etc.	1,000		
Misc repairs and gauge replacement	1,000		
Oil for trucks / equipment	1,000		
UTV brake repair	1,000		
Federal inspection of vehicles	800		
.310 DIESEL AND UNLEADED FUEL		$	**14,500**
Gas and diesel for vehicles	14,500		
.320 MEDICAL CERTIFICATION		$	**8,500**
Required physicals - duty and volunteers	8,000		
Required physicals for volunteers	-		
HBV vaccinations - new recruits	500		
Fit test for volunteer firefighters	-		
.330 DEPARTMENT SUPPLIES		$	**20,000**
Paper goods, trash liners, etc.	2,500		
Office supplies	2,000		
Fire Prevention material	3,000		
Annual firefighters banquet	2,000		
Training room upgrades/maintenance	2,000		
Coffee machine and supplies	2,000		
Cleaning supplies	2,000		
Logistic supplies	1,200		
Two Ipads	1,200		
Computer software	1,000		
Hydrant paint	600		
Annual Fire and Police picnic	500		
.331 MEDICAL SUPPLIES		$	**6,800**
Emergency rescue medical supplies	4,000		
Oxygen	2,800		
.360 UNIFORMS		$	**29,000**
Uniforms - full-time/ part-time firefighters	10,000		
Turnout gear - 18 Sets (9 Rec)	18,000		
Wildland fire gear	1,000		
.530 DUES & SUBSCRIPTIONS		$	**11,200**
Software support - Emergency Reporting	4,200		
Professional organization dues	3,500		
Buncombe County annual software for Ipads	1,500		
Fire Code subscription	1,800		
Publication subscriptions	200		
.540 FIREMENS PENSION		$	**2,500**

GENERAL FUND - FIRE
10-10-5300

.580 TRANSFER TO CAPITAL RESERVE FUND		**$**	**80,000**
Engine 41 - Capital Reserve	80,000		
.730 CAPITAL OUTLAY		**$**	**75,000**
Living quarter renovation	-		
Truck 4	75,000		
Brush Truck	-		
New vehicle for Chief	-		
TOTAL		**$**	**1,888,303**

PUBLIC SERVICES



The Public Services Department is responsible for water production (via wells and water purchased from the City of Asheville), and water distribution, to include storage tanks, pumps and in-ground lines, dam compliance, valves and meters. Staff also maintains forty four miles of Town streets, which includes potholes and overlays, storm drain systems, signs and markings, and mowing and tree maintenance. Park maintenance responsibilities were added in February 2011. Additional responsibilities include: sanitation contract administration, ice and snow removal, emergency operations, and other special projects and assignments. In 2010, staff and administrative functions were combined and the department is working diligently to cross-train all employees. Public Services staff is also focusing on increased customer service through training, committment, and a genuine desire to serve the citizens of Black Mountain.

PUBLIC SERVICES SUMMARY

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 529,270	$ 576,300	$ 576,300	$ 575,031	$ 605,028	4.98%
Operating Costs	1,199,649	1,223,900	1,223,900	1,187,974	1,265,900	3.43%
Capital	243,583	266,000	266,000	165,000	349,500	31.39%
Total	**$ 1,972,502**	**$ 2,066,200**	**$ 2,066,200**	**$ 1,928,005**	**$ 2,220,428**	**7.46%**

Public Services is made up of five divisions. Details on the individual divisions can be found on the following pages.

PUBLIC SERVICES DEPARTMENT - ADMINISTRATION

Notable changes from the FY18-19 budget include:

Operating

M & R Building and Grounds – Increase of $6,500 related to 304 Black Mountain Avenue.

2019-2020 Budget
Public Services - Administration

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-20-5550-020	SALARIES & WAGES	150,516	158,400	158,400	118,314	160,038	162,400	162,400
10-20-5550-050	FICA EXPENSE	11,328	12,200	12,200	8,579	11,853	12,500	12,500
10-20-5550-060	GROUP INSURANCE	18,563	20,500	20,500	14,912	19,153	21,400	21,400
10-20-5550-070	RETIREMENT LGERS	20,473	21,600	21,600	16,647	22,600	25,000	25,000
10-20-5550-080	RETIREMENT 401K	7,428	8,000	8,000	5,796	7,887	8,200	8,200
TOTALS:	**PERSONNEL SERVICES**	***$ 208,308***	***$ 220,700***	***$ 220,700***	***$ 164,248***	***$ 221,531***	***$ 229,500***	***$ 229,500***
OPERATING EXPENSES:								
10-20-5550-110	TELEPHONE	2,893	3,100	3,100	3,615	4,000	5,300	5,300
10-20-5550-130	UTILITIES	9,400	9,500	9,500	9,088	9,000	9,000	9,000
10-20-5550-140	PROF DEVELOPMENT	835	1,300	1,300	106	1,000	1,300	1,300
10-20-5550-150	M & R BLDGS & GROUNDS	1,315	2,000	2,000	4,912	5,000	8,500	8,500
10-20-5550-160	M & R EQUIPMENT	2,647	3,100	3,100	1,750	3,500	1,000	1,000
10-20-5550-170	M & R TRUCKS	2,125	2,500	2,500	123	1,000	2,500	2,500
10-20-5550-310	DIESEL AND UNLEADED FUEL	2,672	2,300	2,300	1,840	2,300	2,300	2,300
10-20-5550-330	DEPARTMENT SUPPLIES	6,321	7,900	7,900	5,134	7,500	9,700	9,700
10-20-5550-380	URBAN FORESTRY COMMITTEE	293	1,000	1,000	522	1,000	1,000	1,000
TOTALS:	**OPERATING EXPENSES**	***$ 28,501***	***$ 32,700***	***$ 32,700***	***$ 27,090***	***$ 34,300***	***$ 40,600***	***$ 40,600***
CAPITAL OUTLAY:								
TOTALS:	**CAPITAL OUTLAY**	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
DEBT PAYMENT:								
TOTALS:	**DEBT PAYMENT**	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
PUBLIC SERVICES - ADMIN DEPARTMENT TOTAL:		**$ 236,809**	**$ 253,400**	**$ 253,400**	**$ 191,338**	**$ 255,831**	**$ 270,100**	**$ 270,100**

GENERAL FUND - PUBLIC SERVICES - ADMINISTRATION
10-20-5550

.020 SALARIES, WAGES & BENEFITS		**$ 229,500**
1-Director of Public Services		
1-Operations Manager		
1-Senior Administration Assistant		
.110 TELEPHONE		**$ 5,300**
Cell phones	500	
Internet	2,000	
Telephone service	2,800	
.130 UTILITIES		**$ 9,000**
Electricity	4,000	
Natural gas	3,000	
Water	2,000	
.140 PROFESSIONAL DEVELOPMENT		**$ 1,300**
Training for Director and Senior Admin. Asst.	1,300	
.150 M & R BUILDINGS & GROUNDS		**$ 8,500**
Garage door maintenance	2,500	
Misc repairs	2,500	
Heating repairs	2,000	
Landscaping	1,500	
.160 M & R EQUIPMENT		**$ 1,000**
Shop equipment, compressors, etc.	500	
Computer maintenance	500	
.170 M & R TRUCKS		**$ 2,500**
Maintenance and repairs of (2) trucks	2,500	
.310 DIESEL AND UNLEADED FUEL		**$ 2,300**
Gas and diesel for vehicles	2,300	
.330 DEPARTMENT SUPPLIES		**$ 9,700**
Office supplies and equipment	2,650	
Tools, welding and shop supplies	3,000	
Uniforms & misc	1,000	
Cleaning supplies	1,500	
Toiletries, hand cleaner, etc.	700	
Oxygen	450	
Safety and first aid supplies	400	
.380 URBAN FORESTRY		**$ 1,000**
TOTAL		**$ 270,100**

PUBLIC SERVICES DEPARTMENT - STREETS

Notable changes from the FY18-19 budget include:

Personnel – Increase of $20,000 related to the 2.5% COLA adjustment and the required increase in LGERS contribution.

Capital – $229,500 has been budgeted which is an increase of $148,500 from FY18-19. This includes $150,000 for street paving, $54,500 for a vehicle, and $25,000 for street striping.

2019-2020 Budget
Public Services - Streets

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-20-5600-020	SALARIES & WAGES	212,349	232,889	232,889	172,691	235,000	274,900	243,193
10-20-5600-021	SALARIES- PART-TIME, TEMP	12,404	13,000	13,000	9,213	13,000	13,300	13,300
10-20-5600-050	FICA EXPENSE	16,475	18,884	18,884	13,395	18,000	22,200	19,774
10-20-5600-060	GROUP INSURANCE	40,295	47,516	47,516	27,995	44,000	56,700	49,616
10-20-5600-070	RETIREMENT LGERS	28,901	31,660	31,660	24,231	32,000	42,300	37,430
10-20-5600-080	RETIREMENT 401K	10,538	11,651	11,651	8,274	11,500	13,800	12,215
TOTALS:	***PERSONNEL SERVICES***	***$ 320,962***	***$ 355,600***	***$ 355,600***	***$ 255,799***	***$ 353,500***	***$ 423,200***	***$ 375,528***
OPERATING EXPENSES:								
10-20-5600-040	PROFESSIONAL SERVICES	2,600	3,000	3,000	-	2,000	3,000	3,000
10-20-5600-110	TELEPHONE	616	900	900	246	350	900	900
10-20-5600-130	UTILITIES	100,371	102,000	102,000	70,776	100,000	99,000	99,000
10-20-5600-140	PROF DEVELOPMENT	1,699	2,000	2,000	517	1,500	2,000	2,000
10-20-5600-160	M & R EQUIPMENT	4,751	10,000	10,000	6,495	9,000	10,000	10,000
10-20-5600-170	M & R TRUCKS	7,291	10,000	10,000	3,448	7,500	10,000	10,000
10-20-5600-310	DIESEL AND UNLEADED FUEL	2,800	4,000	4,000	2,701	4,600	4,600	4,600
10-20-5600-311	BIODIESEL	5,701	4,600	4,600	4,898	6,500	7,000	7,000
10-20-5600-321	BUS SERVICE	23,000	20,000	20,000	12,000	24,000	20,000	20,000
10-20-5600-330	DEPARTMENT SUPPLIES	38,557	28,000	28,000	9,600	24,000	28,000	28,000
10-20-5600-360	UNIFORMS	2,937	4,700	4,700	2,596	3,800	4,200	4,200
10-20-5600-450	CONTRACT SERVICES	26,503	30,700	30,700	22,215	30,000	30,700	30,700
TOTALS:	***OPERATING EXPENSES***	***$ 216,826***	***$ 219,900***	***$ 219,900***	***$ 135,492***	***$ 213,250***	***$ 219,400***	***$ 219,400***
CAPITAL OUTLAY:								
10-20-5600-730	CAPITAL OUTLAY	109,792	146,000	146,000	24,500	145,000	469,500	229,500
TOTALS:	***CAPITAL OUTLAY***	***$ 109,792***	***$ 146,000***	***$ 146,000***	***$ 24,500***	***$ 145,000***	***$ 469,500***	***$ 229,500***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
STREET DEPARTMENT TOTAL:		**$ 647,580**	**$ 721,500**	**$ 721,500**	**$ 415,791**	**$ 711,750**	**$ 1,112,100**	**$ 824,428**

GENERAL FUND - PUBLIC SERVICES - STREETS
10-20-5600

.020 SALARIES, WAGES & BENEFITS		$	**362,228**
1-Crew Leader			
3-Tech I			
3-Tech II			
1-Requested Tech 1			
.021 SALARIES - PART-TIME, TEMP		$	**13,300**
19 hours per week	13,300		
.040 PROFESSIONAL SERVICES		$	**3,000**
Traffic engineering surveying, etc.	3,000		
.110 TELEPHONE		$	**900**
Cell phones	900		
.130 UTILITIES		$	**99,000**
Street lighting	99,000		
.140 PROFESSIONAL DEVELOPMENT		$	**2,000**
Training and certification renewals	2,000		
.160 M & R EQUIPMENT		$	**10,000**
Equipment maintenance for small power tools, lawn mowers, chipper, chain saws, weedeaters, blowers, generators, pipe saw, etc.	10,000		
.170 M & R TRUCKS		$	**10,000**
Maintenance and repairs (4) trucks and (2) dump trucks			
.310 DIESEL AND UNLEADED FUEL		$	**4,600**
Gas and diesel for vehicles	4,600		
.311 BIODIESEL		$	**7,000**
Biodiesel	7,000		
.321 BUS SERVICE		$	**20,000**
.330 DEPARTMENT SUPPLIES		$	**28,000**
Materials - road bond, wash stone, concrete, sand screenings, tack, straw, hay, fertilizer, geomatting, parking lot paint	9,000		
Planters for downtown	4,000		
Maintenance equipment supplies - oil, filters, fluids, etc	3,900		
Leaf bags	3,200		
New equipment, chain saws, weedeaters, shovels, rakes, etc.	2,500		
Pesticides, insecticides, other chemicals	1,900		
Street name signs/posts	1,500		
Cutting wheels, chainsaw blades, weedeater string	1,500		
General hardware - nuts, bolts, lightbulbs, batteries	500		
.360 UNIFORMS		$	**4,200**
Uniform allowance	3,000		
Raingear	850		
Safety gear - vests, hearing, vision, gloves, etc.	350		

GENERAL FUND - PUBLIC SERVICES - STREETS
10-20-5600

.450 CONTRACT SERVICES		**$**	**30,700**
Mowing - cemetery	8,500		
Street sweeping	7,200		
Debris dumping	5,000		
Tree removal	4,000		
Snow removal	3,000		
Misc.	3,000		
.730 CAPITAL OUTLAY		**$**	**229,500**
Street paving	150,000		
Street striping	25,000		
Ram 250 Crew Cab with plow	54,500		
Bridge Replacement (80% grant funded)	-		
Dump Truck	-		
TOTAL		**$**	**824,428**

PUBLIC SERVICES DEPARTMENT – POWELL BILL

Notable changes from the FY18-19 budget include:
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No changes. For each of the last two fiscal years the Town has budgeted $40,000 less than anticipated Powell Bill revenues.

2019-2020 Budget
Public Services - Powell Bill

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-20-5700-020	SALARIES & WAGES	-	-	-	-	-	-	-
TOTALS:	***PERSONNEL SERVICES***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
OPERATING EXPENSES:								
10-20-5700-040	PROF SERVICES	52,021	35,000	35,000	5,625	30,000	35,000	35,000
10-20-5700-330	DEPARTMENT SUPPLIES	13,018	41,000	41,000	22,363	35,000	41,000	41,000
TOTALS:	***OPERATING EXPENSES***	***$ 65,039***	***$ 76,000***	***$ 76,000***	***$ 27,988***	***$ 65,000***	***$ 76,000***	***$ 76,000***
CAPITAL OUTLAY:								
10-20-5700-730	CAPITAL OUTLAY	133,791	120,000	120,000	11,077	20,000	120,000	120,000
TOTALS:	***CAPITAL OUTLAY***	***$ 133,791***	***$ 120,000***	***$ 120,000***	***$ 11,077***	***$ 20,000***	***$ 120,000***	***$ 120,000***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
POWELL BILL DEPARTMENT TOTAL:		**$ 198,830**	**$ 196,000**	**$ 196,000**	**$ 39,065**	**$ 85,000**	**$ 196,000**	**$ 196,000**

GENERAL FUND - PUBLIC SERVICES - POWELL BILL
10-20-5700

.020 SALARIES & WAGES		**$ -**
.040 PROFESSIONAL SERVICES		**$ 35,000**
Engineering	32,500	
Bridge inspections	2,500	
.330 DEPARTMENT SUPPLIES		**$ 41,000**
Rolling stock - Powell Bill	14,000	
Ice and snow removal	8,000	
Asphalt, gravel, grading road repairs	6,000	
Traffic sign and posts	5,000	
Maintenance supplies	5,000	
Equipment supplies	3,000	
.730 CAPITAL OUTLAY		**$ 120,000**
Hwy 9 sidewalk	100,000	
Bridge repl	-	
Sidewalk repair and replacement	20,000	
TOTAL		**$ 196,000**

PUBLIC SERVICES DEPARTMENT – PARKS MAINTENANCE

Notable changes from the FY18-19 budget include:

None

2019-2020 Budget
Public Services - Parks Maintenance

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
TOTALS:	***PERSONNEL SERVICES***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
OPERATING EXPENSES:								
10-20-5650-110	TELEPHONE	167	200	200	100	200	200	200
10-20-5650-130	UTILITIES REC PARK	5,025	7,000	7,000	4,101	6,500	6,700	6,700
10-20-5650-131	UTILITIES CARVER	11,251	12,200	12,200	8,127	10,000	13,000	13,000
10-20-5650-132	UTILITIES GREY EAGLE	5,934	5,800	5,800	5,233	5,500	5,600	5,600
10-20-5650-133	UTILITIES LAKEVIEW	7,039	6,800	6,800	5,911	6,800	6,800	6,800
10-20-5650-134	UTILITIES LAKE TOMAHAWK	12,164	12,000	12,000	(614)	5,000	11,500	11,500
10-20-5650-135	UTILITIES POOL	12,859	12,900	12,900	9,431	12,500	12,400	12,400
10-20-5650-137	UTILITIES TOWN SQUARE	6,554	6,800	6,800	5,280	8,000	6,800	6,800
10-20-5650-140	PROF DEVELOPMENT	1,186	1,000	1,000	122	750	1,000	1,000
10-20-5650-150	M & R LAKE TOMAHAWK	12,652	12,500	12,500	5,621	11,000	12,500	12,500
10-20-5650-151	M & R REC PARK	15,263	10,500	10,500	6,013	8,000	11,300	11,300
10-20-5650-152	M & R CRAGMONT PARK	1,139	4,200	4,200	81	3,500	4,200	4,200
10-20-5650-153	M & R RIVERWALK PARK	1,873	2,000	2,000	404	1,500	2,000	2,000
10-20-5650-154	M & R CLEVENGER	759	4,000	4,000	2,733	3,500	4,000	4,000
10-20-5650-155	M & R SKATEPARK	-	500	500	-	-	500	500
10-20-5650-156	M & R CARVER	2,932	5,000	5,000	2,442	4,500	5,000	5,000
10-20-5650-157	M & R GREY EAGLE	3,121	3,000	3,000	1,432	2,500	3,000	3,000
10-20-5650-158	M & R LAKEVIEW	1,820	2,700	2,700	971	2,000	2,700	2,700
10-20-5650-159	M & R POOL	16,532	4,500	4,500	3,595	4,500	4,500	4,500
10-20-5650-160	M & R EQUIPMENT	1,569	2,500	2,500	826	2,000	2,500	2,500
10.20.5650.161	M & R GREENWAYS	589	3,500	3,500	-	2,000	3,500	3,500
10.20.5650.162	M & R TOWN SQUARE	3,052	5,000	5,000	1,012	3,000	5,000	5,000
10-20-5650-170	M & R TRUCKS	590	2,000	2,000	97	1,000	2,000	2,000
10-20-5650-310	DIESEL AND UNLEADED FUEL	1,801	2,000	2,000	1,161	2,000	2,000	2,000
10-20-5650-330	DEPARTMENTAL SUPPLIES	5,698	5,000	5,000	3,543	5,000	5,000	5,000
TOTALS:	***OPERATING EXPENSES***	***$ 131,569***	***$ 133,600***	***$ 133,600***	***$ 67,622***	***$ 111,250***	***$ 133,700***	***$ 133,700***
CAPITAL OUTLAY:								
10-20-5650-730	CAPITAL OUTLAY	-	-	-	-	-	-	-
TOTALS:	***CAPITAL OUTLAY***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
DEBT PAYMENT:		-	-	-	-	-	-	-
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
PUBLIC SERVICES PARK MAINT TOTAL:		***$ 131,569***	***$ 133,600***	***$ 133,600***	***$ 67,622***	***$ 111,250***	***$ 133,700***	***$ 133,700***

.110 TELEPHONE		**$ 200**
Telephone service	200	
.130 UTILITIES REC PARK AND RIVERWALK PARK		**$ 6,700**
Electricity	6,200	
Sewer	500	
.131 UTILITIES CARVER		**$ 13,000**
Natural Gas	5,500	
Electricity	6,000	
Sewer	1,500	
.132 UTILITIES GREY EAGLE		**$ 5,600**
Electricity	4,000	
Natural gas	1,600	
.133 UTILITIES LAKEVIEW		**$ 6,800**
Electricity	4,000	
Sewer	1,400	
Natural gas	1,400	
.134 UTILITIES LAKE TOMAHAWK		**$ 11,500**
Electricity	11,500	
.135 UTILITIES POOL		**$ 12,400**
Electricity	10,000	
Sewer	2,400	
.137 UTILITIES TOWN SQUARE		**$ 6,800**
Sewer	4,000	
Electricity	2,800	
.140 PROFESSIONAL DEVELOPMENT		**$ 1,000**
Misc. training, CPR, first aid, pool operator, etc.	1,000	
.150 M & R LAKE TOMAHAWK		**$ 12,500**
Lake Tomahawk trails upkeep and maintenance	4,500	
Pavilion upkeep and maintenance	3,000	
Playground upkeep and maintenance	3,000	
Tennis courts upkeep and maintenance	2,000	
.151 M & R REC PARK		**$ 11,300**
Rec Park upkeep and maintenance (lights, fields, etc.)	9,000	
Restroom sanitation service	800	
Restroom maintenance	1,500	
.152 M & R CRAGMONT PARK		**$ 4,200**
Cragmont Park upkeep and maintenance	2,500	
Tennis court upkeep and maintenance	1,000	
Restroom rental	700	
.153 M & R RIVERWALK PARK		**$ 2,000**
Riverwalk Park upkeep and maintenance	2,000	

GENERAL FUND - PUBLIC SERVICES - PARKS MAINTENANCE
10-20-5650

.154 M & R CLEVENGER		**$ 4,000**
Community Garden area upkeep and maintenance	2,500	
Road maintenance and upkeep	1,000	
Disc golf course upkeep and maintenance	500	
.155 M & R SKATEPARK		**$ 500**
Skatepark upkeep and maintenance	500	
.156 M & R CARVER		**$ 5,000**
Misc upkeep and maintenance	5,000	
.157 M & R GREY EAGLE		**$ 3,000**
Misc upkeep and maintenance	2,600	
Pest control service	400	
.158 M & R LAKEVIEW		**$ 2,700**
Misc upkeep and maintenance	2,500	
Filter Service	200	
.159 M & R POOL		**$ 4,500**
Misc upkeep and maintenance	4,200	
Pest control service	300	
.160 M & R EQUIPMENT		**$ 2,500**
Equipment maintenance for mowers, weedeaters, and leaf blowers	2,500	
.161 M & R GREENWAYS		**$ 3,500**
Flat Creek Trail	500	
Garden Trail	500	
I-40 pedestrian underpass	500	
Lake Tomahawk Trail	500	
Oaks Trail	500	
Riverwalk Park Trail	500	
Village Way	500	
.162 M & R TOWN SQUARE		**$ 5,000**
Grounds - fountains, fixtures, and fence, etc	2,000	
Bathrooms	1,500	
Misc upkeep and maintenance	1,500	
.170 M & R TRUCKS		**$ 2,000**
General maintenance (2) trucks	2,000	
.310 DIESEL AND UNLEADED FUEL		**$ 2,000**
Gas, oil, antifreeze (2) trucks	2,000	
.330 DEPARTMENT SUPPLIES		**$ 5,000**
Misc parks supplies	2,000	
Ballfield supplies	2,000	
Maintenance of Grey Eagle Monument	1,000	
.730 CAPITAL OUTLAY		**$ -**
	-	
TOTAL		**$ 133,700**

PUBLIC SERVICES - SANITATION

Notable changes from the FY18-19 budget include:

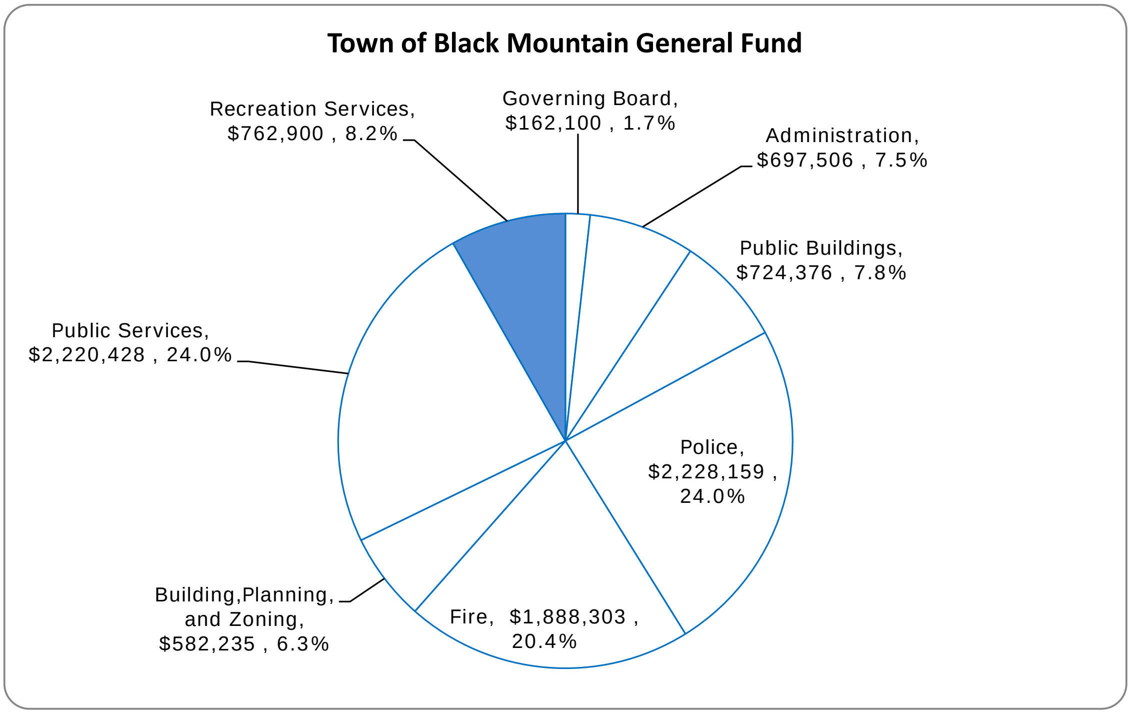
Contract Services – Increase of $40,000, related to the Sanitation contract with Waste Pro.

2019-2020 Budget
Public Services - Sanitation

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
TOTALS:	***PERSONNEL SERVICES***	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
OPERATING EXPENSES:								
10-30-5800-140	PROF DEVELOPMENT	570	1,400	1,400	-	1,000	1,300	1,300
10-30-5800-190	PUBLIC EDUCATION	-	2,500	2,500	-	1,500	1,500	1,500
10-30-5800-330	DEPARTMENT SUPPLIES	502	4,800	4,800	3,250	3,000	1,000	1,000
10-30-5800-450	CONTRACT-SANITATION	628,928	620,000	620,000	422,651	632,674	660,400	660,400
10-30-5800-452	ASST LEAF PICK-UP	490	1,000	1,000	-	-	-	-
10-30-5800-530	LANDFILL CHARGES	127,224	132,000	132,000	86,406	126,000	132,000	132,000
TOTALS:	***OPERATING EXPENSES***	***$ 757,714***	***$ 761,700***	***$ 761,700***	***$ 512,307***	***$ 764,174***	***$ 796,200***	***$ 796,200***
CAPITAL OUTLAY:								
TOTALS:	***CAPITAL OUTLAY***	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
SANITATION DEPARTMENT TOTAL:		**$ 757,714**	**$ 761,700**	**$ 761,700**	**$ 512,307**	**$ 764,174**	**$ 796,200**	**$ 796,200**

GENERAL FUND - PUBLIC SERVICES - SANITATION
10-30-5800

.140 PROFESSIONAL DEVELOPMENT		**$ 1,300**
Lodging and meals for CRA conference	500	
Conference fees	400	
Additional training classes/webinars regarding state law	200	
Membership fees	200	
.190 PUBLIC EDUCATION		**$ 1,500**
Trash/recycling brochures, calendars, and envelope printing	1,000	
Misc	500	
.330 DEPARTMENT SUPPLIES		**$ 1,000**
Rercycling bins and garbage bags	1,000	
.450 CONTRACT SERVICES-SANITATION		**$ 660,400**
Weekly residential/commercial service	632,000	
Bi-weekly recycling program		
Yard waste pickup		
White goods and electronic collection programs		
Dumpsters pickup for town facilities	20,400	
Misc	3,500	
Sourwood	3,500	
Records disposal	1,000	
.452 ASSISTED LEAF PICK-UP		**$ -**
Assisted leaf pickup program	-	
.530 LANDFILL CHARGES		**$ 132,000**
Disposal - Buncombe County	132,000	
TOTAL		**$ 796,200**



The Black Mountain community places a strong emphasis on the provision of quality recreation and parks services. The beautiful natural environment of the surrounding mountains provide the perfect backdrop for year-round recreational opportunities. In an effort to carry out their mission and to provide for the enhancement of mountain living, the Black Mountain Recreation and Parks Department provides a variety of recreation and leisure activities, special events, facilities and parks that contribute to health, fitness, relaxation, enjoyment and community fellowship for the citizens of the Town of Black Mountain, neighboring communities and visitors to our town. Recreational pursuits are important to our community's quality of life.

RECREATION SERVICES

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 480,942	$ 493,400	$ 468,440	$ 433,554	$ 482,800	-2.15%
Operating Costs	185,965	183,800	192,200	168,700	187,000	1.74%
Capital	155,399	55,000	85,500	72,816	78,100	42.00%
Debt Payment	260,596	-	-	-	-	N/A
Total	**$ 1,082,902**	**$ 732,200**	**$ 746,140**	**$ 675,070**	**$ 747,900**	**2.14%**

The Recreation Services Department is made up of four divisions. The detail for these divisions can be found on the following pages.

RECREATION SERVICES - ADMINISTRATION

Notable changes from the FY18-19 budget include:

Capital Outlay - Increase of $23,000 from FY18-19 budgeted amounts, which includes $60,000 for tennis court improvements.

2019-2020 Budget
Recreation Revenues
Charges, Fees, and Grants

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
10-80-3705-700	SR. CTR. DEVELOPMENT GRANT	10,939	12,000	12,000	5,949	12,000	12,000	12,000
10-80-3440-400	POOL REVENUE	52,176	50,000	50,000	21,278	50,000	53,000	53,000
10-80-3445-400	POOL CONCESSIONS	14,654	13,500	13,500	9,335	15,000	15,000	15,000
10-80-3446-400	POOL RENTALS	6,015	5,000	5,000	1,660	5,000	5,000	5,000
10-80-3455-400	LAKEVIEW UPSTAIRS RENTALS	24,644	22,000	22,000	19,013	23,000	22,000	22,000
10-80-3456-400	LAKEVIEW DOWNSTAIRS RENTALS	5,072	3,000	3,000	2,835	4,500	3,000	3,000
10-80-3457-400	PAVILION & GAZEBO RENTALS	3,650	2,000	2,000	1,940	3,200	2,000	2,000
10-80-3461-400	ADULT SPORTS	5,680	8,000	8,000	4,724	6,000	8,000	8,000
10-80-3462-400	YOUTH SPORTS	35,869	47,000	47,000	26,492	37,000	47,000	47,000
10-80-3465-400	RECR SENIOR CITIZEN ACTIVITY	8,134	6,000	6,000	917	4,500	6,000	6,000
10-80-3475-400	CARVER CENTER RENTALS	45,554	45,000	45,000	30,578	42,000	45,000	45,000
10-80-3480-400	CARVER CENTER ACTIVITIES	4,388	2,500	2,500	40	1,000	2,500	2,500
10-80-3481-400	SPECIAL EVENTS	7,344	10,500	10,500	7,734	7,500	10,500	10,500
10-80-3482-400	GARDEN ACTIVITIES	2,418	2,500	2,500	1,720	1,500	2,500	2,500
10-80-3490-400	REC PARK REVENUE	510	750	750	760	1,000	750	750
10-80-3492-400	BOUNCE HOUSE RENTAL	11,110	7,500	7,500	6,915	10,000	7,500	7,500
10-80-3495-400	GREY EAGLE ARENA RENTALS	9,611	6,000	6,000	8,754	10,500	6,000	6,000
10-80-3600-400	SPONSORSHIP - SPECIAL EVENTS	6,100	2,000	2,000	-	2,000	2,000	2,000
10-80-3601-400	SPONSORSHIP - FIREWORKS	14,976	8,100	15,526	7,426	8,000	8,100	8,100
10-80-3602-400	SPONSORSHIP - YOUTH SPORTS	4,150	2,000	2,000	490	1,000	2,000	2,000
10-80-3603-400	SPONSORSHIP - OTHER	1,200	2,000	2,000	25	1,000	2,000	2,000
	Total	**274,194**	**257,350**	**264,776**	**158,585**	**245,700**	**261,850**	**261,850**

2019-2020 Budget
Recreation Administration

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-80-6190-020	SALARIES & WAGES	183,973	184,000	166,000	108,670	154,678	169,300	169,300
10-80-6190-021	SALARIES- PART-TIME, TEMP	51,808	54,900	54,900	39,935	50,000	51,000	51,000
10-80-6190-023	CONTRACT LABOR	16,497	15,000	15,000	6,820	13,500	15,000	15,000
10-80-6190-050	FICA EXPENSE	16,806	19,600	18,340	10,961	16,972	18,200	18,200
10-80-6190-060	GROUP INSURANCE	25,006	27,300	24,800	14,623	22,686	28,500	28,500
10-80-6190-070	RETIREMENT LGERS	25,021	25,100	22,700	15,198	21,666	26,000	26,000
10-80-6190-080	RETIREMENT 401K	9,130	9,200	8,400	5,344	7,974	8,500	8,500
TOTALS:	***PERSONNEL SERVICES***	***$ 328,241***	***$ 335,100***	***$ 310,140***	***$ 201,551***	***$ 287,476***	***$ 316,500***	***$ 316,500***
OPERATING EXPENSES:								
10-80-6190-040	PROF SERVICES	-	7,600	7,600	-	7,600	-	-
10-80-6190-110	TELEPHONE	1,942	2,000	2,000	2,123	3,000	4,400	4,400
10-80-6190-140	PROF DEVELOPMENT	6,376	5,000	5,000	3,665	4,000	6,500	6,500
10-80-6190-150	M & R BUILDING & GROUNDS	(27)	-	-	-	-	-	-
10-80-6190-156	M & R 304 BLACK MTN AVE	11,343	13,600	13,600	8,938	9,000	3,500	3,500
10-80-6190-160	M & R EQUIPMENT	2,759	2,600	2,600	2,235	2,600	2,100	2,100
10-80-6190-170	M & R TRUCKS	3,556	2,500	2,500	851	2,000	2,500	2,500
10-80-6190-260	ADVERTISING	5,427	8,000	8,000	924	3,500	8,000	8,000
10-80-6190-310	DIESEL AND UNLEADED FUEL	1,123	1,800	1,800	408	1,000	1,500	1,500
10-80-6190-320	REC PROGRAMS	18,015	20,000	28,400	18,262	24,000	20,900	20,900
10-80-6190-321	HEALTH INITIATIVE	3,295	3,200	3,200	-	2,000	3,200	3,200
10-80-6190-323	REVENUE SUPPORTED PRGMS	30,563	28,000	28,000	25,592	28,000	38,000	38,000
10-80-6190-330	DEPARTMENT SUPPLIES	18,530	12,500	12,500	11,466	14,000	15,000	15,000
10-80-6190-450	CONTRACT SERVICES	3,515	5,500	5,500	4,864	5,000	8,400	8,400
10-80-6190-530	DUES & SUBSCRIPTIONS	2,287	2,600	2,600	2,054	2,000	2,800	2,800
TOTALS:	***OPERATING EXPENSES***	***$ 108,704***	***$ 114,900***	***$ 123,300***	***$ 81,382***	***$ 107,700***	***$ 116,800***	***$ 116,800***
CAPITAL OUTLAY:								
10-80-6190-730	CAPITAL OUTLAY	155,399	55,000	30,000	10,911	10,911	168,100	93,100
TOTALS:	***CAPITAL OUTLAY***	***$ 155,399***	***$ 55,000***	***$ 30,000***	***$ 10,911***	***$ 10,911***	***$ 168,100***	***$ 93,100***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
RECREATION ADMINISTRATION TOTAL:		**$ 592,344**	**$ 505,000**	**$ 463,440**	**$ 293,844**	**$ 406,087**	**$ 601,400**	**$ 526,400**

GENERAL FUND - RECREATION SERVICES - ADMINISTRATION
10-80-6190

.020 SALARIES, WAGES & BENEFITS		$	250,500
1-Director of Recreation			
1-Senior Admin Assistant			
2 - Recreation Activity Coordinator			
.021 SALARIES - PART-TIME, TEMP		$	66,000
1-Garden Supervisor			
1-School Garden Coordinator - vacant			
1-Janitorial			
1-Park Attendant			
Umpires and Referees			
Camp Counselors			
Youth Garden Coordinator - vacant			
.040 PROFESSIONAL SERVICES		$	-
	-		
.110 TELEPHONE		$	4,400
Internet	1,400		
Cell phones	600		
Telephone services	2,400		
.140 PROFESSIONAL DEVELOPMENT		$	6,500
Conferences	3,500		
Certifications	1,500		
Travel expenses	1,500		
.156 M & R 304 BLACK MTN AVE		$	3,500
Janitorial services	-		
Monthly floor maintenance	-		
HVAC maintenance	2,000		
Misc	1,500		
.160 M & R EQUIPMENT		$	2,100
Copier lease and maintenance	2,100		
	-		
.170 M & R TRUCKS		$	2,500
Maintenance (4 vehicles)	2,500		
.260 ADVERTISING		$	8,000
Newspapers, internet	4,000		
Brochures	2,400		
Community advertising	1,600		
.310 DIESEL AND UNLEADED FUEL		$	1,500
Gas and diesel for vehicles	1,500		

GENERAL FUND - RECREATION SERVICES - ADMINISTRATION
10-80-6190

.320 RECREATION PROGRAMS		$	20,900
Park Rhythms (1/2)	5,000		
Fireworks	4,500		
Pitch, Hit, Run & Punt, Pass, Kick	700		
Fishing tournament	1,000		
July 4th	3,000		
Lakeview movies	1,800		
Halloween	1,800		
Circle of Lights	1,800		
Misc	1,300		
.321 HEALTH INITIATIVE		$	3,200
Summer intern	1,800		
Nutrition, tobacco cessation, & PE program exp	1,400		
.323 REVENUE SUPPORTED PROGRAMS		$	38,000
Youth basketball	5,000		
Park Rhythms	5,000		
Valentine 5k race	4,500		
Summer camp	5,500		
Adult basketball	1,500		
Community Garden	2,500		
Softball	1,000		
Tennis	1,000		
Youth Indoor Soccer	7,500		
Smart Start Soccer	2,500		
Smart Start Basketball	1,000		
Youth Flag Football	1,000		
.330 DEPT SUPPLIES - RECREATION		$	15,000
Office supplies	4,500		
Cleaning supplies and trash bags	3,500		
Dog bags	2,000		
Medical & staff supplies	1,000		
Goose dog supplies	1,000		
Misc	2,000		
Tools/maintenance equipment	1,000		
.450 CONTRACT SERVICE - RECREATION		$	8,400
Rec Desk	2,400		
Portable restrooms, Cragmont, Rec Park, Garden	3,200		
Misc	2,000		
Restroom sanitation service	100		
Constant Contact	700		
.530 DUES SUBSCRIPTIONS - RECREATION		$	2,800
Misc memberships and dues	1,200		
Special event licenses - BMI and ASCAP	700		
CAPRA Accreditation	-		
Publications	500		
NC ABC Commission Annual Permit	400		
.730 CAPITAL OUTLAY		$	93,100
Carver renovations	-		
Tennis courts	60,000		
Lake Tomahawk - painting and flooring	18,100		
Vehicle repl - 1998 van	-		
Grey Eagle roof	15,000		
TOTAL		$	526,400

RECREATION SERVICES – GREY EAGLE

Notable changes from the FY18-19 budget include:

The Grey Eagle division of the Recreation Department has been combined into the Recreation Administration budget in FY19-20, and will be eliminated as a separate division in future budgets.

2019-2020 Budget
Recreation Grey Eagle

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-81-6190-021	SALARIES- PART-TIME, TEMP	9,660	8,800	8,800	2,309	6,000	-	-
10-81-6190-050	FICA EXPENSE	739	700	700	234	400	-	-
TOTALS:	***PERSONNEL SERVICES***	***$ 10,399***	***$ 9,500***	***$ 9,500***	***$ 2,543***	***$ 6,400***	***$ -***	***$ -***
OPERATING EXPENSES:								
10-81-6190-110	TELEPHONE	162	300	300	71	200	-	-
10-81-6190-323	REVENUE SUPPORTED PRGMS	16,335	11,000	11,000	6,192	9,000	-	-
10-81-6190-330	DEPARTMENT SUPPLIES	1,951	2,000	2,000	1,383	1,500	-	-
TOTALS:	***OPERATING EXPENSES***	***$ 18,448***	***$ 13,300***	***$ 13,300***	***$ 7,646***	***$ 10,700***	***$ -***	***$ -***
CAPITAL OUTLAY:								
10-81-6190-730	CAPITAL OUTLAY	-	-	18,500	18,328	18,328	-	-
TOTALS:	***CAPITAL OUTLAY***	***$ -***	***$ -***	***$ 18,500***	***$ 18,328***	***$ 18,328***	***$ -***	***$ -***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
GREY EAGLE TOTAL:		**$ 28,847**	**$ 22,800**	**$ 41,300**	**$ 28,517**	**$ 35,428**	**$ -**	**$ -**

RECREATION SERVICES - LAKEVIEW

Notable changes from the FY18-19 budget include:

Personnel Expenses – Increase of $9,000 related to the 2.5% COLA adjustment and the required increase in LGERS contribution.

2019-2020 Budget
Recreation Lakeview

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-82-6190-020	SALARIES & WAGES	38,340	40,700	40,700	30,575	42,516	46,600	46,600
10-82-6190-021	SALARIES- PART-TIME, TEMP	32,413	35,800	35,800	18,407	26,000	36,600	36,600
10-82-6190-050	FICA EXPENSE	5,359	6,000	6,000	3,715	5,950	6,400	6,400
10-82-6190-060	GROUP INSURANCE	6,348	6,800	6,800	3,621	5,037	7,100	7,100
10-82-6190-070	RETIREMENT LGERS	5,215	5,600	5,600	4,302	6,230	7,200	7,200
10-82-6190-080	RETIREMENT 401K	1,907	2,100	2,100	1,504	2,245	2,400	2,400
TOTALS:	***PERSONNEL SERVICES***	***$ 89,582***	***$ 97,000***	***$ 97,000***	***$ 62,124***	***$ 87,978***	***$ 106,300***	***$ 106,300***
OPERATING EXPENSES:								
10-82-6190-110	TELEPHONE	1,020	1,200	1,200	942	1,250	1,200	1,200
10-82-6190-140	PROF DEVELOPMENT	1,656	1,400	1,400	338	1,000	1,400	1,400
10-82-6190-158	M & R LAKEVIEW	2,900	4,500	4,500	1,953	3,500	4,000	4,000
10-82-6190-160	M & R EQUIPMENT	1,698	1,800	1,800	1,270	2,000	1,500	1,500
10-82-6190-320	LAKEVIEW CTR PROGRAMS	2,500	2,500	2,500	1,990	2,500	2,500	2,500
10-82-6190-321	REVENUE SUPPORTED PRGMS	7,651	4,300	4,300	408	2,000	5,500	5,500
10-82-6190-330	DEPARTMENT SUPPLIES	3,348	3,100	3,100	4,013	5,300	3,500	3,500
10-82-6190-450	CONTRACT SERVICES	7,042	7,600	7,600	5,256	7,500	6,900	6,900
10-82-6190-530	DUES & SUBSCRIPTIONS	881	800	800	484	800	800	800
TOTALS:	***OPERATING EXPENSES***	***$ 28,696***	***$ 27,200***	***$ 27,200***	***$ 16,654***	***$ 25,850***	***$ 27,300***	***$ 27,300***
CAPITAL OUTLAY:								
10-82-6190-730	CAPITAL OUTLAY	-	-	37,000	38,602	38,602	-	-
TOTALS:	***CAPITAL OUTLAY***	***$ -***	***$ -***	***$ 37,000***	***$ 38,602***	***$ 38,602***	***$ -***	***$ -***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
LAKEVIEW TOTAL:		**$ 118,278**	**$ 124,200**	**$ 161,200**	**$ 117,380**	**$ 152,430**	**$ 133,600**	**$ 133,600**

GENERAL FUND - RECREATION SERVICES - LAKEVIEW
10-82-6190

.020 SALARIES, WAGES & BENEFITS		**$ 69,700**
1-Recreation Program Supervisor		
.021 SALARIES - PART-TIME, TEMP		**$ 36,600**
1-Nutrition Site Coordinator		
1-Grant Position		
1-Senior Aerobic Instructor		
1-Contract Janitorial		
.110 TELEPHONE		**$ 1,200**
Internet	1,200	
Telephone services	240	
.140 PROFESSIONAL DEVELOPMENT		**$ 1,400**
.158 M & R LAKEVIEW		**$ 4,000**
Misc	2,000	
HVAC	2,000	
.160 M & R EQUIPMENT		**$ 1,500**
Misc	1,500	
.320 RECREATION PROGRAMS		**$ 2,500**
Lunch and Learns	1,000	
Senior games	700	
Nutrition site programs	800	
.321 REVENUE SUPPORTED PROGRAMS		**$ 5,500**
Annual spring bus trip	3,500	
Van Clan trips	2,000	
.330 DEPT SUPPLIES		**$ 3,500**
Office and computer supplies	2,100	
Staff supplies	700	
Cleaning supplies	700	
.450 CONTRACT SERVICES		**$ 6,900**
Senior meal delivery service	5,900	
Cleaning for Lakeview rentals	1,000	
Restroom sanitation service	-	
.530 DUES SUBSCRIPTIONS-LAKEVIEW		**$ 800**
Memberships	600	
Publications	200	
.730 CAPITAL OUTLAY		**$ -**
	-	
TOTAL		**$ 133,600**

RECREATION SERVICES – POOL

Notable changes from the FY18-19 budget include:

Personnel Services – Increase of $8,200. Hours worked at the pool has been under budgeted in previous years.

Operating

M & R Equipment – Increase of $5,500, related to the replacement of pool equalizers.

Department Supplies – Increase of $4,600. Replacement of chairs, tables, and umbrellas.

2019-2020 Budget
Recreation Pool

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-2019	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
10-84-6190-021	SALARIES- PART-TIME, TEMP	48,973	48,100	48,100	34,286	48,000	55,700	55,700
10-84-6190-050	FICA EXPENSE	3,747	3,700	3,700	2,623	3,700	4,300	4,300
TOTALS:	***PERSONNEL SERVICES***	***$ 52,720***	***$ 51,800***	***$ 51,800***	***$ 36,909***	***$ 51,700***	***$ 60,000***	***$ 60,000***
OPERATING EXPENSES:								
10-84-6190-110	TELEPHONE	162	300	300	86	200	300	300
10-84-6190-140	PROF DEVELOPMENT	514	500	500	-	300	1,000	1,000
10-84-6190-160	M & R EQUIPMENT	1,315	1,500	1,500	-	1,300	7,000	7,000
10-84-6190-323	REVENUE SUPPORTED PROGRAMS	4,508	2,800	2,800	482	2,400	4,600	4,600
10-84-6190-326	CONCESSIONS	11,989	10,000	10,000	2,362	9,000	12,000	12,000
10-84-6190-330	DEPARTMENT SUPPLIES	11,339	13,000	13,000	6,360	11,000	17,600	17,600
10-84-6190-340	BANKING FEES	290	300	300	153	250	400	400
TOTALS:	***OPERATING EXPENSES***	***$ 30,117***	***$ 28,400***	***$ 28,400***	***$ 9,443***	***$ 24,450***	***$ 42,900***	***$ 42,900***
CAPITAL OUTLAY:								
10-84-6190-740	CAPITAL OUTLAY	-	-	-	4,975	4,975	-	-
TOTALS:	***CAPITAL OUTLAY***	***$ -***	***$ -***	***$ -***	***$ 4,975***	***$ 4,975***	***$ -***	***$ -***
DEBT PAYMENT:								
10-84-6190-900	DEBT PRINC POOL RENOVATION	256,218	-	-	-	-	-	-
10-84-6190-901	DEBT INT POOL RENOVATION	4,378	-	-	-	-	-	-
TOTALS:	***DEBT PAYMENT***	***$ 260,596***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
POOL TOTALS:		**$ 343,433**	**$ 80,200**	**$ 80,200**	**$ 51,327**	**$ 81,125**	**$ 102,900**	**$ 102,900**

GENERAL FUND - RECREATION SERVICES - POOL
10-84-6190

.021 SALARIES - PART-TIME, TEMP		**$ 60,000**
1-Seasonal Pool Manager (40 hrs. per week for 19 weeks)		
Seasonal Assistant Pool Managers (40 hrs. per week for 9 weeks)		
Seasonal Lifeguards 260 hrs. each per week for 14 weeks)		
Seasonal cashier/Consession Stand (40 hrs. per week for 14 weeks)		
Lifeguards hours for pool rentals (150 hours)		
Lifeguard hours for swim lessons (150 Hours)		
Total hours 5,620		
.110 TELEPHONE		**$ 300**
Telephone service	300	
.140 PROFESSIONAL DEVELOPMENT		**$ 1,000**
Pool Staff	1,000	
.160 M & R EQUIPMENT		**$ 7,000**
Pool equalizers	6,000	
Misc	1,000	
.323 REVENUE SUPPORTED PROGRAMS		**$ 4,600**
Aqua exercise classes	1,800	
Swimming league supplies	2,500	
Swim lessons supplies	300	
.326 CONCESSIONS		**$ 12,000**
.330 DEPARTMENT SUPPLIES		**$ 17,600**
Chemicals for pool	13,000	
Misc supplies	4,000	
Printers for cash registers	400	
Permit fee	200	
.340 BANK SERVICE CHARGE		**$ 400**
Banking fees	400	
.730 CAPITAL OUTLAY		**$ -**
TOTAL		**$ 102,900**

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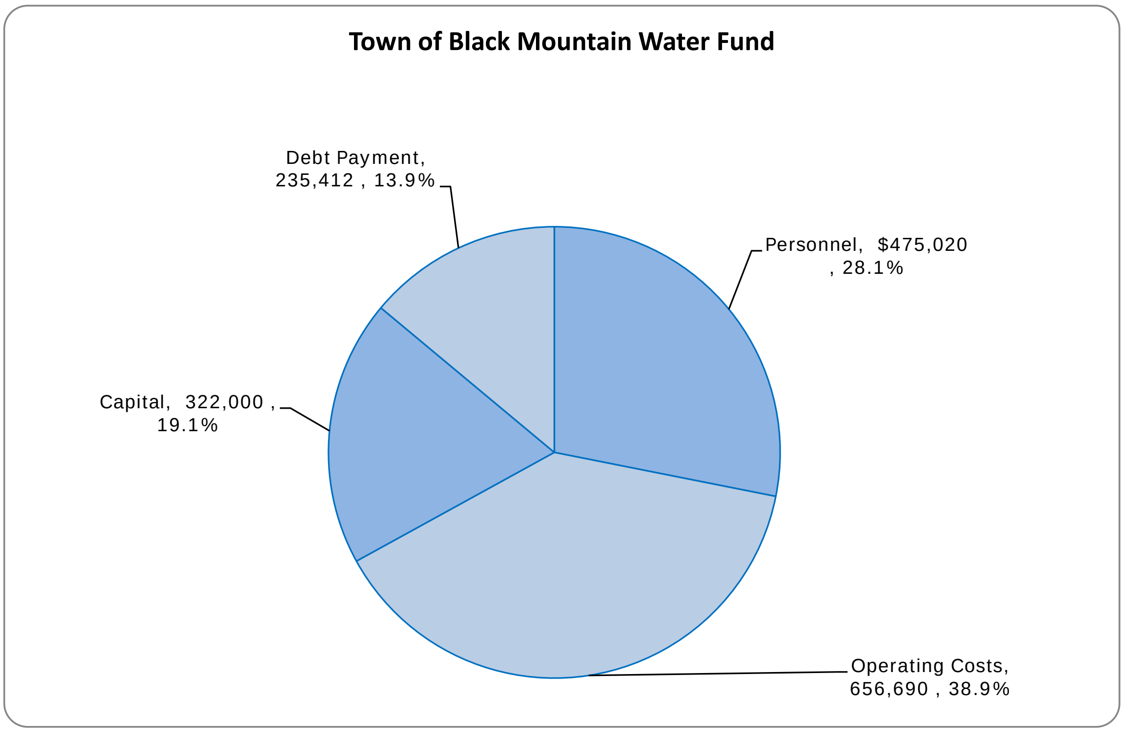
WATER FUND BUDGET SUMMARY

EXPENDITURES SUMMARY by CATEGORY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 408,574	$ 467,600	$ 465,000	$ 410,497	$ 475,020	1.59%
Operating Costs	990,162	609,990	639,990	611,290	656,690	7.66%
Capital	1,273,401	403,500	528,500	400,000	322,000	-20.20%
Debt Payment	171,642	238,239	238,239	238,239	235,412	-1.19%
Total	**$ 2,843,779**	**$ 1,719,329**	**$ 1,871,729**	**$ 1,660,026**	**$ 1,689,122**	**-1.76%**



WATER FUND REVENUES

Account Description	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Revenues	FY19-20 Recommended Budget	% Change From FY18-19 Original
MSD Billing Fees Reveue	$ 79,923	$ 81,000	$ 81,000	$ 82,000	$ 84,000	3.70%
Water Sales	1,094,679	1,115,000	1,115,000	1,110,000	1,160,000	4.04%
Water Taps	38,750	45,000	45,000	48,000	50,000	11.11%
Service Charge Revenue	25,138	28,000	28,000	27,500	30,000	7.14%
Impact Fee	39,050	42,000	42,000	46,000	48,000	14.29%
Special Bond Revenue	108,970	110,000	110,000	110,000	112,000	1.82%
Interest Revenue	22,847	24,000	24,000	33,000	40,000	66.67%
Misc Revenue	2,488	2,000	2,000	2,000	2,000	0.00%
Late Fees	30,742	30,000	30,000	30,000	30,000	0.00%
Sale of Equipment	2,952	-	-	-	-	N/A
Fund Balance Appropriated	-	242,329	269,729	-	133,122	-45.07%
Transfer from Water Cap Reserve	-	-	125,000	-	-	N/A
Total	**$ 1,445,539**	**$ 1,719,329**	**$ 1,871,729**	**$ 1,488,500**	**$ 1,689,122**	**-1.76%**

WATER - OPERATIONS DIVISION

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 336,388	$ 386,100	$ 356,100	$ 309,997	$ 365,020	-5.46%
Operating Costs	946,499	564,490	594,490	566,490	610,590	8.17%
Capital	1,273,401	403,500	528,500	400,000	322,000	-20.20%
Debt Payment	171,642	238,239	238,239	238,239	235,412	-1.19%
Total	**$ 2,727,930**	**$ 1,592,329**	**$ 1,717,329**	**$ 1,514,726**	**$ 1,533,022**	**-3.72%**

Notable changes from the FY18-19 budget include:

Personnel Expenses - Decrease of $21,000.

The 2.5% COLA salary adjustment and the required increase in LGERS contribution increases expenses by $12,000.

Staffing changes account for a decrease of $33,000.

Professional Services – Increase of $8,000 related to annual SCADA maintenance and recertification.

Contract Services – Increase of $36,000. The Water Quality Operator position is currently being contracted out. In previous budget years, this was a salaried position.

Capital - Decrease of $81,500. Projects include AMR (Automatic Meter Reading), general waterline replacement, well pumps, water valves, and a tractor.

2019-2020 Budget
Water Operations

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-19	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
30-91-8100-020	SALARIES & WAGES	256,817	268,000	245,000	157,117	209,117	276,829	246,210
30-91-8100-023	CONTRACT LABOR	4,480	-	-	880	880	-	-
30-91-8100-050	FICA EXPENSE	19,446	20,600	20,600	11,838	16,500	21,264	18,921
30-91-8100-060	GROUP INSURANCE	42,780	47,600	43,600	25,879	39,000	56,716	49,632
30-91-8100-070	RETIREMENT LGERS	1	36,500	33,500	22,106	33,000	42,595	37,892
30-91-8100-080	RETIREMENT 401K	12,864	13,400	13,400	7,773	11,500	13,896	12,366
TOTALS:	***PERSONNEL SERVICES***	***$ 336,388***	***$ 386,100***	***$ 356,100***	***$ 225,593***	***$ 309,997***	***$ 411,300***	***$ 365,020***
OPERATING EXPENSES:								
30-91-8100-040	PROFESSIONAL SERVICES	3,335	15,000	15,000	11,953	20,000	23,000	23,000
30-91-8100-090	COOP-WATER PURCHASES	146,126	160,000	160,000	110,679	155,000	160,000	160,000
30-91-8100-110	TELEPHONE	2,471	2,600	2,600	1,175	2,200	2,600	2,600
30-91-8100-115	WATER SAMPLES	9,675	6,000	6,000	3,691	6,000	6,000	6,000
30-91-8100-130	UTILITIES	89,278	85,000	85,000	67,546	85,000	88,000	88,000
30-91-8100-140	PROFESSIONAL DEVELOP	3,455	4,500	4,500	540	2,500	2,500	2,500
30-91-8100-150	M & R WELLS	36,053	37,000	37,000	28,698	34,000	37,000	37,000
30-91-8100-160	M & R EQUIPMENT	3,831	5,000	5,000	2,043	4,500	5,000	5,000
30-91-8100-170	M & R TRUCKS	3,676	10,000	10,000	3,995	7,500	10,000	10,000
30-91-8100-310	DIESEL AND UNLEADED FUEL	5,966	6,000	6,000	2,928	5,000	5,000	5,000
30-91-8100-311	BIODIESEL	5,641	5,400	5,400	4,883	7,500	7,000	7,000
30-91-8100-330	DEPARTMENT SUPPLIES	89,975	80,000	80,000	59,490	70,000	80,000	80,000
30-91-8100-331	CONTINGENCY	-	15,000	15,000	-	-	15,000	15,000
30-91-8100-360	UNIFORMS	3,522	4,700	4,700	2,134	4,200	4,700	4,700
30-91-8100-390	PENSION EXPENSE	21,780	-	-	-	-	-	-
30-91-8100-450	CONTRACT SERVICES	972	1,200	31,200	27,005	36,000	37,700	37,700
30.91-8100-560	DEPRECIATION EXPENSE	268,653	-	-	-	-	-	-
30-91-8100-542	TRANSFER TO WATER CAP RES	125,000	-	-	-	-	-	-
30-91-8100-570	ADMIN COSTS TO GENL FUND	127,090	127,090	127,090	95,317	127,090	127,090	127,090
TOTALS:	***OPERATING EXPENSES***	***$ 946,499***	***$ 564,490***	***$ 594,490***	***$ 422,077***	***$ 566,490***	***$ 610,590***	***$ 610,590***
CAPITAL OUTLAY:								
30-91-8100-730	CAPITAL OUTLAY	1,273,401	403,500	528,500	230,661	400,000	322,000	322,000
TOTALS:	***CAPITAL OUTLAY***	***$ 1,273,401***	***$ 403,500***	***$ 528,500***	***$ 230,661***	***$ 400,000***	***$ 322,000***	***$ 322,000***
DEBT PAYMENT:								
30-91-8100-903	DEBT INT SEWER LINE EXT	15,322	14,060	14,060	7,030	14,060	12,979	12,979
30-91-8100-904	DEBT PRIN SEWER LINE EXT	48,718	48,718	48,718	-	48,718	48,717	48,717
30-91-8100-905	DEBT INT WATER LINE	18,065	16,624	16,624	-	16,624	14,727	14,727
30-91-8100-906	DEBT PRIN WATER LINE	71,385	73,235	73,235	-	73,235	75,132	75,132
30-91-8100-907	DEBT-TOMAHAWK STORM	9,427	9,427	9,427	-	9,427	9,427	9,427
30-91-8100-911	DEBT PRINCIPAL - BM AVE LAND	-	50,000	50,000	50,000	50,000	50,000	50,000
30-91-8100-912	DEBT INTEREST - BM AVE LAND	8,725	26,175	26,175	26,175	26,175	24,430	24,430
TOTALS:	***DEBT PAYMENT***	***$ 171,642***	***$ 238,239***	***$ 238,239***	***$ 83,205***	***$ 238,239***	***$ 235,412***	***$ 235,412***
OPERATIONS TOTAL:		**$ 2,727,930**	**$ 1,592,329**	**$ 1,717,329**	**$ 961,536**	**$ 1,514,726**	**$ 1,579,302**	**$ 1,533,022**

WATER FUND - OPERATIONS
30-91-8100

.020 SALARIES, WAGES & BENEFITS		**$**	**365,020**
1-Director of Water Quality			
1-Crew Leader			
1-Water Resource Technician			
1-Meter Reader			
2-Technician #1			
1-Technician #2			
REQUESTED (1) TECH ONE			
.030 WATER SAMPLES		**$**	**6,000**
Monthly bacterial samples	5,000		
Misc	1,000		
.040 PROFESSIONAL SERVICES		**$**	**23,000**
Misc	15,000		
SCADA annual maint fee	8,000		
.090 COOP WATER PURCHASE		**$**	**160,000**
Purchase water from Asheville	160,000		
.110 TELEPHONE		**$**	**2,600**
Cell phones	1,500		
Internet	1,100		
.130 UTILITIES		**$**	**88,000**
Electricity wells and pumps	88,000		
.140 PROFESSIONAL DEVELOPMENT		**$**	**2,500**
Waterworks school	1,500		
Certification renewals	1,000		
.150 M & R WELLS		**$**	**37,000**
Chemicals	20,000		
Pump replacements	11,000		
Repairs	4,000		
Safety supplies in wellhouses	1,000		
Misc	1,000		
.160 M & R EQUIPMENT		**$**	**5,000**
Maintenance costs for equipment	5,000		
.170 M & R TRUCKS		**$**	**10,000**
Maintenance for trucks (6 pickups and 2 dump trucks)	10,000		
.310 DIESEL AND UNLEADED FUEL		**$**	**5,000**
Gas and diesel for vehicles	5,000		
.311 BIODIESEL		**$**	**7,000**
Biodiesel	7,000		

WATER FUND - OPERATIONS
30-91-8100

.330 DEPARTMENT SUPPLIES		**$**	**80,000**
Supplies and stock	60,000		
Hydrant maintenance supplies	5,000		
Meters	4,000		
Leak repairs	3,500		
Permits/mapping	2,500		
Misc.	1,500		
Office supplies	1,500		
Safety supplies	1,000		
Forms	500		
Repair tool rentals	500		
.331 CONTINGENCY		**$**	**15,000**
.360 UNIFORMS		**$**	**4,700**
Uniform allowance	3,500		
Raingear	850		
Safety gear - vests, hearing, vision, gloves, etc.	350		
.450 CONTRACT SERVICES		**$**	**37,700**
Water Quality Contract	36,000		
NC 811	1,200		
Sprinker system monitoring	500		
.570 INTER-FUND TRANSFER TO GENERAL		**$**	**127,090**
Shared expenses with general fund			
.730 CAPITAL OUTLAY		**$**	**322,000**
AMR	125,000		
General waterline replacement	100,000		
Tractor	65,000		
Water valves	12,000		
Well pumps	20,000		
.903 DEBT INTEREST SEWER LINE EXTENSION		**$**	**12,979**
.904 DEBT PRINCIPAL SEWER LINE EXTENSION		**$**	**48,717**
.905 DEBT INTEREST WATER LINE REPLACEMENT		**$**	**14,727**
.906 DEBT PRINCIPAL WATER LINE REPLACEMENT		**$**	**75,132**
.907 DEBT PRINCIPAL TOMAHAWK STORMWATER		**$**	**9,427**
.911 DEBT PRINCIPAL BM AVENUE		**$**	**50,000**
.912 DEBT INTEREST BM AVENUE		**$**	**24,430**
		$	**1,533,022**

WATER - CUSTOMER SERVICE DIVISION

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 72,186	$ 81,500	$ 108,900	$ 100,500	$ 110,000	34.97%
Operating Costs	43,663	45,500	45,500	44,800	46,100	1.32%
Total	**$ 115,849**	**$ 127,000**	**$ 154,400**	**$ 145,300**	**$ 156,100**	**22.91%**

Notable changes from the FY18-19 budget include:

Personnel - Increase of $29,000.

In September of 2018, the Board approved adding one full time position in the Customer Service Division and eliminating the two part time positions.

2019-2020 Budget
Water - Customer Service Division

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-19	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
30-91-7200-020	SALARIES & WAGES	40,825	41,300	74,300	49,842	69,689	74,700	74,700
30-91-7200-021	SALARIES- PART-TIME, TEMF	19,438	21,300	2,000	2,064	2,063	-	-
30-91-7200-050	FICA EXPENSE	3,734	4,700	7,200	3,813	5,400	5,800	5,800
30-91-7200-060	GROUP INSURANCE	6,344	6,800	12,300	7,526	10,300	14,200	14,200
30-91-7200-070	RETIREMENT LGERS	17	5,400	9,600	7,013	9,652	11,500	11,500
30-91-7200-080	RETIREMENT 401K	1,828	2,000	3,500	2,405	3,396	3,800	3,800
TOTALS:	***PERSONNEL SERVICES***	***$ 72,186***	***$ 81,500***	***$ 108,900***	***$ 72,663***	***$ 100,500***	***$ 110,000***	***$ 110,000***
OPERATING EXPENSES:								
30-91-7200-100	POSTAGE	16,316	16,200	16,200	10,219	16,200	17,400	17,400
30-91-7200-110	TELEPHONE	966	1,100	1,100	685	1,100	1,100	1,100
30-91-7200-140	PROF DEVELOPMENT	-	1,000	1,000	247	1,000	1,000	1,000
30-91-7200-160	M & R EQUIPMENT	13,430	15,900	15,900	14,074	15,500	15,200	15,200
30-91-7200-330	DEPARTMENT SUPPLIES	8,914	7,500	7,500	6,493	7,200	7,600	7,600
30-91-7200-340	BANKING FEES	2,613	2,800	2,800	1,940	2,800	2,800	2,800
30-91-7200-450	CONTRACT SERVICES	1,424	1,000	1,000	767	1,000	1,000	1,000
TOTALS:	***OPERATING EXPENSES***	***$ 43,663***	***$ 45,500***	***$ 45,500***	***$ 34,425***	***$ 44,800***	***$ 46,100***	***$ 46,100***
CAPITAL OUTLAY:								
TOTALS:	***CAPITAL OUTLAY***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
CUSTOMER SERVICE TOTAL:		**$ 115,849**	**$ 127,000**	**$ 154,400**	**$ 107,088**	**$ 145,300**	**$ 156,100**	**$ 156,100**

WATER FUND - CUSTOMER SERVICE DIVISION
30-91-7200

.020 SALARIES, WAGES & BENEFITS		**$ 110,000**
1 - Senior Customer Service Rep.		
1 - Customer Service Rep		
.021 SALARIES - PART-TIME, TEMP		**$ -**
28 hours per week	-	
.100 POSTAGE		**$ 17,400**
Postage - water bills	16,800	
Correspondence/postage meter	350	
Annual permit fee	250	
.110 TELEPHONE		**$ 1,100**
Telephone service	1,100	
.140 PROFESSIONAL DEVELOPMENT		**$ 1,000**
Misc training	1,000	
.160 M & R EQUIPMENT		**$ 15,200**
1/2 of annual software contract	8,700	
1/2 cost of annual Code Red	3,200	
Copier lease and maintenance	2,100	
Misc	800	
SDI licensing	400	
.330 DEPARTMENT SUPPLIES		**$ 7,600**
Water billing fees	5,400	
Office supplies and furnishings	1,500	
Social Security verification monthly fees	700	
.340 BANKING FEES		**$ 2,800**
Credit card fees	2,800	
.450 CONTRACT SERVICES		**$ 1,000**
Online collection	1,000	
TOTAL		**$ 156,100**

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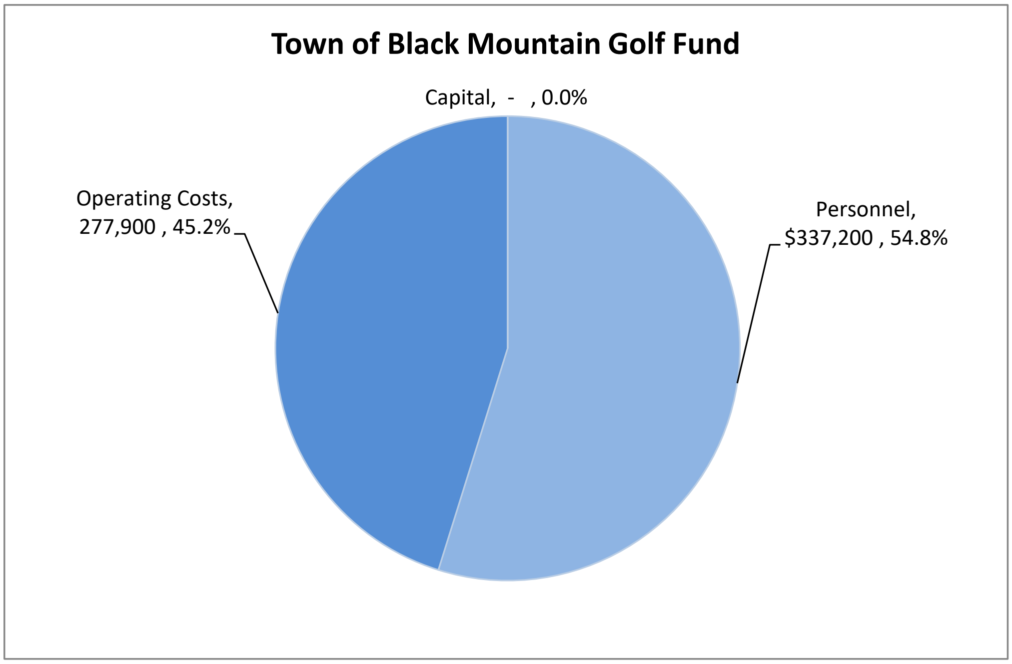
GOLF FUND BUDGET SUMMARY

EXPENDITURES SUMMARY by CATEGORY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 282,935	$ 322,600	$ 322,600	$ 298,680	$ 337,200	4.53%
Operating Costs	353,020	274,900	274,900	250,700	277,900	1.09%
Capital	-	-	-	-	-	N/A
Total	**$ 635,955**	**$ 597,500**	**$ 597,500**	**$ 549,380**	**$ 615,100**	**2.95%**



GOLF FUND REVENUES

Account Description	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Revenues	FY19-20 Recommended Budget	% Change From FY18-19 Original
Green Fees	$ 182,267	$ 226,700	$ 226,700	$ 200,000	$ 240,000	5.87%
Memberships	65,635	105,000	105,000	90,000	95,000	-9.52%
Golf Carts	189,925	228,300	228,300	200,000	240,100	5.17%
Misc Revenue	927	3,000	3,000	1,000	3,000	0.00%
Sale of Equipment	-	2,500	2,500	-	3,000	20.00%
Pro Shop Merchandise	23,048	28,000	28,000	25,000	30,000	7.14%
19th Hole Revenue	3,845	4,000	4,000	4,000	4,000	0.00%
Interest on Investments	-	-	-	-	-	N/A
Contribution from General	130,530	-	-	-	-	N/A
Total	**$ 596,177**	**$ 597,500**	**$ 597,500**	**$ 520,000**	**$ 615,100**	**2.95%**

GOLF OPERATIONS

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 181,787	$ 216,900	$ 216,900	$ 193,375	$ 228,400	5.30%
Operating Costs	306,178	219,700	219,700	200,200	222,100	1.09%
Capital	-	-	-	-	-	N/A
Total	**$ 487,965**	**$ 436,600**	**$ 436,600**	**$ 393,575**	**$ 450,500**	**3.18%**

Notable changes from the FY18-19 budget include:

Personnel Expenses – Increase of $11,500.

The 2.5% COLA salary adjustment and the required increase in LGERS contribution accounts for the increase.

2019-2020 Budget
Golf Course Operations

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-19	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
50-92-6210-020	SALARIES & WAGES	105,469	110,500	110,500	74,686	102,375	115,400	115,400
50-92-6210-021	WAGES TEMP EMPLOYEES	19,872	25,600	25,600	10,366	20,000	36,700	36,700
50-92-6210-023	CONTRACT LABOR	22,886	27,500	27,500	10,041	24,000	22,500	22,500
50-92-6210-050	FICA EXPENSE	9,383	12,500	12,500	6,283	11,000	8,900	8,900
50-92-6210-060	GROUP INSURANCE	18,989	20,400	20,400	13,141	17,500	21,300	21,300
50-92-6210-070	RETIREMENT LGERS	-	14,900	14,900	10,352	13,400	17,800	17,800
50-92-6210-080	RETIREMENT 401K	5,188	5,500	5,500	3,542	5,100	5,800	5,800
TOTALS:	***PERSONNEL SERVICES***	***$ 181,787***	***$ 216,900***	***$ 216,900***	***$ 128,411***	***$ 193,375***	***$ 228,400***	***$ 228,400***
OPERATING EXPENSES:								
50-92-6210-110	TELEPHONE	1,045	1,100	1,100	897	1,400	1,100	1,100
50-92-6210-130	UTILITIES	21,717	19,700	19,700	15,961	20,000	20,700	20,700
50-92-6210-140	PROF DEVELOPMENT	309	500	500	-	-	500	500
50-92-6210-150	M & R BUILDINGS & GROUNDS	45,844	60,000	60,000	32,991	45,000	60,000	60,000
50-92-6210-160	M & R EQUIPMENT	76,596	74,900	74,900	60,153	71,000	75,300	75,300
50-92-6210-170	M & R TRUCKS	-	500	500	252	500	500	500
50-92-6210-180	GOLF CART EXPENSE	1,288	2,000	2,000	343	1,000	2,000	2,000
50-92-6210-310	DIESEL AND UNLEADED FUEL	11,988	11,000	11,000	8,101	12,000	11,000	11,000
50-92-6210-330	DEPARTMENT SUPPPLIES	3,486	2,500	2,500	2,792	3,000	3,500	3,500
50-92-6210-360	UNIFORMS	1,105	1,000	1,000	706	1,000	1,000	1,000
50-92-6210-390	PENSION EXPENSE	15,836	-	-	-	-	-	-
50-92-6210-391	OPEB EXPENSE	26,373	-	-	-	-	-	-
50-92-6210-450	CONTRACT SERVICES	13,000	16,000	16,000	13,150	15,000	16,000	16,000
50-92-6210-530	DUES & SUBSCRIPTIONS	-	500	500	-	300	500	500
50-92-6210-560	DEPRECIATION EXPENSE	57,591	-	-	-	-	-	-
50-92-6210-570	COST REIMB TO GENERAL FUND	30,000	30,000	30,000	22,500	30,000	30,000	30,000
TOTALS:	***OPERATING EXPENSES***	***$ 306,178***	***$ 219,700***	***$ 219,700***	***$ 157,846***	***$ 200,200***	***$ 222,100***	***$ 222,100***
CAPITAL OUTLAY:								
50-92-6210-730	CAPITAL OUTLAY	-	-	-	-	-	-	-
TOTALS:	***CAPITAL OUTLAY***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
GOLF OPERATIONS TOTAL:		**$ 487,965**	**$ 436,600**	**$ 436,600**	**$ 286,257**	**$ 393,575**	**$ 450,500**	**$ 450,500**

GOLF - OPERATIONS
50-92-6210

.020 SALARIES, WAGES & BENEFITS		**$ 169,200**
(1) Superintendent		
(2) Maintenance		
.021 SALARIES - PART-TIME, TEMP		**$ 36,700**
2,100 hours	36,700	
.023 CONTRACT LABOR		**$ 22,500**
2,500 hours	22,500	
.110 TELEPHONE		**$ 1,100**
Internet	1,100	
.130 UTILITIES		**$ 20,700**
Electricity	19,000	
Sewer	1,700	
.140 PROFESSIONAL DEVELOPMENT		**$ 500**
Misc	500	
.150 M & R BUILDINGS & GROUNDS		**$ 60,000**
Fertilizers and chemicals	37,500	
Misc	7,500	
Pump and irrigation repairs	6,000	
Sand and gravel	6,000	
Seeds, trees and shrubs	3,000	
.160 M & R EQUIPMENT		**$ 75,300**
Equipment Lease	63,600	
Winter repair of golf equipment	4,000	
Misc	4,000	
NSN Agreement	2,100	
HVAC annual maint	400	
Equipment annual property taxes	1,200	
.170 M & R TRUCKS		**$ 500**
Misc	500	
.180 GOLF CARTS		**$ 2,000**
Misc golf cart repair	2,000	
.310 DIESEL AND UNLEADED FUEL		**$ 11,000**
Gas, diesel for maintenance equipment and carts	11,000	
.330 DEPARTMENT SUPPLIES		**$ 3,500**
Misc - course accessories	1,500	
Goose dog supplies	1,000	
Tools	1,000	
.360 UNIFORMS		**$ 1,000**
Misc	1,000	
.450 CONTRACT SERVICES		**$ 16,000**
Aerification	12,000	
Misc	2,000	
Arborists	2,000	

GOLF - OPERATIONS
50-92-6210

.530 DUES & SUBSCRIPTIONS		**$ 500**
Professional membership dues	500	
.570 COST REIMBURSEMENT TO GENERAL FUND		**$ 30,000**
.730 CAPITAL OUTLAY		**$ -**
	-	
TOTAL		**$ 450,500**

GOLF PRO SHOP

EXPENDITURES SUMMARY

	FY17-18 Actual	FY18-19 Original Budget	FY18-19 Amended Budget	FY18-19 Estimated Expenditures	FY19-20 Recommended Budget	% Change From FY18-19 Original
Personnel	$ 101,148	$ 105,700	$ 105,700	$ 105,305	$ 108,800	2.93%
Operating Costs	46,842	55,200	55,200	50,500	55,800	1.09%
Total	**$ 147,990**	**$ 160,900**	**$ 160,900**	**$ 155,805**	**$ 164,600**	**2.30%**

Notable changes from the FY18-19 budget include:

None

2019-2020 Budget
Golf Course Pro Shop

ACCOUNT NUMBER	DESCRIPTION	ACTUAL FY17-18	ORIGINAL BUDGET FY18-19	AMENDED BUDGET FY18-19	ACTUAL 3-31-19	PROJECTED TO 6-30-19	DEPT REQUEST FY19-20	RECOMMENDED BUDGET FY19-20
PERSONNEL SERVICES:								
50-92-6310-020	SALARIES & WAGES	53,987	54,400	54,400	38,743	53,792	54,200	54,200
50-92-6310-021	WAGES TEMP EMPLOYEES	31,507	28,300	28,300	19,940	28,000	29,800	29,800
50-92-6310-050	FICA EXPENSE	6,503	6,300	6,300	4,442	6,660	6,500	6,500
50-92-6310-060	GROUP INSURANCE	6,461	6,800	6,800	4,998	6,625	7,100	7,100
50-92-6310-070	RETIREMENT LGERS	9	7,200	7,200	5,451	7,508	8,400	8,400
50-92-6310-080	RETIREMENT 401K	2,681	2,700	2,700	1,912	2,720	2,800	2,800
TOTALS:	***PERSONNEL SERVICES***	***$ 101,148***	***$ 105,700***	***$ 105,700***	***$ 75,486***	***$ 105,305***	***$ 108,800***	***$ 108,800***
OPERATING EXPENSES:								
50-92-6310-110	TELEPHONE	2,347	2,400	2,400	1,765	2,400	2,700	2,700
50-92-6310-130	UTILITIES	11,266	10,200	10,200	8,419	10,500	10,700	10,700
50-92-6310-140	PROFESSIONAL DEVELOP	-	500	500	-	300	500	500
50-92-6310-150	M & R BUILDINGS & GROUNDS	5,700	5,800	5,800	2,417	3,500	5,600	5,600
50-92-6310-160	M & R EQUIPMENT	501	1,200	1,200	238	800	1,200	1,200
50-92-6310-260	ADVERTISEMENT	615	2,000	2,000	1,827	2,500	2,000	2,000
50-92-6310-320	PRO SHOP MERCHANDISE	13,869	20,000	20,000	9,106	19,000	20,000	20,000
50-92-6310-330	DEPARTMENT SUPPLIES	3,008	3,000	3,000	522	2,500	3,000	3,000
50-92-6310-340	BANK SERVICE CHARGES	7,782	8,300	8,300	5,251	8,000	8,300	8,300
50-92-6310-530	DUES & SUBSCRIPTIONS	1,754	1,800	1,800	106	1,000	1,800	1,800
TOTALS:	***OPERATING EXPENSES***	***$ 46,842***	***$ 55,200***	***$ 55,200***	***$ 29,651***	***$ 50,500***	***$ 55,800***	***$ 55,800***
CAPITAL OUTLAY:								
TOTALS:	***CAPITAL OUTLAY***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
DEBT PAYMENT:								
TOTALS:	***DEBT PAYMENT***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
ADMINISTRATION DEPARTMENT TOTAL:		**$ 147,990**	**$ 160,900**	**$ 160,900**	**$ 105,137**	**$ 155,805**	**$ 164,600**	**$ 164,600**

GOLF - PRO SHOP
50-92-6310

.020 SALARIES & WAGES		**$ 79,000**
General Manager	79,000	
.021 SALARIES - PART-TIME, TEMP		**$ 29,800**
Pro Shop and carts - 2,940 hours	29,800	
.110 TELEPHONE		**$ 2,700**
Internet	2,100	
Telephone service	600	
.130 UTILITIES		**$ 10,700**
Electricity	9,200	
Natural Gas	1,500	
Sewer	700	
.140 PROFESSIONAL DEVELOPMENT		**$ 500**
Misc	500	
.150 M & R BUILDINGS & GROUNDS		**$ 5,600**
Misc - Pro Shop	3,000	
Misc - 19th Hole	1,200	
Alarm system	1,000	
Mat service	400	
.160 M & R EQUIPMENT		**$ 1,200**
IT services	700	
Misc	500	
.260 ADVERTISING		**$ 2,000**
Graphic design	500	
Print	750	
Email	750	
.320 PRO SHOP MERCHANDISE		**$ 20,000**
Merchandise for resale	20,000	
.330 DEPARTMENT SUPPLIES		**$ 3,000**
Scorecards, etc	1,500	
Office supplies, uniforms, misc.	1,500	
.340 BANK SERVICE CHARGE		**$ 8,300**
Bank fees	8,300	
.530 DUES & SUBSCRIPTIONS		**$ 1,800**
Misc	1,800	
TOTAL		**$ 164,600**

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TOWN OF BLACK MOUNTAIN - SCHEDULE OF FEES AND RATES

GOLF COURSE FEES		
	Mon. - Fri.	Sat., Sun., & Holidays
Green Fees - 18 Holes	$20.00	$24.00
Green Fees - 9 Holes	$12.00	$14.00
Green Fees - After 1:00 PM 18 Holes	$20.00	$20.00
Green Fees - After 1:00 PM 9 Holes	$10.00	$10.00
Rack Rates - 18 Holes	$35.00	$45.00
Rack Rates - 9 Holes	$20.00	$24.00
Rack Rates - After 1:00 PM 18 Holes	$28.00	$28.00
Rack Rates - After 1:00 PM 9 Holes	$18.00	$18.00
Senior Rate - 60+ (Mon to Thurs) 18 ride	$30.00	$30.00
Membership & Cart Rates		
Individual 7 Day - $950.00	($5.00 walking fees for **all** members, Mon - Fri 7:30 AM to 11:00 AM)	
Individual 5 Day - $850.00		
Family - $1,300.00	(also available, $200 special players pass, must ride, $25 weekdays,	
Junior (10-18 yrs) - $450.00	and $35 weekends)	
18 Hole Cart - $17.00 per person		
9 Hole Cart - $9.00 per person		
Information regarding twilight rates and membership packages can be obtained by contracting the Golf Course Pro Shop at 828-669-2710. Rates are subject to change. Promotional & seasonal rates apply.		

PLANNING AND DEVELOPMENT FEES		
DESCRIPTION	NON-RESIDENTIAL FEES	
New Construction & Remodel-up to $1,000,000	$150.00 or $50.00 plus $5.00 per $1,000 gross project cost value whichever is greater. Project cost valued over $1M is charged .15% (0.0015)	
Other Types		
1. Modular Office	$125.00	
2. Day Care Centers	$50.00 per trade discipline	
3. ABC License	$50.00 per trade discipline	
Certificate of Occupancy	$100.00	
Electrical, Mechanical & Plumbing	$75.00 per inspection, per trade discipline	
Temporary Structures (tents, etc.)	$150 (for tents 400 sq. ft.. or greater)	
Clean-up Fee (refundable)*	$300 *(to be refunded to applicant upon final inspection and after project has all construction materials removed, final grading and stabilization completed)	

TOWN OF BLACK MOUNTAIN - SCHEDULE OF FEES AND RATES

DESCRIPTION	RESIDENTIAL FEES	
New Construction (fees are based on sq. footage x amount per sq. ft. x .0085)		
1. Site Built Homes	$66.00 per sq. ft.	
2. Manufactured Homes	$44.00 per sq. ft.	
3. Covered Unheated	$30.00 per sq. ft.	
4. Porches, Decks, etc.	$22.00 per sq. ft.	
5. Concrete Slabs, Walks, etc.	$2.00 per sq. ft.	
Remodel & Renovation (fees are based on estimated project cost)		
1. 0-$999.99	$20.00	
2. $1,000 - $1,999.99	$25.00	
3. $2,000 - $4,999.99	$30.00	
4. $5,000 or more	Construction Cost x .0085	
Electrical, Mechanical & Plumbing	$75.00 per inspection, per trade discipline	
Mechanical/Electrical Change out	$100.00	
Certificate of Occupancy	$40.00	
Clean-up Fee (refundable)*	$100.00 *(to be refunded to the applicant upon final inspection and after project has all construction materials removed, final grading and stabilization completed)	
DESCRIPTION	ADDITIONAL FEES	
Copies of Public Records (includes sections out of ordinance)		
B/W, single sided, legal or letter	$0.02/page	
B/W, double sided, legal or letter	$0.03/page	
Color, single sided, legal or letter	$0.09/page or side	
Copies of Documents (.03/single-sided or .05/double-sided)		
Town Zoning/Sub-Division Ordinances	$20.00	
B/W Comprehensive Plan	$2.00	
Greenway Master Plan	$1.00	
Assessment of Housing Needs	$5.00	
House Assessment Selected Census Tables	$2.00	
Plotter and Map Fees		
8.5" x 11" color map	$3.00	
11" x 17" color map	$3.00	
18" x 24" color map	$20.00	
36" x 48" color map	$25.00	

TOWN OF BLACK MOUNTAIN - SCHEDULE OF FEES AND RATES

Stormwater Fees	The total disturbed acreage equal to or exceeding 12,000 sq. feet multiplied by $400.00	
Example:		
2 acres x $500	equals $1,000	
1.125 acres x $500	equals $562.50	
0.5 acres (21,780 s. ft) x $500	equals $250	
0.275 acres (12,000 sq. ft) x $500	equals $137.50	
Below 12,000 square fee, only impervious surface (such as a rooftop, parking lot or driveway) of 5,000 square feet or more requires a permit at a flat rate of $100,000		
Example:		
0.25 acres (10,890 sq. ft.)	equals $100	
0.114 acres (5,000 sq. ft.)	equals $100	
Any impervious surface added of 12,000 square feet or more will be calculated a disturbed acreage.		
Business Registration Fees**		
Businesses located within corporate limit	$20.00	
Miscellaneous Fees		
Demolition Permit (with AQ Permit)	$75.00	
Driveway Permit	$75.00	
Fire Inspection	$50.00	
Floodplain Development Permit	$75.00	
Grading Permit	$100.00	
Homeowners Recovery Fund**	$10.00	
Moved Home	$400.00	
Re-Inspection Fee	$75.00	
Retaining Walls	$75.00	
Subdivision Plat Review	$100.00 minor review & $150.00 for major review	
Zoning Permit	$50.00	
Site Plan Review (single family or duple	No Charge	
Site Plan Review (multi-family)	$50.00	
Site Plan Review (commercial)	$75.00	
Certificate of Appropriateness	$50.00 - for Major Work in Historic District	
Variance Application	$350.00 + $7.00 per required notifications	
Conditional Use Application	$350.00 + $7.00 per required notification	
Text Amendment	$200.00	
Road Closure Application	$300.00	
Zoning Code Change Application	$375.00 + $7.00 per required notificaton	
* Homeowners Recovery Fund is established as a special account of the State to reimburse homeowners who have suffered a reimbursable loss in constructing or altering a single-family dwelling unit.		
**Business Registration Fees covers the cost of ensuring zoning compliance		

TOWN OF BLACK MOUNTAIN - SCHEDULE OF FEES AND RATES

Sign Permits (by total sign surface)		
Sign Permit Review Fee	$50.00 (+application fee by size)	
Up to 12 square feet	$20.00	
From 13 to 16 square feet	$40.00	
From 17 to 32 square feet	$80.00	
From 33 to 48 square feet	$100.00	
From 49 to 64 square feet	$150.00	
From 65 to 85 square feet	$200.00	
From 85 sq. ft and >	$200 for 85 sq. feet + $25/sf. after that	
Political (Deposit Only)*	$100.00	
Temporary Signs (Deposit Only) **	$60.00	
*Deposit will be returned ten days after the election if all signs have been removed.		
**Temporary signs, flags, banners, etc. for special events. Cannot exceed 50 sq. feet. Aggregate area. Are limited to 30 days and must be on premise. Can be freestanding or mounted to the wall.		
RECREATION & PARKS FEES		
RENTALS		
DESCRIPTION	RESIDENT	NON-RESIDENT
Grey Eagle Arena	$40.00 per hour	$60.00 per hour
Lakeview Clubhouse Rental	$280.00	$340.00
Lakeview Center Rental	$180.00	$240.00
Lake Tomahawk Pavilion Rental Block	$60.00	$100.00
Lake Tomahawk Gazebo Rental	$20.00	$30.00
Pool Rental	$185.00	$245.00
Rec Park Facility Rental	Fee based per activity	Fee based per activity
Deposit and rental contract are required to make a reservation.		
Deposits must be made within 2 business days to hold a reservation		
Deposits are refundable as long as there are no damages and keys are returned		
Weekday Rentals at Lakeview Center downstairs will be from 5 pm - 10 pm nightly		
Cancellations made within 48 hours of event will receive no deposit refund. Cancellations made within 2 weeks, up to 48 hours will receive half of their deposit refund.		
Alcohol fee of $50.00 nonrefundable		
Fee schedule does not reflect any deposit or cleaning fees for rentals. Fee schedule shown is for private groups with weekend rates. Contact the Recreation & Parks office at 828-419-9300 for complete fee schedule. Rates are subject to change.		
RECREATION & PARKS FEES		
PROGRAM FEES		
Youth Sports:	**Youth Flag Football……..$65.00**	
	Youth Basketball……..$65.00	
	Youth Swim League….$60.00	
	Youth Tennis Clinics…..$30.00	
	Half Day Sports Camp..….$60.00	
	Summer Camp…..$180.00/week	
	Swim Lessons….$40.00/session	
	Youth Indoor Soccer……..$65.00	
Aquatics:	**Pool Daily Entry Fee..….$3.00/person**	
	Individual Pool Pass…………$75.00/resident $95.00/non-resident	
	Family Pool Pass……..$150.00/resident $170.00/non-resident	
	Multiple Entry Pass....$25.00 (10 Visits)	
Other:	**Community Garden Plots…….$20.00 Half Plot……….$35.00 Full Plot**	

TOWN OF BLACK MOUNTAIN - SCHEDULE OF FEES AND RATES

WATER RATES AND FEES		
DESCRIPTION	RESIDENT	NON-RESIDENT
New Service Fee & Deposit:		
Non-refundable fee	$25.00	$25.00
Deposit Required with verified SSN	$100.00	$100.00
Deposit Required without SSN	$200.00	$200.00
Non-Payment Reconnection Fees:		
During regular business hours	$60.00	$60.00
After regular business hours	$75.00	$75.00
Returned Check Fee	$25.00	$25.00
Seasonal Cut-on Fee	$25.00	$25.00
Fees To Move A Meter:		
$150 or $250 depending on what has to be done		
$100 boring fee, if applicable		
New Water Tap Fees:		
Water Charge (per 1000 gallons)	$6.50	$10.59
3/4" Water Tap + Impact Fees	$1,500.00	$1,900.00
1" Water Tap + Impact Fee	$1,700.00	$2,200.00
1 1/2" Water Tap + Impact Fee	$2,700.00	$3,700.00
2" Water Tap + Impact Fee	$3,200.00	$4,450.00
4" Water Tap + Impact Fee	$8,700.00	$12,700.00
6" Water Tap + Impact Fee	$16,700.00	$24,700.00
Impact Fees:		
0-12,000 Gallons	$700.00	$700.00
12,001-24,000 Gallons	$1,400.00	$1,400.00
24,001-36,000 Gallons	$2,100.00	$2,100.00
36,001-48,000 Gallons	$2,800.00	$2,800.00
This is a listing of customary rates as of July 1, 2019 and may not be representative of all rates charged to customer. Impact fee of $700 is levied for each 12,000 gallons per month capacity needed. Rates are subject to change.		
Schedule of fees effective with the adoption of the FY 2019-20 Budget and are subject to change during the fiscal year.		

GLOSSARY

Ad Valorem tax - A tax levied in proportion to the value of a property.

Annual Budget - A budget covering a single fiscal year.

Appropriation - The amount budgeted on a yearly basis to cover projected expenditures which the Town Board legally authorizes through the Budget Ordinance.

Approved Budget - The budget as formally adopted by the Town Board for the upcoming fiscal year.

Assessed Valuation - The estimated dollar value placed upon real and personal property by the County Assessor as the basis for levying property taxes. The General Assembly exempted household personal property from taxation effective July 1, 1987.

Balanced Budget - Occurs when planned expenditures equal anticipated revenues. In North Carolina, it is required that the budget submitted to the Town Board be balanced.

Board of Alderman - Five-member Board elected at large by the voters of the Town for staggered four year terms. The meetings of this Board are presided over by the Mayor (also elected at large for a four year term), who can vote on matters before the Board in the event of a tie.

Budget - A financial plan for a specified period of time that matches planned revenues and expenditures with various Town services.

Budget Message - A written overview of the proposed budget from the Town Manager to the Town Board. This overview discusses the major budget items of the Manager's recommended budget.

Comprehensive Annual Financial Report (CAFR) – The official annual financial report of a government.

Capital Outlay - An expenditure which results in the acquisition of or addition to a fixed asset.

Capital Project - A project expected to have a useful life greater than 1 year and an estimated cost of $5,000 or more. Capital projects include the construction, purchase or major renovation of buildings, utility systems, parks, or other physical structures or property; purchase of land; and purchase of large equipment.

Category - Expenditure budgets are presented in one of four categories: Personnel Services, Operations, Capital Outlay, and Debt Payments.

Contingency - Appropriation intended for unanticipated expenditures. Transfer of these funds into an expendable account is controlled by the Town Board.

Debt Service - Principal, interest and administrative costs associated with the repayment of long-term debt.

Department - A major administrative division of the Town that has overall management responsibility for an operation within a functional area.

Depreciation – An allowance made for the loss in the value of property over time.

Employee Benefits - For budgeting purposes, employee benefits include employer payments for social security, retirement, group health and life insurance, and workers' compensation, and any similar form of employee compensation.

Encumbrances - A financial commitment for services, contracts, or goods which have not been delivered or performed.

Enterprise Fund - A grouping of activities whose expenditures are wholly or partially offset by revenues collected from consumers in the form of fees and charges; in the case of Black Mountain, these include the Water and Golf Funds.

Expenditures - The total cost of a program or capital project.

Fiscal Year (FY) - A 12 month period (July 1 through June 30) in which the annual operating budget applies and at the end of which an assessment is made of the Town's financial condition and performance of operations.

Fund - An accounting entity created to record the financial activity for a selected financial group.

Fund Balance - Funds accumulated through the under-expenditure of appropriations and/or receiving revenues greater than anticipated and included in the budget.

General Fund - A fund which provides for the accounting for most of the basic government services, such as police, fire, sanitation, street maintenance, planning & inspections, recreation and other general services.

Governmental Funds – Funds generally used to account for tax-supported activities.

Intergovernmental Revenues - Revenues from other governments (State, federal, and local) which can be in the form of grants, shared revenue, or entitlement.

Levy - The amount of tax, service charge, and assessments imposed by the government.

LGC – The Local Government Commission.

Line Item - A budgetary account representing a specific object of expenditure.

Modified Accrual - The basis of accounting for the Town. Under this system, expenditures are recognized when encumbered.

NCDOT – North Carolina Department of Transportation

Non-Operating Expenses - Expenses which are not directly related to the provision of services such as debt service.

Ordinance - A formal legislative enactment by the Town Board which has the full force and effect of law within the boundaries of the Town.

Operating Budget - The Town's financial plan which outlines proposed expenditures for the upcoming fiscal year, and estimates revenues which will be used to finance them.

Operating Expenses - Those expenditures generally of a recurring nature, covering services and supplies necessary to operate individual departmental activities.

Personnel Services - Salaries and wages paid to employees for full-time, part-time and temporary work, including overtime and similar compensation. Also included in this account group are employee benefits paid for employees by the Town.

Property Tax Rate - The rate at which real property in the Town is taxed in order to produce revenues sufficient to conduct necessary governmental activities.

Property Tax - Tax paid by those owning property in the Town.

Proprietary Fund - A fund used to account for the operations similar to those in the private sector. This includes enterprise funds. The focus is on determination of net income, financial position and changes in financial position.

Public Safety - A group of expenditures related to the provision and enforcement of law enforcement and fire and disaster protection.

Real Property - Land, buildings, and items permanently affixed to land or buildings.

Real Property Value - The value of land and buildings which are taxable.

Reappraisal - The process of revaluing a jurisdiction's real property in order to adjust the tax value to the market value; by North Carolina law, a revaluation must be conducted at a minimum of every eight years.

Reserve - An account designated for a portion of the fund balance which is to be used for a specific purpose.

Revenue - All funds that the Town government receives as income, including items such as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

Revenue Neutral Tax Rate – G.S. §159-11(e) states that "the revenue-neutral tax rate is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced for the next fiscal year by the current tax rate if no reappraisal had occurred." This rate is calculated in revaluation years.

Sales Tax - Tax paid by retail consumers.

Service Level - The amount of service provided during the fiscal year as indicated by one or more performance indicators.

Tax Levy - Revenue produced by applying a given tax rate to a property's assessed, or tax value.

Town of Black Mountain

Manager Recommended Capital Improvement Plan

Fiscal Year 2019-20 through 2023-24

Don Collins, Mayor

Maggie Tuttle, Vice Mayor

Larry B. Harris, Alderman

Tim Raines, Alderman

Carlos Showers, Alderman

Ryan Stone, Alderman

Josh Harrold, Town Manager

Dean M. Luebbe, Assistant Town Manager/Finance Director

Purpose and Definitions:

The purpose of the **C**apital **I**mprovement **P**lan (CIP) is to forecast and match projected revenues and major capital needs over a five-year period. Capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the Town.

The Town defines CIP capital expenditures as any expenditure of major value that recurs irregularly, results in the acquisition of a fixed asset, and has a useful life greater than one (1) year. As a rule of thumb, items included in the CIP include those which:

- Involve acquisition, renovation, and/or construction of a single fixed asset greater than $5,000
- Involve any land purchases greater than $5,000 not associated with or included in another CIP project.

Capital Improvement Plan Development:

The CIP is updated annually as part of the Town's regular budget process. Projects are reviewed and evaluated based on Mayor and Board of Alderman services desires, other Town infrastructure needs, the financial capacity of the Town and the impact the projects will create on the Town's operating budget.

Once the projects are evaluated, a recommended CIP is developed that identifies the selection and timing of capital projects into future fiscal years. First-year projects are incorporated into the Town Manager's recommended annual operating budget. The Mayor and Board of Aldermen are also presented the future, unappropriated planning years for their consideration, review and endorsement so staff can proceed with planning and evaluation of potential capital projects.

Capital Improvement Plan:

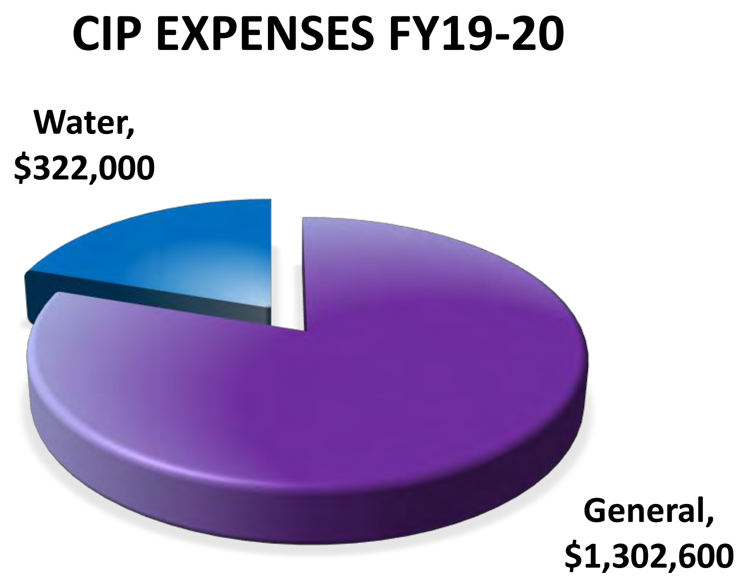
The capital improvement plan is simply that- a *plan*. As such, projects are subject to change based on new or shifting service needs, special financing opportunities, emergency needs, or other directives or priorities established by the Mayor or Board of Aldermen. Because priorities can change, projects included in outward planning years are not guaranteed for funding.

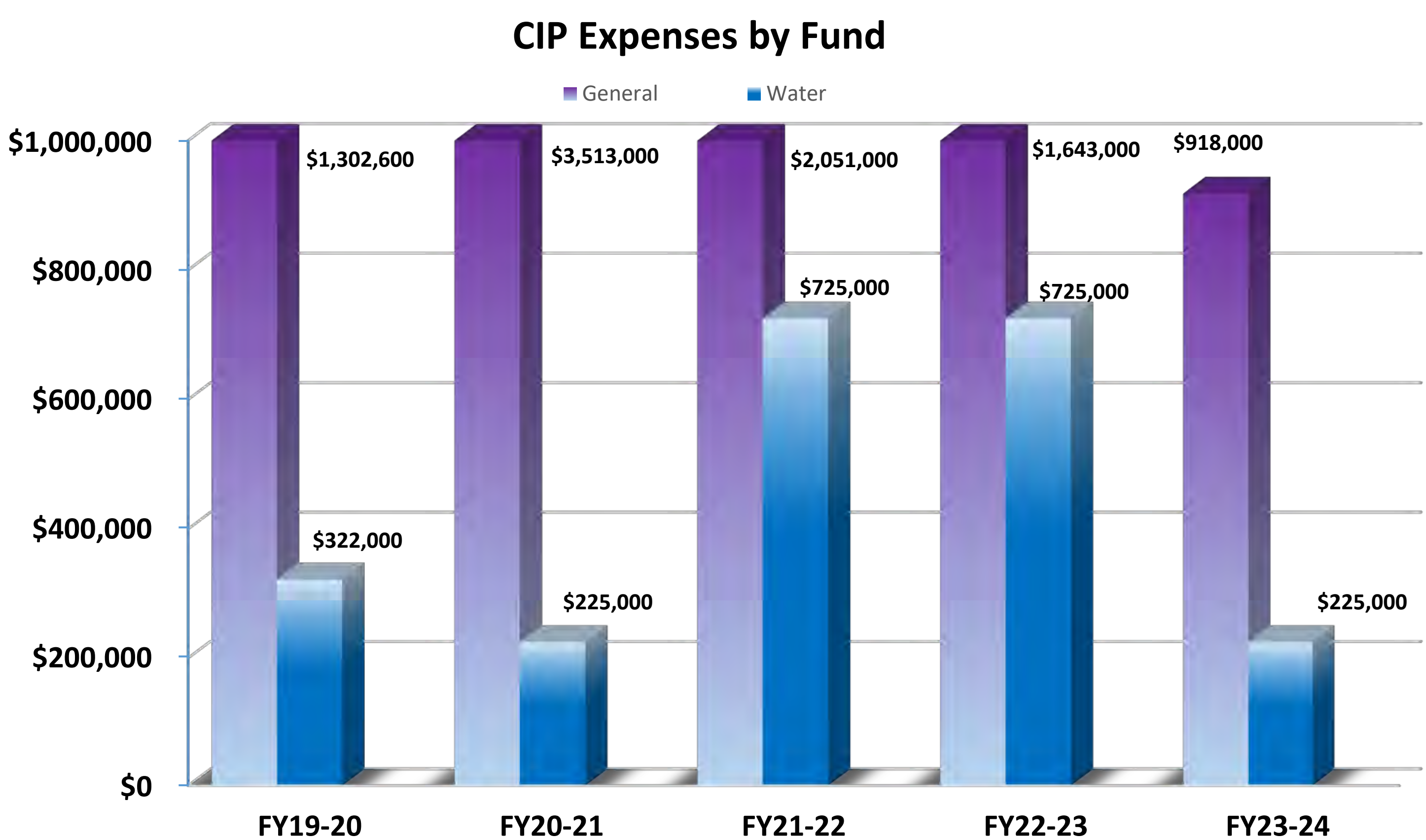
The Black Mountain CIP achieves five major objectives as a component of the Town's budget and financial planning process:

1. Helps the Town rationally and intelligently plan for the repair, replacement, and acquisition of capital items that are necessary in providing high quality services to the citizens of Black Mountain.
2. Assists in fiscal planning by forecasting capital demands together with future revenues and expenditures (as part of the financial plan).
3. Insuring better coordination, evaluation, and planning of projects to serve the community and its needs.
4. The CIP, together with the Financial Plan, serves as a guide to decision-making for the Board, Town Manager, and employees.
5. The systematic and comprehensive analysis of capital needs increases the probability of making rational (and correct) budgetary judgments since improvements are identified, prioritized, and matched to the projected fiscal resources of the Town.

Summary:

Summary sheets show all of the proposed projects and their proposed implementation schedule within each fund. Those summary pages also provide information regarding the types of expenditures that will be necessary in order to accomplish the objectives, together with proposed funding sources for each of the projects. The initial fund summary sheets are then followed by departmental summaries that are placed immediately in front of the individual project proposal forms. This format provides summaries of the proposed expenditures, separated by fund, coupled together with supporting documentation that should provide sufficient information to gain a basic understanding of the need and justification for a proposed project.





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GENERAL FUND
SUMMARY

The General Fund supports all Town operations, except for those supported mainly by user fees. General Fund capital items typically include passenger vehicles, heavy trucks, firetrucks, building improvements, equipment, and infrastructure improvements.

PROJECT DESCRIPTION	DEPT	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Replace Town Van	Admin	-	30,000	-	-	-	-	30,000
Software Upgrade	Admin	-	60,000	-	-	-	-	60,000
Downtown Streetscapes	Admin	10,000	20,000	-	-	-	-	30,000
Website	Admin	14,000	-	-	-	-	-	14,000
IT Needs	Public Buil	15,000	15,000	15,000	15,000	15,000	-	75,000
Riverwalk Greenway Phase 1	Planning	400,000	400,000	400,000	400,000	400,000	1,200,000	3,200,000
Tomahawk Branch Stabilizati	Planning	150,000	100,000	-	-	-	-	250,000
Swannanoa River Improv at \	Planning	-	50,000	50,000	50,000	-	-	150,000
Greenway Contingency	Planning	20,000	-	-	-	-	-	20,000
Vehicle Replacement	Planning	-	30,000	30,000	-	-	-	60,000
Comp Plan Update	Planning	45,000	-	-	-	-	-	45,000
Unified Development Ordinar	Planning	-	80,000	-	-	-	-	80,000
Vehicle Replacement	Police	51,000	153,000	153,000	153,000	153,000	-	663,000
Living quarters updates	Fire	-	100,000	-	-	-	-	100,000
Repl truck for Chief and conv	Fire	-	50,000	-	-	-	-	50,000
Engine 41 - Capital Reserve	Fire	80,000	100,000	125,000	100,000	-	-	405,000
Repl of 1998 ATV	Fire	-	15,000	-	-	-	-	15,000
Tanker 42	Fire	-	300,000	-	-	-	-	300,000
Engine 43	Fire	-	-	450,000	-	-	-	450,000
Truck 4	Fire	75,000	-	-	-	-	-	75,000
Brush Truck	Fire	-	125,000	-	-	-	-	125,000
Rescue 41	Fire	-	150,000	-	-	-	-	150,000
Tanker 43	Fire	-	-	-	300,000	-	-	300,000
Ram 2500 Crew Cab	Streets	54,500	-	-	-	-	-	54,500
Street Paving	Streets	150,000	300,000	300,000	300,000	300,000	300,000	1,650,000
Street Striping	Streets	25,000	25,000	25,000	25,000	25,000	25,000	150,000
Dump Truck	Streets	-	90,000	-	-	-	-	90,000
Sidewalk Replacement	Powell Bill	20,000	25,000	25,000	25,000	25,000	-	120,000
Highway 9 Sidewalk	Powell Bill	100,000	100,000	100,000	100,000	-	-	400,000
Bridge Replacement	Powell Bill	-	800,000	-	-	-	-	800,000
Flat Creek Sidewalk Extensio	Powell Bill	-	-	75,000	-	-	-	75,000
Vehicles	Recreation	-	30,000	-	-	-	-	30,000
Grey Eagle	Recreation	15,000	50,000	-	-	-	-	65,000
Carver Renovation	Recreation	-	45,000	-	-	-	29,500	74,500
PARTF Veterans Park	Recreation	-	125,000	273,000	-	-	-	398,000
Veterans Park	Recreation	-	-	-	-	-	205,000	205,000
Lake Tomahawk	Recreation	18,100	25,000	-	-	-	-	43,100
Paving Projects in Parks	Recreation	-	30,000	30,000	25,000	-	-	85,000
New Parks	Recreation	-	30,000	-	150,000	-	730,000	910,000
Tennis Courts	Recreation	60,000	60,000	-	-	-	-	120,000
Cragmont Park Renovation	Recreation	-	-	-	-	-	845,000	845,000
Total General Fund CIP		**1,302,600**	**3,513,000**	**2,051,000**	**1,643,000**	**918,000**	**3,334,500**	**12,762,100**

(General Fund summary continued on next page)

GENERAL FUND
SUMMARY

EXPENDITURE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineerin	189,000	405,000	55,500	75,000	25,000	315,000	1,064,500
Land	5,000	-	160,000	-	-	70,000	235,000
Construction	823,100	1,840,000	1,062,500	1,000,000	725,000	2,920,000	8,370,600
Equipment	285,500	1,268,000	773,000	568,000	168,000	29,500	3,092,000
TOTALS	**1,302,600**	**3,513,000**	**2,051,000**	**1,643,000**	**918,000**	**3,334,500**	**12,762,100**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	872,600	2,390,500	1,594,500	1,248,000	598,000	1,484,500	8,188,100
Debt/Financing	35,000	-	-	-	-	-	35,000
Grant	395,000	1,122,500	456,500	395,000	320,000	1,850,000	4,539,000
Other	-	-	-	-	-	-	-
TOTALS	**1,302,600**	**3,513,000**	**2,051,000**	**1,643,000**	**918,000**	**3,334,500**	**12,762,100**

Potential Grants	(395,000)	(1,122,500)	(456,500)	(395,000)	(320,000)	(1,850,000)	(4,539,000)
From Capital Reserve	(35,000)	-	-	-	-	-	(35,000)
Recon to Operating Budget, page 8	872,600	2,390,500	1,594,500	1,248,000	598,000	1,484,500	8,188,100
	1,302,600	**3,513,000**	**2,051,000**	**1,643,000**	**918,000**	**3,334,500**	**12,762,100**

4200 and 5000 - ADMIN AND PUBLIC BUILDINGS DEPARTMENT SUMMARY

The Administration and Public Buildings Department are responsible for all general governmental functions not being covered by other departments. For the Town of Black Mountain this includes mainly information technology needs, and public buildings improvements

PROJECT DESCRIPTION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Replace Town Van	-	30,000	-	-	-	-	30,000
Software Upgrade	-	60,000	-	-	-	-	60,000
Downtown Streetscapes	10,000	20,000	-	-	-	-	30,000
Website	14,000	-	-	-	-	-	14,000
IT Needs	15,000	15,000	15,000	15,000	15,000	-	75,000
TOTAL	**$ 39,000**	**$ 125,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ -**	**$ 209,000**

EXPENDITURE DESCRIPTION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	14,000	-	-	-	-	-	14,000
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	25,000	125,000	15,000	15,000	15,000	-	195,000
TOTAL	**$ 39,000**	**$ 125,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ -**	**$ 209,000**

REVENUE DESCRIPTION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	39,000	125,000	15,000	15,000	15,000	-	209,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 39,000**	**$ 125,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ -**	**$ 209,000**

							-
Potential Grants	-	-	-	-	-	-	-
From Capital Reserve	-	-	-	-	-	-	-
Recon to Operating Budget	39,000	125,000	15,000	15,000	15,000	-	209,000

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Replacing Town van	Administration		ORGANIZATIONAL	DEPARTMENTAL 3

DESCRIPTION:

The Town van is a 1989 model, and is not reliable on longer trips. A replacement vehicle would greatly reduce mileage reimbursements the Town is now paying out when employees drive their own vehicles for business purposes.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	30,000	-	-	-		30,000
TOTAL	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	-	30,000	-	-	-	-	30,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Software Upgrade	Administration		ORGANIZATIONAL	DEPARTMENTAL 2

DESCRIPTION:

The governmental software the Town currently uses is outdated and at many times does not perform functions needed. This causes inefficiencies which effect both employees and the citizenry. The current governmental software has 10 separate modules. Human Resources and Utility Billing have upgraded within the last five years, but many other modules have not seen upgrades in over a decade. A more modern system would likely be Windows based, and allow for department heads and other employees to more efficiently handle their job responsibilities, and allow for the Town to communicate "real time" information.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	60,000	-	-	-		60,000
TOTAL	**$ -**	**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	-	60,000	-	-	-	-	60,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE: Downtown Streetscape Project	DEPARTMENT: Administration	NUMBER:	PRIORITY: ORGANIZATIONAL	PRIORITY: DEPARTMENTAL 2

DESCRIPTION:

In 2017 the Town received a matching economic development grant for $47,000 (with the Town supplying a $23,500 match) from the Appalachian Regional Commission to improve the Black Mountain downtown streetscape by installing new benches and street trees. While the grant made the project possible, many items are still needed to complete the revitilization of the downtown area which are not covered in the award. The downtown area would greatly benefit from new functional wastecans and additional benches and street trees to further promote economic development and walkability. It is most beneficial to purchase and install the remaining items as soon as possible to preserve the consistent look and walkability of our downtown streets.

Downtown citizens and merchants have repeatedly requested additional waste removal days. Double sided waste cans would allow for more waste storage (particularly during festivals and busy summer weekends) and would provide for recycling. Waste cans would be obtained through the same vendor as the benches so as to preserve the consistent look of downtown. Thirty double sided waste cans are estimated to cost $40,000. The department recommends installing benches and trees in FY 18-19 and splitting the waste cans over the next two fiscal years.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering		-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-		-	-	-	-	-
Equipment	10,000	20,000	-	-	-		30,000
TOTAL	**$ 10,000**	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	10,000	20,000	-	-	-	-	30,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 10,000**	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE: Website	DEPARTMENT: Public Buildings	NUMBER:	PRIORITY: ORGANIZATIONAL	PRIORITY: DEPARTMENTAL 2

DESCRIPTION:

The Town's website is inefficient and outdated which affects both employees and the citizens of Black Mountain. A new website would maximize workflow throughout many departments while making information more accessable and usable to citizens. CivicPlus has provided a quote for services to design a new website that is responsive to the needs of the town. The initial cost of the design and implementation of the website is $28,000 which includes an annual maintenance fee of $5,000 per year. CivicPlus has agreed to bill the initial cost over two fiscal years. The annual maintenance fee of $5,000 in future years will be an additional operating expense. The website will take approximately 5 months to design after an agreement is signed,

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	14,000	-					14,000
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-		-	-	-	-	-
TOTAL	**$ 14,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 14,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	14,000	-	-	-	-	-	14,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 14,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 14,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
General IT needs	Public Buildings		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

It is important that the Town appropriate monies annually for computer replacement and other IT hardware and software needs. The Town currently contracts with Advanced Data and Networking from Asheville. In FY18-19, the Recreation and Public Works Departments will be moving their operations into the building at 304 Black Mountain Avenue, and this will likely require IT costs. The Town currently has over 60 computers (laptops and desktops) and two servers.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	15,000	15,000	15,000	15,000	15,000	-	75,000
TOTAL	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ -**	**$ 75,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	15,000	15,000	15,000	15,000	15,000	-	75,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ -**	**$ 75,000**

5400 - PLANNING DEPARTMENT
SUMMARY

The Building, Planning and Zoning Department provides for the health, safety, and welfare of Black Mountain by assuring fair application of all applicable federal, state, and local laws regulating land use, building construction, and code compliance. The department also provides guidance to the Board of Aldermen that enhances the quality of life and the character of the Town of Black Mountain for all its residents.

PROJECT DESCRIPTION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Riverwalk Greenway Phase 1 and II	400,000	400,000	400,000	400,000	400,000	1,200,000	3,200,000
Tomahawk Branch Stabilization	150,000	100,000	-	-	-	-	250,000
Swannanoa River Improv at Vet Park	-	50,000	50,000	50,000	-	-	150,000
Greenway Contingency	20,000	-	-	-	-	-	20,000
Vehicle Replacement	-	30,000	30,000	-	-	-	60,000
Comp Plan Update	45,000	-	-	-	-	-	45,000
Unified Development Ordinance	-	80,000	-	-	-	-	80,000
TOTAL	**$ 615,000**	**$ 660,000**	**$ 480,000**	**$ 450,000**	**$ 400,000**	**$ 1,200,000**	**$ 3,805,000**

EXPENDITURE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	145,000	120,000	25,000	25,000	25,000	100,000	440,000
Land	5,000	-	-	-	-	-	5,000
Construction	465,000	510,000	425,000	425,000	375,000	1,100,000	3,300,000
Equipment	-	30,000	30,000	-	-	-	60,000
TOTAL	**$ 615,000**	**$ 660,000**	**$ 480,000**	**$ 450,000**	**$ 400,000**	**$ 1,200,000**	**$ 3,805,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	185,000	290,000	160,000	130,000	80,000	240,000	1,085,000
Debt/Financing	35,000	-	-	-	-	-	35,000
Grant	395,000	370,000	320,000	320,000	320,000	960,000	2,685,000
Other	-	-	-	-	-	-	-
TOTAL	**$ 615,000**	**$ 660,000**	**$ 480,000**	**$ 450,000**	**$ 400,000**	**$ 1,200,000**	**$ 3,805,000**

Potential Grants	(395,000)	(370,000)	(320,000)	(320,000)	(320,000)	(960,000)	(2,685,000)
From Capital Reserve	(35,000)	-	-	-	-	-	(35,000)
Recon to Operating Budget	185,000	290,000	160,000	130,000	80,000	240,000	1,085,000

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Riverwalk Greenway	Planning		ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

One of the most important greenway segments in town is the link between Flat Creek Greenway and Veteran's Park. This segment of greenway will connect these two important destinations as well as provide an alternative route/mode of travel from the north side of town to Veterna's Park. This section of greenway is approximately two miles and is part of the greenway masterplan. A portion of this section from Flat Creek Greenway to In the Oaks exisiting greenway is currrently being designed. The total cost for this entire project is estimated to be $5,800,000. The Town has already secured more than $4,000,000 of funding. Staff continues to seek additional grand support for the balance. The Town is responsible for 20% of the total awards from NC DOT.

EXPENDITURE CLASSIFICATION	**FY19-20**	**FY20-21**	**FY21-22**	**FY22-23**	**FY23-24**	**FUTURE**	**TOTAL**
Planning/Design/Engineering	75,000	25,000	25,000	25,000	25,000	100,000	275,000
Land	-	-	-	-	-	-	-
Construction	325,000	375,000	375,000	375,000	375,000	1,100,000	2,925,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 1,200,000**	**$ 3,200,000**

REVENUE CLASSIFICATION	**FY19-20**	**FY20-21**	**FY21-22**	**FY22-23**	**FY23-24**	**FUTURE**	**TOTAL**
Operating Revenues	80,000	80,000	80,000	80,000	80,000	240,000	640,000
Debt/Financing	-	-	-	-	-	-	-
Grant	320,000	320,000	320,000	320,000	320,000	960,000	2,560,000
Other	-	-	-	-	-	-	-
TOTAL	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 1,200,000**	**$ 3,200,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Tomahawk Branch	Planning		ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

Tomahawk Branch, as it meanders through the Black Mountain Golf Course, is moderately to severly degraded and in need of stream bank stabillization, (if not complete restoration) in order to bring the stream back to a natural state providing adequate flooding response and in order for the stream to function properly. Over the years, Tomahawk Branch has become degraded due to the removal of woody vegetation and trees on its banks. This was done in order to make it easier and more aesthetically pleasing for golfers. Currently, Tomahawk Branch suffers from stream bank scouring in many places which has led to an increased deposition of silt into Lake Tomahawk and the Swannanoa River. With this and other factors, the Swannanoa River is known as an impaired water source and is named on the state's 303d list of impaired waters. The Town has been award two awards from from the State for restoration. The 2018 award will carry over into the FY 19-20 to accomodate golf season. Staff anticipates applying for additional restoration funds next year, at the same level previous awarded.

EXPENDITURE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	20,000	15,000	-	-	-	-	35,000
Land	-	-	-	-	-	-	-
Construction	130,000	85,000	-	-	-	-	215,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 150,000**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	40,000	50,000	-	-	-	-	90,000
Debt/Financing	35,000	-	-	-	-	-	35,000
Grant	75,000	50,000	-	-	-	-	125,000
Other	-	-	-	-	-	-	-
TOTAL	**$ 150,000**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Swannanoa River Restoration	Planning		ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

The stretch of the Swannanoa River running through Veteran's Park is an active flood plain with significant erosion. The river banks require stabilization and the channels require improvements. The river is an asset to the Town and is not maximized as a passive recreation asset. Small projects could increase the public's access and engagement with the river, including the natural cobble stone beach area and potentialy constructing a deck/overlook. Engineering is currently being completed on the river. The resulting plans will make this a shovel ready restoration project. Staff will be seeing funding from the state and at least one large foundation in in FY 19-20 to begin the first phase of restoration work. Total restoration for the area included in the engineering study is estimated to cost $200,000.

EXPENDITURE CLASSIFICATION	**FY19-20**	**FY20-21**	**FY21-22**	**FY22-23**	**FY23-24**	**FUTURE**	**TOTAL**
Planning/Design/Engineering		-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	50,000	50,000	50,000	-	-	150,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ 150,000**

REVENUE CLASSIFICATION	**FY19-20**	**FY20-21**	**FY21-22**	**FY22-23**	**FY23-24**	**FUTURE**	**TOTAL**
Operating Revenues	-	50,000	50,000	50,000	-	-	150,000
Debt/Financing	-	-	-	-	-	-	-
Grant			-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ 150,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Riverwalk Contingency	Planning		ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

The Town will incure costs associated with the Riverwalk Greenway project that fall outside of the project scope and contract approved by NC DOT. Federal regulations restrict activities the town can engage in, however, opportunities to secure easements or shifts in alignment could required professional surveying services, additional engineering costs, legal fees, and construction fees. Staff anticipates these contingencies begin limited to preliminary engineering phase.

EXPENDITURE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	5,000			-	-	-	5,000
Land	5,000			-	-	-	5,000
Construction	10,000			-	-	-	10,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	20,000			-	-	-	20,000
Debt/Financing	-			-	-	-	-
Grant	-			-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE: Vehicle Replacement	DEPARTMENT: Planning	NUMBER:	PRIORITY: ORGANIZATIONAL	PRIORITY: DEPARTMENTAL

DESCRIPTION:

The Planning Department has two pickup trucks that are used for daily inspections. One of the trucks is a 2006 model and the other is a 2011 model. The trucks experience heavy wear and tear, and will need to be replaced in the future.

EXPENDITURE CLASSIFICATION

	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	30,000	30,000	-	-	-	60,000
TOTAL	**$ -**	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ 60,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	-	30,000	30,000	-	-	-	60,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ 60,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Comprehensive Plan Update	Planning		ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

The Comprehensive Plan is required to be udpated every five years. The department will need to hire a consultant to update the plan due to the significant amount of time it will require. Staff will collabroate closely with the consultant to ensure the effort results in a more practical and actionable plan, with a recommendation that the plan be updated every ten years, unless there is a significant change in conditions that warrents an additional update. This will reduce costs over time and create a more strategic position for the compreehensive plan.

EXPENDITURE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	45,000	-	-	-	-	-	45,000
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 45,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 45,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	45,000	-	-	-	-	-	45,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 45,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 45,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE: Unified Development Ordinance	DEPARTMENT: Planning	NUMBER: Planning	PRIORITY: ORGANIZATIONAL	PRIORITY: DEPARTMENTAL

DESCRIPTION:

A Unified Development Ordinance (UDO) is a local policy tool which combines traditional zoning regulations, subdivision regulations, along with other applicable standards, such as design guidelines, sign regulations, and floodplain and stormwater management, into one logical and cohesive document. By combining all of these regulations in a single document, a UDO is intended to streamline and coordinate the development process of permits. A UDO is written in straightforward language and reduces opportunities for outdated policies and redundancies to occur.

EXPENDITURE CLASSIFICATION	**FY19-20**	**FY20-21**	**FY21-22**	**FY22-23**	**FY23-24**	**FUTURE**	**TOTAL**
Planning/Design/Engineering		80,000					80,000
Land							-
Construction							-
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**

REVENUE CLASSIFICATION	**FY19-20**	**FY20-21**	**FY21-22**	**FY22-23**	**FY23-24**	**FUTURE**	**TOTAL**
Operating Revenues		80,000					80,000
Debt/Financing							-
Grant							-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**

5100 - POLICE DEPARTMENT
SUMMARY

The Black Mountain Police Department, in partnership with our community, provides impartial, ethical and professional law enforcement service and protection. Through open communications, we strive to build upon the trust and confidence of our citizens and to all those who may live, work, visit or travel through our wonderful community. We are committed to the protection of life and property as well as improving the quality of life without bias or prejudice and with respect for the rights of all people, ensuring a safe and secure community for all.

PROJECT DESCRIPTION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Vehicle Replacement	51,000	153,000	153,000	153,000	153,000	-	663,000
TOTAL	**$ 51,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ -**	**$ 663,000**

EXPENDITURE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	51,000	153,000	153,000	153,000	153,000	-	663,000
TOTAL	**$ 51,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ -**	**$ 663,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	51,000	153,000	153,000	153,000	153,000	-	663,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 51,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ -**	**$ 663,000**

Potential Grants	-	-	-	-	-	-	-
From Capital Reserve	-	-	-	-	-	-	-
Recon to Operating Budget	51,000	153,000	153,000	153,000	153,000	-	663,000

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Patrol Vehicles Replacement	Police		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:
The police department will replace four aging high mileage vehicles in the 2018-2019 budget year. The vehicles to be replaced are 2 twelve year old Ford Crown Vics and 2 ten year old Ford Crown Vics. The mileage on these vehicles range from 105,000 to 129,000 miles. While high mileage effects the entire vehicle, the suspensions particularly can be a serious liability in pursuits or emergency response. By purchasing 4 vehicles in the current budget year, the Police Department will be able to return to the regular schedule of replacing two vehicles per year, and vehicles will age out at eight years, with mileage estimated to be under 100,000 (the national average is 80,000). Also, with the purchase of vehicles from this year moving forward, the department will invest in the 100,000 mile extended warranty as this will ultimately cover the majority of issues that occur in the higher mileage of the vehicles that are normally out of warranty. The department will purchase three separate four-wheel drive Ford Explorer Interceptors and one four-wheel drive Dodge Truck (1500 SSV Crew Cab).

EXPENDITURE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	51,000	153,000	153,000	153,000	153,000	-	663,000
TOTAL	**$ 51,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ -**	**$ 663,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	51,000	153,000	153,000	153,000	153,000	-	663,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 51,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ 153,000**	**$ -**	**$ 663,000**

5300 - FIRE DEPARTMENT
SUMMARY

The Fire Department, through the efforts of proper planning, management of resources and fiscal control, provides a level of professional fire and rescue services equal to the growth of the town and fire district, therefore sustaining the best possible Department of Insurance Rating for the commercial and residential property owners in the community.

PROJECT DESCRIPTION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Living quarters updates	-	100,000	-	-	-	-	100,000
Repl truck for Chief and conversion	-	50,000	-	-	-	-	50,000
Engine 41 - Capital Reserve	80,000	100,000	125,000	100,000	-	-	405,000
Repl of 1998 ATV	-	15,000	-	-	-	-	15,000
Tanker 42	-	300,000	-	-	-	-	300,000
Engine 43	-	-	450,000	-	-	-	450,000
Truck 4	75,000	-	-	-	-	-	75,000
Brush Truck	-	125,000	-	-	-	-	125,000
Rescue 41	-	150,000	-	-	-	-	150,000
Tanker 43	-	-	-	300,000	-	-	300,000
TOTALS	**$ 155,000**	**$ 840,000**	**$ 575,000**	**$ 400,000**	**$ -**	**$ -**	**$1,970,000**

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	100,000
Equipment	155,000	740,000	575,000	400,000	-	-	1,870,000
TOTALS	**$ 155,000**	**$ 840,000**	**$ 575,000**	**$ 400,000**	**$ -**	**$ -**	**$1,970,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	155,000	840,000	575,000	400,000	-	-	1,970,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTALS	**$ 155,000**	**$ 840,000**	**$ 575,000**	**$ 400,000**	**$ -**	**$ -**	**$1,970,000**

Potential Grants	-	-	-	-	-		-
From Capital Reserve		-					-
Recon to Operating Budget	$ 155,000	$ 840,000	$ 575,000	$ 400,000	$ -	$ -	1,970,000

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Updates to living quarters at the main station	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

The Fire Department moved into its present location in 1987. Over time, the floors have settled, causing cracks in the floor and movement in the walls, with the bathroom floor specifically dropping by a 1/2 inch. The kitchen is a small residential grade style kitchen with only room, and cannot accomodate the high numbers of users. Throughout the building, the windows are not insulated, causing the building to not be energy efficient. The Fire Department does have room to expand, since combining training rooms with the Police Department. The department would like to make a bigger commerical grade kitchen, expand the living quarters and bathrooms, and make the building more energy efficient by replacing windows and doors. The major benefits to be gained from this project include, a bigger and better kitchen, separate sleeping quarters (as opposed to the current dorm style) to provide more privacy and more restful sleeping, and more privacy in the restroom and shower areas. These upgrades will provide a more user friendly space for the Town's firefighters to work and live for their shifts. The Town contributed $175,000 to the Capital Reserve Fund in FY16-17 for this project, FY 17-18, and FY 18-19, and the Fire Department is requesting $100,000 in FY19-20 for this project, to cover all costs associated with the project.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	100,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	100,000	-	-	-	-	100,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Command Vehicle 401	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

The Chief's current vehicle (Truck-401) does not operate well as a mobile command post. It also needs about $8,000 worth of mechanical issues, including high oil usage, electrical issues, a water leak in the cab, and non-working cruise control. This vehicle is used for emergency response as well as a mobile command post. The current pickup truck has not been user friendly for a command post, basically due to the fact that all the equipment is stored in the bed of the truck, which does have a cover and thus allows moisture and dirt to gather inside. This is a particular problem during inclement weather, as you cannot get in warm and dry areas to work. This vehicle is 11 years old and could be used for other functions for the FD.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction		-	-	-	-	-	-
Equipment	-	50,000	-	-	-	-	50,000
TOTAL	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	50,000	-	-	-	-	50,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
E-41, Urban Interface Pumper Replacement	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

Engine 41 is a 1997 4 wheel drive pumper with a Compressed Air Foam System (CAFS). (CAFS) is an added extra feature costing over $50,000 which allows the vehicle to be used to combat wildland fires that at times threaten homes. The pumper also serves as the First Out Pumper to fires in the East Buncombe Fire District. The truck is also used in mutual aid response within Buncombe County, and in other areas of the State. The truck is 21 years old, and the Town needs to start the process of replacing it with another truck with similar capabilities. It is important that the Town keeps First Out Pumpers on a twenty year rotation, as these vehicles are critical to the Town's insurance rating. I recommend this engine be put in as a spare engine and placed at Station 3

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	80,000	100,000	125,000	100,000		-	405,000
TOTAL	**$ 80,000**	**$ 100,000**	**$ 125,000**	**$ 100,000**	**$ -**	**$ -**	**$ 405,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	80,000	100,000	125,000	100,000	-	-	405,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 80,000**	**$ 100,000**	**$ 125,000**	**$ 100,000**	**$ -**	**$ -**	**$ 405,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
ATV 4 1998	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL 6

DESCRIPTION:

The 1998 ATV is used for Search and Rescue, Standby's, Mutual Aid, Training and any other event that may come about. This vehicle has been giving us trouble for many years, we have rebuilt the carburetor several times, the transmission slips and breaks gets hot pulling the ATRAC with a patient on it. This vehicle provides us the ability to reach areas that no other vehicle we have can due to it's size.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment		15,000	-	-	-	-	15,000
TOTAL	**$ -**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	15,000	-	-	-	-	15,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Tanker 42 Freightliner	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL 11

DESCRIPTION:

This is a 1993 Refurbished Freightliner Tanker that carries 1800 gallons of water. It is vital to our insurance rating, as it factors into our water delivery capabilities. This truck also responds with our Urban Interface Team both in our district and mututal aid to other districts.Maintenance on this vehilce tends to be challenging due to its age. We have already patched the tank on this truck. The age alone makes this vehicle outdated and in need of being replaced.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-		-		-
Equipment	-	300,000	-	-	-	-	300,000
TOTAL	**$ -**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 300,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	300,000	-	-	-	-	300,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 300,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Engine 43 E-One	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL 9

DESCRIPTION:

This is a 1984 E-One Pumper that has 750 gallons of water which is capable of pumping 1250 gallons a minute. This Engine has the seating capacity of 4, the rear two seating does not meet current NFPA regulations because it has no seat belts and safety bars to keep firefighters from coming out during a motor vehicle accident, also the rear seating is open and not enclosed in a cab. We also use this engine when one of our first out engines goes down for maintenance. The age alone makes this vehicle outdated and in need of being replaced.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-			-
Equipment	-	-	450,000	-	-	-	450,000
TOTAL	**$ -**	**$ -**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ 450,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	-	450,000	-	-	-	450,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ 450,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Truck 4 Replacement	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL 7

DESCRIPTION:
This 15 year old vehicle is not safe to use in emergency responses and would take approx $2500.00 to $3000.00 to bring this truck up to safe emergency response level.

Truck 4 is a 2004 Chevrolet 2500 HD pickup truck that respondes to Emergency Call both in the Fire District as well as mutual aid calls to other departments. It is also used as a utility vehicle for many other task outside of emergency response. We would replace it with a similar type vehicle that would do the same type jobs as this one. I would also contend that we keep this vehicle and use it for non emergency response.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	75,000		-	-	-	-	75,000
TOTAL	**$ 75,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 75,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	75,000	-	-	-	-	-	75,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 75,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 75,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Brush Truck Replacement	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL 7

DESCRIPTION:

Brush 4 is a 1999 Ford Super Duty that responds to many different emergencies other that just brush fires. The department uses it to respond to trees down, power lines down, smoke reports, rubbish fires, and many other situations. The truck is also used for first out vehicles in inclement weather, ahead of the pumpers. The department is requesting to replace it with a similar type vehicle and move the current Brush Truck to Station 2 for response in the south end of our fire district. Often, when responding to multiple calls pumpers are currently being sent to calls that would be more appropriatately served by a smaller truck.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	125,000	-	-	-	-	125,000
TOTAL	**$ -**	**$ 125,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 125,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	125,000	-	-	-	-	125,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 125,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 125,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	Department:	Number:	PRIORITY:	PRIORITY:
Rescue 41 Medium Rescue Replacement	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL 8

DESCRIPTION:

Rescue 41 is a 1998 Ford F450 Super Duty and is the departments medium rescue vehicle that responds to emergencies in areas that need 4 wheel drive to transport patients out to a county ambulance. It also is used to keep patients out of the elements while waiting on the county ambulance to arrive. This vehicle is vital to us because of our different districts and the difficult access to many areas.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	150,000		-	-	-	150,000
TOTAL	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	150,000	-	-	-	-	150,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Tanker 43 Ford	Fire	10-10-5300-730	ORGANIZATIONAL	DEPARTMENTAL 10

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-		-		-
Equipment	-	-	-	300,000	-	-	300,000
TOTAL	**$ -**	**$ -**	**$ -**	**$ 300,000**	**$ -**	**$ -**	**$ 300,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	-	-	300,000	-	-	300,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ 300,000**	**$ -**	**$ -**	**$ 300,000**

5600 - STREETS DEPARTMENT
SUMMARY

The Streets Department is responsible for providing safe roadways and sidewalks, including the repair and maintenance of storm drain, mowing and tree maintenance. Additional responsibilities include sanitation, ice and snow removal, emergency operations, and special projects and assignments.

PROJECT DESCRIPTION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Ram 2500 Crew Cab	54,500	-	-	-	-	-	54,500
Street Paving	150,000	300,000	300,000	300,000	300,000	300,000	1,650,000
Street Striping	25,000	25,000	25,000	25,000	25,000	25,000	150,000
Dump Truck	-	90,000	-	-	-	-	90,000
TOTAL	**$ 229,500**	**$ 415,000**	**$ 325,000**	**$ 325,000**	**$ 325,000**	**$ 325,000**	**$ 1,944,500**

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	175,000	325,000	325,000	325,000	325,000	325,000	1,800,000
Equipment	54,500	90,000	-	-	-	-	144,500
TOTAL	**$ 229,500**	**$ 415,000**	**$ 325,000**	**$ 325,000**	**$ 325,000**	**$ 325,000**	**$ 1,944,500**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	229,500	415,000	325,000	325,000	325,000	325,000	1,944,500
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 229,500**	**$ 415,000**	**$ 325,000**	**$ 325,000**	**$ 325,000**	**$ 325,000**	**$ 1,944,500**

Potential Grants	-	-	-	-	-	-	-
From Capital Reserve	-	-	-	-	-	-	-
Recon to Operating Budget	229,500	415,000	325,000	325,000	325,000	325,000	1,944,500

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
RAM 2500 Crew Cab 4x4 with plow	Public Services - Streets		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

This is to purchase a 2019 RAM 2500 Crew Cab 4x4 equiped with a Cummins Diesel and snow prep package. This truck would be used in the daily operations of the department to include snow removal. This truck would replace a 2001 Ford Crew Cab 4x4 used in the daily operations of the department to include snow removal. This vehicle has cost the Department over $9,000 dollars in maintenance expense in the past couple years due to age and ware.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	54,500	-	-	-	-	-	54,500
TOTAL	**$ 54,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 54,500**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	54,500	-	-	-	-	-	54,500
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 54,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 54,500**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Street Paving	Streets		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

This project sets aside an annual appropriation to maintain streets within the Town. Current NCDOT standards state the life span of a road is 15 years. This life expectancy can vary depending on seasonal weather patterns, locations, etc. With 44+ miles of roads within the city limits on a 15 year cycle, we should be paving 3+ miles of road every year in order to maintain adequate infrastructure.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	150,000	300,000	300,000	300,000	300,000	300,000	1,650,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 150,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 1,650,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	150,000	300,000	300,000	300,000	300,000	300,000	1,650,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 150,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 1,650,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Street Striping	Streets		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

There are approximately 44+ miles of streets within the city limits. Many of these streets have either a single or double line stripe. The stripes should be repainted every three years to maintain visibility and reduce traffice flow issues.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	25,000	25,000	25,000	25,000	25,000	25,000	150,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 150,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	25,000	25,000	25,000	25,000	25,000	25,000	150,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 150,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Dump Truck	Public Services - Streets		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

This is to purchase a 2019 Ford F-750 Dump Truck with a 6.7 litre diesel engine, equiped with a 14' steel contractor dump bed with 36" sides, with an air dump thru barn style tail gate, electric tarping system and a pintle hitch and plate. This truck would replace a 1997 Ford F Series Dump Truck that is run down due to age and use. The PTO cables have been replaced numerous times due to a poor design. The bed has been patched numerous times due to wear and use. The cab is in poor condition. The front end is starting to cause problems that will most likely require an extensive rebuild of the front end, and the engine needs to be rebuilt. Total cost of these repairs is estimated to be over $25,000, and with the age of the truck, parts are becoming much more difficult to locate.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	90,000	-	-	-	-	90,000
TOTAL	**$ -**	**$ 90,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 90,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	-	90,000	-	-	-	-	90,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 90,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 90,000**

5700 - POWELL BILL DEPARTMENT
SUMMARY

Powell Bill funds are allocated to municipalities by the State under provisions of G.S. 136-41.2 for the purpose of maintaining public roads and thoroughfares, following restrictions and specific guidelines.

PROJECT DESCRIPTION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Sidewalk Replacement	20,000	25,000	25,000	25,000	25,000	-	120,000
Highway 9 Sidewalk	100,000	100,000	100,000	100,000	-	-	400,000
Bridge Replacement	-	800,000	-	-	-	-	800,000
Flat Creek Sidewalk Extension	-	-	75,000	-	-	-	75,000
TOTALS	$ 120,000	$ 925,000	$ 200,000	$ 125,000	$ 25,000	$ -	$ 1,395,000

EXPENSE CLASSIFICATIONS	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	20,000	270,000	20,000	20,000	-	-	330,000
Land	-	-	-	-	-	-	-
Construction	100,000	655,000	180,000	105,000	25,000	-	1,065,000
Equipment	-	-	-	-	-	-	-
TOTALS	$ 120,000	$ 925,000	$ 200,000	$ 125,000	$ 25,000	$ -	$ 1,395,000

REVENUE CLASSIFICATIONS	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	120,000	285,000	200,000	125,000	25,000	-	755,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	640,000	-	-	-	-	640,000
Other	-	-	-	-	-	-	-
TOTALS	$ 120,000	$ 925,000	$ 200,000	$ 125,000	$ 25,000	$ -	$ 1,395,000

Potential Grants	-	(640,000)	-	-	-	-	(640,000)
From Capital Reserve	-	-	-	-	-	-	-
Recon to Operating Budget	120,000	285,000	200,000	125,000	25,000	-	755,000

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Sidewalk Replacement/Repair	Powell Bill		ORGANIZATIONAL	DEPARTMENTAL 3

DESCRIPTION:

There are several locations throughout the Town where sidewalks have fallen into a state of disrepair and need to be repaired in order to more appropriately facilitate the flow of pedestrian traffic. The funding for this program does not include the construction of new sidewalks, but rather the renovation, repair and replacement of existing sidewalks. It should be noted that the funding for this project is likely not sufficient to maintain a high level of maintenance on the Town's sidewalk system and more funding would allow higher standards of repair.

EXPENSE CLASSIFICATION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	20,000	25,000	25,000	25,000	25,000	-	120,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 20,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ -**	**$ 120,000**

REVENUE CLASSIFICATION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	20,000	25,000	25,000	25,000	25,000	-	120,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 20,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ -**	**$ 120,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
NC Hwy 9 Sidewalk Phase 1	Powell Bill		ORGANIZATIONAL	DEPARTMENTAL 4

DESCRIPTION:

This is phase 1 of a 4 phase sidewalk project that, at completion, will run from Blue Ridge Road to Old Lakey Gap Road. Linear footage of phase 1 TBD.

EXPENSE CLASSIFICATION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	20,000	20,000	20,000	20,000	-	-	80,000
Land	-	-	-	-	-	-	-
Construction	80,000	80,000	80,000	80,000	-	-	320,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ -**	**$ -**	**$ 400,000**

REVENUE CLASSIFICATION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	100,000	100,000	100,000	100,000	-	-	400,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ -**	**$ -**	**$ 400,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Bridge Replacement	Streets		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

Bridge # 100397 - Physically located on East Street (listed with State as Padgettown Road over Flat Creek Road) The existing structure is a one span timber deck on I-beams with reinforced concrete end bents. The 2016 bridge inspection report indicated a sufficiency rating of 36.27% and the bridge needs to be replaced. The Town requested state funding to help aid in the replacement of this bridge in March of 2017, and was denied. This structure is located in a residential area and provides access for all vehicles, including school buses and emergency services vehicles. It is vital to replace this bridge before it is deemed unsafe and potentially closed.

EXPENSE CLASSIFICATION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	250,000	-	-	-	-	250,000
Land	-	-	-	-	-	-	-
Construction	-	550,000	-	-	-	-	550,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 800,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 800,000**

REVENUE CLASSIFICATION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	160,000	-	-	-	-	160,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	640,000	-	-	-	-	640,000
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 800,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 800,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Flat Creek Sidewalk Ext	Powell Bill		ORGANIZATIONAL	DEPARTMENTAL 6

DESCRIPTION:

This two-phase sidewalk project will extend the current sidewalk from Atkins Drive to Bartlett Street. The total distance is approximately 1,500 linear feet.

EXPENSE CLASSIFICATION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	75,000	-	-	-	75,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ 75,000**	**$ -**	**$ -**	**$ -**	**$ 75,000**

REVENUE CLASSIFICATION	FY19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	-	75,000	-	-	-	75,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ 75,000**	**$ -**	**$ -**	**$ -**	**$ 75,000**

6190 - RECREATION DEPARTMENT
SUMMARY

The Black Mountain Recreation and Parks Department, in partnership with our citizens and with respect to our environment, will provide community-based recreation programs, wellness opportunities, facilities and services to enrich the quality of life in Black Mountain. The Department provides programming for children, adolescents, adults, and senior citizens.

PROJECT DESCRIPTION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Vehicles	-	30,000	-	-	-	-	30,000
Grey Eagle	15,000	50,000	-	-	-	-	65,000
Carver Renovation	-	45,000	-	-	-	29,500	74,500
PARTF Veterans Park	-	125,000	273,000	-	-	-	398,000
Veterans Park	-	-	-	-	-	205,000	205,000
Lake Tomahawk	18,100	25,000	-	-	-	-	43,100
Paving Projects in Parks	-	30,000	30,000	25,000	-	-	85,000
New Parks	-	30,000	-	150,000	-	730,000	910,000
Tennis Courts	60,000	60,000	-	-	-	-	120,000
Cragmont Park Renovation	-	-	-	-	-	845,000	845,000
TOTAL	**$ 93,100**	**$ 395,000**	**$ 303,000**	**$ 175,000**	**$ -**	**$ 1,809,500**	**$ 2,775,600**

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	10,000	15,000	10,500	30,000	-	215,000	280,500
Land	-	-	160,000	-	-	70,000	230,000
Construction	83,100	250,000	132,500	145,000	-	1,495,000	2,105,600
Equipment	-	130,000	-	-	-	29,500	159,500
TOTAL	**$ 93,100**	**$ 395,000**	**$ 303,000**	**$ 175,000**	**$ -**	**$ 1,809,500**	**$ 2,775,600**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	93,100	282,500	166,500	100,000	-	919,500	1,561,600
Debt/Financing	-	-	-	-	-	-	-
Grant	-	112,500	136,500	75,000	-	890,000	1,214,000
Other	-	-	-	-	-	-	-
TOTAL	**$ 93,100**	**$ 395,000**	**$ 303,000**	**$ 175,000**	**$ -**	**$ 1,809,500**	**$ 2,775,600**

Potential Grants	-	(112,500)	(136,500)	(75,000)	-	(890,000)	(1,214,000)
From Capital Reserve	-	-	-	-	-	-	-
Recon to Operating Budget	93,100	282,500	166,500	100,000	-	919,500	1,561,600

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Vehicles	Recreation & Parks		ORGANIZATIONAL	DEPARTMENTAL 6

DESCRIPTION:
Replacement for the 1998 Ford Van. The van has mileage of over 92,000 miles, and the department is seeking to replace it with another van that can seat at least 14 passengers.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-		-	-	-	-
Equipment		30,000	-	-	-	-	30,000
TOTAL	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	30,000	-	-	-	-	30,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Grey Eagle	Recreation & Parks		ORGANIZATIONAL	DEPARTMENTAL 6

DESCRIPTION:
Ceiling/roof repair - The roof at Grey Eagle has leaked in the past and is need of repair. This is a short term fix as the Town is investigating the best long term solution to this issue.

New Turf for Playing Surface - $50,000 - The original surface was installed in 2006 and nearing its end of useful life.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	15,000	50,000		-	-	-	65,000
Equipment		-	-	-	-	-	-
TOTAL	**$ 15,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 65,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	15,000	50,000	-	-	-	-	65,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 15,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 65,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER	PRIORITY:	PRIORITY:
Carver Renovation	Recreation & Parks		ORGANIZATIONAL	DEPARTMENTAL 2

DESCRIPTION:

FY18-19 Request

Carver Kitchen $30,000 - Renovation of the current Carver Kitchen to enable the space to be used for cooking demonstrations, canning, and rentals. The Carver Kitchen will be a good candidate for grant funding, possibly from the Community Foundation.

Future years request

HVAC $30,000 - HVAC upgrades would be to upgrade each room with air conditioning. The Auditorium and the Kitchen currently do not have air conditioning.

Painting $5,000 - The exterior eaves, annex, auditorium, and cafeteria are in need of being repainted.

Front Awning - $10,000 - This will cover the current awning facing blue ridge road. This will be a facade structure that will encapsulate the current structure.

Water Catch System $12,500 - Establish a water catch cistern system much like the one at Grey Eagle. Water may be used for the new raised bed garden plots but it would need to be tested first. This sytem would also tie into the current bathrooms at Carver and allow us to use rainwater to flush toilets and possibly use for water replenishment of the boiler system. This project will be a good candidate for grant funding, possibly from the Community Foundation.

Greenhouse $11,000 - Carver has been the best site proposed for a greenhouse to supplement our community gardens. Depending on the size of the greenhouse, plots could be rented to the gardeners for starts and winter gardening.

Outside Shade/Stage $6,000 - Establish an area near the Carver playground for music, dancing, or other small performances. The area could also be used for shade during the hot summer months.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	45,000	-	-		29,500	74,500
TOTAL	**$ -**	**$ 45,000**	**$ -**	**$ -**	**$ -**	**$ 29,500**	**$ 74,500**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	45,000		-	-	29,500	74,500
Debt/Financing	-	-	-	-	-	-	-
Grant				-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 45,000**	**$ -**	**$ -**	**$ -**	**$ 29,500**	**$ 74,500**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER	PRIORITY:	PRIORITY:
PARTF Grant for Black Mountain Veterans Park	Recreation & Parks		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

The improvements at Veterans Park include the items that will be included in the PARTF application as well as several other improvements that are needed.
PARTF:
Land Acquisition: Approximately $80,000. Valued at approximately $160,000. (The $80,000 difference between valuation and anticipated sale price has been shown as other in FY 20) This number will change based on appraisal and negotiations.
Playground - $40,000 - Similar in size to the playground at the Carver Center. Currently Veterans Park does not have a playground.
Planning/Design/Construction - $25,000 - (Split between FY 18 and FY 19) This would be to execute the PARTF grant. This would also include costs for property appraisal if necessary for acquisition.
Picnic Pavilion - $40,000 - The pavilion would be smaller than the pavilion located at Lake Tomahawk, and located on the north side of the interstate near the baseball fields. This would serve as a second rentable location for birthdays, family gatherings, and other events. The price of the picnic pavilion may be offset by a donation from Kiwanis. (The $40,000 is shown as other in FY 19)
Year Round Restrooms - $100,000 - These restrooms would be independent of the current seasonal restrooms. These restrooms would service the pavilion and playground area. These bathrooms would allow us to eliminate the current use of port-o-pottys and provide service year round.
Streambank Stabilization - $10,000 - This would be for engineering that would allow Public Works staff to repair streambanks throughout the park with best practices in mind. The materials for each stabilization area would be in addition to the costs of the engineering.
Fishing Pier - $2,500 Small fishing pier for the area south of I-40. The exact spot will be identified by Fish and Wildlife and the structure will be built by Public Services.
Trailhead - $10,000 - This trailhead will be built off of the new parking area and include an interpretive sign as well as approximately 1000 ft. of trail. *This piece is contingent on land acquisition.
Parking Lot - $10,000 - This gravel parking lot will be on the piece of property to be acquired. This will include clearing the area, grading, and gravel.
*This piece is contingent on land acquisition.
Contingency - $10,625 - This is a 5% contingency based on the development costs of the project.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	15,000	10,500	-	-		25,500
Land	-	-	160,000	-		-	160,000
Construction	-	110,000	102,500	-	-		212,500
Equipment	-		-	-	-	-	-
TOTAL	**$ -**	**$ 125,000**	**$ 273,000**	**$ -**	**$ -**	**$ -**	**$ 398,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	32,500	136,500	-	-	-	169,000
Debt/Financing	-	-		-	-	-	-
Grant	-	92,500	136,500	-	-	-	229,000
Other	-	-	-	-	-	-	-
TOTAL	**-**	**125,000**	**273,000**	**-**	**-**	**-**	**398,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER	PRIORITY:	PRIORITY:
Black Mountain Veterans Park	Recreation & Parks		ORGANIZATIONAL	DEPARTMENTAL 4

DESCRIPTION:

Outdoor Kitchen - $30,000 - The outdoor kitchen would be a covered kitchen located on the south side of the interstate, near the Community Garden, and be used for cooking demonstrations and gatherings for gardeners and other park visitors.

Updated Fencing - $25,000 - This fencing would replace the current backstops and dugout fencing, which are showing signs of age.

Drainage Improvements - $150,000 - Drainage improvements in the ballfield areas are needed throughout the park and would reduce the impact of high water situations in the river. This would not eliminate flooding but would reduce damages caused during flooding situations. This drainage would also help reduce downtime for fields after rain events.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	15,000	15,000
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	190,000	190,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 205,000**	**$ 205,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	-	-	-	-	102,500	102,500
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	102,500	102,500
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 205,000**	**$ 205,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER	PRIORITY:	PRIORITY:
Lake Tomahawk	Recreation & Parks		ORGANIZATIONAL	DEPARTMENTAL 3

DESCRIPTION:

Replacing Sub-Floor in upstairs bathroom - $5,000 - sub-floor in the upstairs bathroom is rotting and showing signs of water damage. Exterior Paint - $13,100 - The exterior of the Lakeview Center needs repainting. New Windows - $25,000 - Replace all windows at the Lakeview Center (both upstairs and downstairs). Many of the current windows have trouble opening and closing, and were initially installed over fifteen years ago.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	18,100	-	-	-	-	-	18,100
Equipment		25,000	-	-	-	-	25,000
TOTAL	**$ 18,100**	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 43,100**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	18,100	25,000	-	-	-	-	43,100
Debt/Financing	-	-	-	-	-	-	-
Grant	-		-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 18,100**	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 43,100**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER	PRIORITY:	PRIORITY:
Paving Projects in Parks	Recreation & Parks		ORGANIZATIONAL	DEPARTMENTAL 4

DESCRIPTION:

Future years request

Carver Center - $15,000 - Add additional parking to the rear of the Carver Center and finish trailhead improvements for new nature trail. This would add about 12 spaces to the current parking lot. The area to be paved is on the southern portion of the parking lot near the new playground. Currently this spot is grass.

Repave In The Oaks Trail - $40,000 - This will require some asphalt removal, grading, rebuilding trail base, and repaving. This project is a high priority because of the high amount of use on this trail. This trail was originally created circa 1999.

Grey Eagle Arena - This is an area that currently could last a couple more years but will need to be upgraded in the near future. This would only involve repaving the current parking area in the front of the building. Estimated at $15,000

Black Mountain Veterans Park - Paving at Veterans Park would be to add handicap parking and improve drainage. Estimated at $15,000.

EXPENSE CLASSIFICATION	**FY 19-20**	**FY 20-21**	**FY 21-22**	**FY 22-23**	**FY 23-24**	**FUTURE**	**TOTAL**
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	30,000	30,000	25,000	-	-	85,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 30,000**	**$ 30,000**	**$ 25,000**	**$ -**	**$ -**	**$ 85,000**

REVENUE CLASSIFICATION	**FY 19-20**	**FY 20-21**	**FY 21-22**	**FY 22-23**	**FY 23-24**	**FUTURE**	**TOTAL**
Operating Revenues	-	30,000	30,000	25,000	-	-	85,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 30,000**	**$ 30,000**	**$ 25,000**	**$ -**	**$ -**	**$ 85,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
New Parks	Recreation & Parks		ORGANIZATIONAL	DEPARTMENTAL 7

DESCRIPTION:

FY18-19 Request

Portable Pump Track - $30,000 - For bikes and skateboards. 2/3 funded by grants. This would be located inside of Grey Eagle or the recently acquired property at 304 Black Mountain Avenue

Future years request

World Class Disc Golf facility at either the watershed, Goodson Cove, or other area that has not presented itself. $150,000
-This project would be a good candidate for a TDA grant.

Mountain Biking Park at the watershed $70,000

Outdoor basketball courts $100,000

New Gymnasium $500,000

Pickleball Courts - $60,000 - Location to be determined. This would be to build four pickleball courts.

Hemphill Property - TBD

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	30,000	-	100,000	130,000
Land	-	-	-	-	-	70,000	70,000
Construction	-	-	-	120,000	-	560,000	680,000
Equipment	-	30,000		-	-	-	30,000
TOTAL	**$ -**	**$ 30,000**	**$ -**	**$ 150,000**	**$ -**	**$ 730,000**	**$ 910,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	10,000	-	75,000	-	365,000	450,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	20,000	-	75,000	-	365,000	460,000
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 30,000**	**$ -**	**$ 150,000**	**$ -**	**$ 730,000**	**$ 910,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE: Lake Tomahawk Tennis Courts	DEPARTMENT: Recreation & Parks	NUMBER	PRIORITY: ORGANIZATIONAL	PRIORITY: DEPARTMENTAL 8

DESCRIPTION:

The Town will contribute $120,000 over the next two fiscal years to raise and resurface the courts at Lake Tomahawk.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	10,000	-	-	-	-	-	10,000
Land	-	-	-	-	-	-	-
Construction	50,000	60,000	-	-	-	-	110,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 60,000**	**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 120,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	60,000	60,000	-	-	-	-	120,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 60,000**	**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 120,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE: Cragmont Park Renovation	DEPARTMENT: Recreation & Parks	NUMBER	PRIORITY: ORGANIZATIONAL	PRIORITY: DEPARTMENTAL 8

DESCRIPTION:

These improvements were identified in the Lake Tomahawk Master Plan that was completed in 2008.

Walking Trail $40,000 - Similar to the trail at Lake Tomahawk. The trail would follow around the perimeter of the park.

Year Round Restroom Facilities - $100,000 - Similar to the restroom facilites at Town Square.

Small Pavilion - 30,000 - This pavilion would be similar in size to the pavilion proposed for Rec Park. This pavilion would be smaller than the pavilion located at Lake Tomahawk.

Six Tennis Courts - $600,000 - These tennis courts would replace the two courts at Lake Tomahawk and the two courts currently at Cragmont Park.

Playground - $75,000 - The proposed playground for Cragmont Park would be more of destination type of playground than the one currently at the Carver Center. This playground could have a section dedicated for children ages 2-5 as well as the standard 5-12 area. Currently we do not have a playground dedicated to the 2-5 age range.

Planning, engineering, survey, etc. - $100,000 - This would be approximately 12% of the total cost of the project.

This project would be a good candidate for a Parks and Recreation Trust Fund Grant as well as possible potential for private fundraising campaign.

EXPENSE CLASSIFICATION	**FY 19-20**	**FY 20-21**	**FY 21-22**	**FY 22-23**	**FY 23-24**	**FUTURE**	**TOTAL**
Planning/Design/Engineering	-	-	-	-	-	100,000	100,000
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	745,000	745,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 845,000**	**$ 845,000**

REVENUE CLASSIFICATION	**FY 19-20**	**FY 20-21**	**FY 21-22**	**FY 22-23**	**FY 23-24**	**FUTURE**	**TOTAL**
Operating Revenues	-	-	-	-	-	422,500	422,500
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	422,500	422,500
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 845,000**	**$ 845,000**

3091 - WATER DEPARTMENT
SUMMARY

The Water division of the Public Services Department is responsible for water production via wells and water purchased from the City of Asheville. Other responsibilities include water distribution, maintenance of storage tanks, pumps , in ground water lines, valves and meters, and dam compliance.

PROJECT DESCRIPTION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
General waterline maint//replacement	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Montreat Road Waterline	-	-	500,000	500,000	-	-	1,000,000
Well Pumps	20,000	-	-	-	-	-	20,000
NC 9 Line	-	-	-	-	-	750,000	750,000
AMR	125,000	125,000	125,000	125,000	125,000	125,000	750,000
Tractor	65,000	-	-	-	-	-	65,000
Water Valves	12,000	-	-	-	-	-	12,000
TOTALS	**$ 322,000**	**$ 225,000**	**$ 725,000**	**$ 725,000**	**$ 225,000**	**$ 975,000**	**$ 3,197,000**

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	50,000	50,000	-	100,000	200,000
Land	-	-	-	-	-	-	-
Construction	100,000	100,000	550,000	550,000	100,000	750,000	2,150,000
Equipment	222,000	125,000	125,000	125,000	125,000	125,000	847,000
TOTALS	**$ 322,000**	**$ 225,000**	**$ 725,000**	**$ 725,000**	**$ 225,000**	**$ 975,000**	**$ 3,197,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	322,000	225,000	725,000	725,000	225,000	975,000	3,197,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTALS	**$ 322,000**	**$ 225,000**	**$ 725,000**	**$ 725,000**	**$ 225,000**	**$ 975,000**	**$ 3,197,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE: General Waterline Maintenance	DEPARTMENT: Water	NUMBER:	PRIORITY: ORGANIZATIONAL	PRIORITY: DEPARTMENTAL 1

DESRIPTION:

The lifespan of the average cast or PVC waterline is approximately 75-100 years. There are approximately 64 miles of waterlines owned by the Town. This means the Town needs to replace around 1 mile each fiscal year. Cost will vary depending on the waterline size, composition and also on other water projects that may arise.

EXPENSE CLASSIFICATION	FY 19-20	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 600,000**

REVENUE CLASSIFICATION	FY 19-20	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FUTURE	TOTAL
Operating Revenues	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 600,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Montreat Road Water Line Replacement	Water		ORGANIZATIONAL	DEPARTMENTAL

DESCRIPTION:

This project is to replace a 6" ductile iron pipe that is approximately 65 years old from the Country Food Store on Montreat Road to the Montreat Gate. This line will be replaced with an 8" ductile iron pipe.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	50,000	50,000	-	-	100,000
Land	-	-	-	-	-	-	-
Construction	-	-	450,000	450,000	-	-	900,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ 500,000**	**$ 500,000**	**$ -**	**$ -**	**$ 1,000,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	-	500,000	500,000	-	-	1,000,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ 500,000**	**$ 500,000**	**$ -**	**$ -**	**$ 1,000,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Well pumps	Water		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

This is to replace the pump, motor, piping and wiring on Well #17. When this well is pulled their will be a 24 hour draw down test performed to get the accurate gallons per minute by determining what the well will yield. This well has a history of sucking air into the system and due to age and inefficiency and needs to be replaced.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	20,000	-	-	-	-	-	20,000
TOTAL	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	20,000	-	-	-	-	-	20,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
NC 9 Water Line Replacement	Water		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

The existing water line running from the railroad tracks at NC 9 to Dogwood Lane is an 8" to 6" AC line. In the last year, the Town has repaired two major breaks. This line is outdated and needs to be replaced with 10" ductile line. Due to the complexity of the project, it will have to be contracted out. Therefore, quotes would have to be obtained to give accurate budget projections.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	100,000	100,000
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	650,000	650,000
Equipment	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 750,000**	**$ 750,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	-	-	-	-	-	750,000	750,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 750,000**	**$ 750,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
AMR	Water		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

In recent years, the technology involved in automatic meter reads has improved greatly. Montreat and Asheville have successfully used AMR's for the past four years. The Assistant Town Manager and Public Services staff have spent time observing the operation of these meters and questioning the staff from Montreat and Asheville, and have become very impressed with the reliability of the product. Montreat is able to read all 700 of their meters in one hour. The Town has been testing 50 meters for the last eighteen months and the results have been very positive. Moving to automated meters will free up the meter reader position to work on public services or water projects for a minimum of three weeks of every month, as well as provide the Town with better information when excessive water use occurs in customer usage. The switchover to the AMR is planned over five years. The payback on this project is expected to be between five and seven and a half years.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	125,000	125,000	125,000	125,000	125,000	125,000	750,000
TOTAL	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 750,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	125,000	125,000	125,000	125,000	125,000	125,000	750,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 750,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Tractor	Public Services - Streets		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

The The Water

Department is requesting to purchase an enclosed cab Kubota L Series Diesel Tractor. This is a 60 horse power tractor equipped with a Hydrostatic Transmission, four wheel drive, a front loader, 84 inch hydraulic front blade, and an 80 inch commercial snow blower. This will replace an early 1970's two wheel drive gas tractor that is only used for bush hogging and mowing. This Kubota tractor will be a multi-use tractor to include mowing, bush hogging, cultivating, excavation,and snow removal in the downtown and high country.

EXPENSE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	65,000		-	-	-	-	65,000
TOTAL	**$ 65,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 65,000**

REVENUE CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FUTURE	TOTAL
Operating Revenues	65,000	-	-	-	-	-	65,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 65,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 65,000**

CIP PROJECT REQUEST FORM

PROJECT TITLE:	DEPARTMENT:	NUMBER:	PRIORITY:	PRIORITY:
Cut in Valves	Water		ORGANIZATIONAL	DEPARTMENTAL 1

DESCRIPTION:

The Town currently has a six inch water line that feeds through the area of I-40 and High Way 9 to Ingles I -Market. This line has high pressure with no way to currently isolate during a leak which makes it very difficult for crews to fix. This funding would be to have two cut in valves installed under pressure to isolate this section of line for crews to perform maintenance safely and to minimize water shortage.

EXPENSE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Planning/Design/Engineering	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	12,000	-	-	-	-	-	12,000
TOTAL	**$ 12,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 12,000**

REVENUE CLASSIFICATION	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FUTURE	TOTAL
Operating Revenues	12,000	-	-	-	-	-	12,000
Debt/Financing	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL	**$ 12,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 12,000**