



TOWN OF BLACK MOUNTAIN

160 Midland Avenue ♦ Black Mountain ♦ N.C. ♦ 28711

Phone: (828) 419-9300 ♦ Fax: (828) 669-2030

MEMORANDUM

To: Town of Black Mountain Historic Preservation Commission
From: Jennifer Tipton, Senior Admin
Re: Agenda Packet for September 18, 2024
Date: September 9, 2024

The **Town of Black Mountain Historic Preservation Commission** will meet on **Wednesday, September 18, 2024, at 6:00 p.m.** in Town Hall at 160 Midland Avenue.

Please find the following items for your information and use at the meeting:

1. The proposed agenda;
2. Draft minutes from August 21, 2024; and
3. Historic District Design Principles and Standards Draft.

Please let Jennifer Tipton know if you are **unable** to attend this meeting.
jennifer.tipton@tobm.org or (828) 419-9371.

The Town of Black Mountain is committed to providing accessible facilities, programs and services for all people in compliance with the American with Disabilities Act. Should you need assistance or a particular accommodation for this meeting, please inform Jennifer Tipton at (828) 419-9371 or by email at jennifer.tipton@tobm.org.

CC: Jessica Trotman, Planning Director
Russell Cate, Planner 1/Zoning Administrator



**Historic Preservation Commission Regular Meeting
September 18, 2024**

PROPOSED AGENDA

I. CALL TO ORDER

- Welcome
- Determination of Quorum

II. ADOPTION OF AGENDA

- **Motion:** To adopt the agenda as presented [or as amended]

III. ADOPTION OF MINUTES

- **Motion:** To adopt the minutes of August 21, 2024, as written [or as amended]

IV. OLD BUSINESS

- Historic District Design Principles and Standards Draft

V. NEW BUSINESS

VI. COMMUNICATION FROM HISTORIC PRESERVATION COMMISSION

VII. COMMUNICATION FROM STAFF

VIII. ADJOURNMENT



PUBLIC NOTICE
AVISO PÚBLICO

BLACK MOUNTAIN HISTORIC PRESERVATION COMMISSION

REGULAR MEETING
REUNIÓN ORDINARIA

Wednesday, September 18, 2024, at 6:00 p.m.
Miércoles 18 de Septiembre de 2024, a las 6:00 p.m.

The Black Mountain Historic Preservation Commission will meet for their regular monthly meeting on **Wednesday, September 18, 2024, at 6:00 p.m.** at Town Hall, 160 Midland Avenue, Black Mountain, NC.

La Comisión de Preservación Histórica de Black Mountain realizará su meeting mensual regular **el miércoles 18 de Septiembre de 2024 a las 6:00 p.m.** en el Ayuntamiento, 160 Midland Avenue, Black Mountain, NC.

The meeting is open to the public.
La reunión está abierta al público.

Jennifer Tipton
Senior Admin

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La ciudad de Black Mountain se compromete a proporcionar instalaciones, programas y servicios accesibles para todas las personas en cumplimiento con la Ley de Estadounidenses con Discapacidades (ADA). Si necesita ayuda o un alojamiento en particular para esta reunión, comuníquese con Jennifer Tipton al (828) 419-9371 o por correo electrónico a Jennifer.tipton@tobm.org.

Posted to the Town Bulletin Board 09/03/2024

www.townofblackmountain.org

TOWN OF BLACK MOUNTAIN HISTORIC PRESERVATION COMMISSION

The Black Mountain Historic Preservation Commission held its regular meeting on Wednesday, August 18, 2024, at 6:00 p.m. in Town Hall at 160 Midland Avenue, Black Mountain, North Carolina.

I. CALL TO ORDER

The meeting was called to order at p.m. with the following members present:

Debra Norman
Chris Zajack
Melinda Hester

Absent:

Richard House
Leigh Vidrine

Staff:

Jennifer Tipton, Senior Admin
Russell Cate, Planner I/Zoning Administrator

The meeting was called to order at 6:00 p.m. and duly constituted and opened for business with a quorum of three (3) regular members.

II. ADOPTION OF AGENDA

Melinda Hester made a motion to adopt the agenda as presented. The motion was approved by consensus with a vote of 3-0.

III. ADOPTION OF MINUTES

Debra Norman made a motion to adopt the minutes of April 17, 2024, May 15, 2024, and July 17, 2024, as written. The motion was approved by consensus with a vote of 3-0.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

1. Historic District Design Principles and Standards

Jennifer Tipton said that due to having two new members, she would like everyone to review the full draft of the design principles and standards and make notes about anything that needs to be changed, removed, added to, etc. Ms. Tipton said she is wanting to add pictures to the documents so if anyone has any to share, they can email them to her.

Ms. Tipton will work on getting the percentages of buildings downtown that are owner occupied versus renter occupied. Ms. Tipton will also work on getting some information about updating the historic district signage.

The commission will continue to work on the draft at the next meeting.

VI. COMMUNICATION FROM HISTORIC PRESERVATION COMMISSION

Historic Preservation Commission Regular Meeting
August 21, 2024

None.

VII. COMMUNICATION FROM STAFF

None.

VII. ADJOURNMENT

With no further business, the meeting was adjourned at 7:17 p.m.

Prepared by:

, Chair

Jennifer Tipton, Senior Admin