



# TOWN OF BLACK MOUNTAIN

## TOWN COUNCIL

**August 8, 2024**

**SPECIAL MEETING AGENDA**

**Time: 5:00 p.m.**

Town Hall Council Chambers | 160 Midland Avenue, Black Mountain, NC 28711

Agendas and agenda packets may be accessed electronically from your laptop or smartphone. Visit the Town's website at [www.townofblackmountain.org](http://www.townofblackmountain.org). Click on **Government** and select **Town Council** to access agenda materials for Town Council meetings. You can also scan this QR code with your smartphone to access agenda materials.



 **Conserve resources; print only when necessary.**

The Town of Black Mountain is committed to providing accessible facilities, programs, and services for all people in compliance with the American with Disabilities Act (ADA). Hearing assistive devices are available at the door. Should you need other assistance or accommodation for this meeting, please contact Town Clerk Wesley Barker at: [town.clerk@tobm.org](mailto:town.clerk@tobm.org), or **(828) 419-9300 / TDD (800) 735-2962**

- 1. Call to Order**
- 2. Agenda Review for August 12, 2024 Regular Council Meeting**
- 3. Special Projects Updates & Facilities Presentation** – Angela L. Reece, Project & Facilities Manager



## TOWN OF BLACK MOUNTAIN AGENDA ITEM SUMMARY

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**SUBMITTER:** Angela Reece, MPA, MMC, NCCMC, **MEETING DATE:** August 8, 2024  
*Project & Facilities Manager*

**AGENDA SECTION:** PRESENTATION

**DEPARTMENT:** ADMINISTRATION

**TITLE OF ITEM:** Special Projects Updates & Facilities Presentation– *Angela L. Reece, Project & Facilities Manager*

**SUGGESTED MOTION(S):** *NO ACTION – Informational presentation for Council only.*

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### **SUMMARY:**

The Project & Facilities Manager will provide updates on special projects and present findings on the initial facilities assessments to the Council.

**BUDGET IMPACT:** N/A

**Is this expenditure approved in the current fiscal year budget?** N/A

**If not, describe how it will be funded.** N/A

### **ATTACHMENTS:**

- i. None



# TOWN OF BLACK MOUNTAIN

## TOWN COUNCIL

**August 12, 2024**

**REGULAR SESSION AGENDA**

**Time: 6:00 p.m.**

Town Hall Council Chambers | 160 Midland Avenue, Black Mountain, NC 28711

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### 1. CALL TO ORDER

**DRAFT**

- Welcome
- Pledge of Allegiance
- Moment of Silence
- Announcements
- Ethics Statement: In accordance with the Code of Ethics adopted by the Council, all Council Members have a duty to conduct the affairs of the governing board in an open and public manner free of conflicts of interest. Is there any item on the agenda the outcome of which will have a direct, substantial, and readily identifiable financial impact for any Council Member, his or her family or close business associates? Does any Council Member have a financial interest in any public contract coming before this Council today? There being none, all Council Members have a duty and obligation to vote.

### 2. PROCLAMATIONS, AWARDS, RECOGNITIONS, SPECIAL RESOLUTIONS

**A. Resolution-** Discontinuation of Glyphosate Use on Town-owned Properties

### 3. CITIZEN COMMENTS

Individuals wishing to address the Council are asked to sign in at the entrance to the board room, indicating the topic(s) or agenda item(s) you wish to discuss, so that the chair may group speakers according to topic. The chair will recognize individuals requesting to address the Council. **Comments by any one speaker shall be limited to three (3) minutes.** If the topic you wish to discuss pertains to a **public hearing** scheduled for this meeting, please reserve your comment for the applicable public hearing.

#### **4. COMMUNICATIONS FROM STAFF, COUNCILS, COMMISSIONS & AGENCIES**

##### **A. Council on Aging Presentation on Meal-Site Funding**

#### **5. CONSENT AGENDA**

*All items on the consent agenda are considered routine, to be enacted by one motion without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the consent agenda and considered separately.*

##### **A. Adoption of Meeting Minutes – Wesley Barker, Town Clerk**

- 1) July 3, 2024 Agenda Meeting Minutes
- 2) July 8, 2024 Regular Meeting Minutes

Motion: To approve the meeting minutes as presented.

##### **B. Monthly Property Tax Collector Report - Tammy Holland, Finance Director**

Motion: To approve the monthly tax collection report as presented.

##### **C. Consideration of Budget Amendments- Tammy Holland, Finance Director**

- 1) Carry forward remaining unspent funds from prior FY for Paving not yet completed- \$550,000
- 2) Carry forward remaining unspent donated funds from prior FY for Police Dept. Community Outreach- \$36,100
- 3) Carry forward remaining unspent funds from prior FY for Police Dept. Forfeiture Funds- \$110,700
- 4) Carry forward unspent contribution of funds from prior FY for Town Square- \$15,100
- 5) Correction of Police Dept. uniforms budget line item that was omitted in final budget- \$33,800
- 6) Fairway Dr./Tomahawk Dr. Stormwater Diversion Project to enhance stormwater management by installing a pipe diversion- \$159,000
- 7) Replacement of Existing Footers for New Gazebo per Engineering Report- \$2,900
- 8) Appropriated Fund Balance required for offices for the Planning Department construction within Public Works building- \$23,000

##### **D. Approval of Ordinance #O-24-10 to Amend Cragmont Park Renovation Capital Project Ordinance #O-24-09- Tammy Holland, Finance Director**

##### **E. Approval of StRAP Flat Creek Stream Restoration Grant Project Ordinance and Budget Amendment- Tammy Holland, Finance Director**

##### **F. Call for Public Hearing on Monday, September 9<sup>th</sup>, 2024 at 6:00 p.m. at Town Hall to Amend Chapter 4, Section 4.7.11.4, Uses, Chapter 4, Section 4.7.14, Table of Permitted Uses, and Chapter 5, Additional Use Standards for Specified Uses to Add Section 5.17 Mobile Retail Vendors and to Amend Chapter 4,**

**Section 4.7.14, Table of Permitted Uses to Add Mobile Retail Vendors-** Jessica Trotman, Assistant Town Manager

**G. Consideration of Resolution to Amend the System Development Fee (SDF) Capital Reserve Fund -** Tammy Holland, Finance Director

**H. Consideration of Resolution Requesting Creating Outdoor Recreation Economies (CORE) Program Planning Services with the NC Department of Commerce Rural Planning Program-** Jessica Trotman, Assistant Town Manager

**Motion for all Consent items:** To approve all consent agenda items as presented (or as amended).

**6. PUBLIC HEARING – none**

The chair will recognize individuals requesting to address the Council regarding the specific topic of the public hearing. Public hearing comments by any one speaker shall be limited to ten (10) minutes. The Mayor reserves the right to alter time limits and other rules of procedure at the beginning of each public hearing.

**7. CITIZEN COMMENTS**

The chair will recognize individuals requesting to address the Council regarding the specific New Business or Unfinished Business items below. Comments by any one speaker shall be limited to three (3) minutes. If the topic you wish to discuss pertains to a public hearing scheduled for this meeting, please reserve your comment for the applicable public hearing.

**8. UNFINISHED BUSINESS-** none.

**9. NEW BUSINESS**

**A. Consideration of Ordinance to Amend Chapter 2, Section 2.1.2, Plumbing Code Additions, of the Land Use Code to Remove Shut-Off Valve Requirements -**

Jessica Trotman, Assistant Town Manager

Motion: I move that we approve the proposed text amendments to Chapter 2, Section 2.1.2, Plumbing Code Additions, as presented and find that the proposed changes are consistent with current state regulations and find that these recommendations promote the general welfare and are in keeping with good zoning practice. The NC Residential Code still requires a shut-off valve, this amendment just removes the requirement of a redundant shut-off valve.

**B. Consideration of Financing to Purchase Three Police Vehicles-** Jessica

Trotman, Assistant Town Manager

Motion: I move that we approve the proposed financing to purchase three new police vehicles with Truist Bank and authorize Town Manager to sign the necessary paperwork.

**10. COMMUNICATION**

- A. Attorney Craig Justus/Brian Gulden
- B. Assistant Town Manager Jessica Trotman

**11. COMMUNICATION FROM MAYOR AND TOWN COUNCIL**

**12. CLOSED SESSION-** *none.*

**13. ADJOURNMENT**

DRAFT